



AGENDA

Committee of the Whole
August 14, 2025
10:00 a.m.

1. CALL TO ORDER

2. CHANGES TO AGENDA & ADOPTION OF AGENDA

3. CONFIRMATION OF MINUTES

4. DELEGATIONS

5. REPORTS FOR DISCUSSION

5.1 2025 Community Centre Grant Funding Program

Administration Presenter:

Davin Gegolick, Director of Planning & Community Services

5.2 2025 Recreation Grant Funding Program

Administration Presenter:

Davin Gegolick, Director of Planning & Community Services

5.3 Gravel Haul Program 2025 - Stockpiling

Administration Presenter:

Norm De Wet, Director of Operations

5.4 2026 Capital Budget – Government of Alberta

Administration Presenter:

Norm De Wet, Director of Operations

6. COUNCILLOR REQUESTS (INFORMATION / PROGRAM REQUESTS)

6.1 Division Reports

6.2 Councillor Request Report

7. CLOSED SESSION

7.1 Vegreville Recreation Feasibility Study

AITA Section 29, Advice from officials

7.2 Population Statistics

AITA Section 21, Disclosure harmful to individual or public safety

7.3 Potential Litigation

AITA Section 32, Privileged information

7.4 Signing Authorities Policy

AITA Section 29, Advice from officials

8. OPEN SESSION

9. MOTIONS ARISING OUT OF THE CLOSED SESSION

10. ADJOURNMENT



Committee of the Whole Meeting Minutes

July 16, 2025
10:00 a.m.

Members Present:

Reeve Roger Konieczny, Division 3
Deputy Reeve Kevin Bentley, Division 7
Councillor Joey Nafziger, Division 1
Councillor Eric Anderson, Division 2
Councillor Cliff Wowdzia, Division 4
Councillor Tara Kuzio, Division 5
Councillor Carl Ogrodnick, Division 6

Administration Present:

Pat Podoborzny, Chief Administrative Officer
Norm De Wet, Director of Operations
Davin Gegolick, Director of Planning & Community Services
Mike Fundytus, Director of Protective Services
Jason Warawa, Director of Corporate Services
Audra Kropielnicki, Executive Coordinator

1. CALL TO ORDER

Reeve Konieczny called the meeting to order at 11:07 a.m.

2. CHANGES TO AGENDA & ADOPTION OF AGENDA

2025-W062

Moved by: Councillor Kuzio

THAT the Agenda for the July 16, 2025 Committee of the Whole meeting be adopted as presented.

Carried

3. CONFIRMATION OF MINUTES

2025-W063

Moved by: Councillor Wowdzia

THAT the June 11, 2025 Committee of the Whole meeting minutes be adopted as presented.

Carried

4. DELEGATIONS

5. REPORTS FOR DISCUSSION

5.1 Unit 915 Replacement

Administration Presenter:

Mike Fundytus, Director of Protective

2025-W064

Moved by: Councillor Nafziger

THAT the Committee of the Whole recommends Administration prepare a Request for Decision (RFD) for Council approval at their July 21, 2025 meeting regarding the replacement of Unit 915 for inclusion in the 2026 budget.

Carried

5.2 Capital Equipment 2026

Administration Presenter:

Norm De Wet, Director of Operations

2025-W065

Moved by: Deputy Reeve Bentley

THAT the Committee of the Whole recommends to County Council the purchase of two CAT 160 Graders at a total cost of \$1,335,000 (excluding GST), and the refurbishment of one scraper at a total cost of \$679,951 (excluding GST); and that these items be approved and included in the 2026 Capital Budget; and further, that Units 326 and 330 be sold by tender following delivery of the new graders.

Carried

5.3 2026 Bridge Repair/Replacement Plan

Administration Presenter:

Norm De Wet, Director of Operations

2025-W066

Moved by: Councillor Kuzio

THAT the Committee of the Whole recommends to County Council to approve the 2026 bridge program and, further, that MPA Engineering completes the engineering in 2025 with the cost to be taken from bridge reserves.

Carried

5.4 "Draft" Community Recognition Policy

Administration Presenter:

Pat Podoborozny, CAO

2025-W067**Moved by:** Councillor Wowdzia

THAT the Committee of the Whole *recommend to Council that they approve the Community Recognition Policy at the July 21, 2025 meeting.*

Carried**6. COUNCILLOR REQUESTS (INFORMATION/PROGRAM REQUESTS)**

- 6.1 Divisional Reports
- 6.2 Councillor Request Report

2025-W068**Moved by:** Councillor Anderson

THAT the Divisional Reports and Councillor Request Report be accepted as presented.

Carried

Reeve Konieczny recessed the meeting at 11:54 a.m.

Audra Kropielnicki, Davin Gegolick, Jason Warawa, and Mike Fundytus left the meeting at 11:54 a.m.

Reeve Konieczny reconvened the meeting at 11:58 a.m.

7. CLOSED SESSION**2025-W069****Moved by:** Councillor Anderson

THAT the Committee of the Whole meet in private to discuss matters protected from disclosure under the *Access to Information Act (ATIA)* specifically Section 29, Advice from officials at 11:58 a.m.

Carried

- 7.1 RCMP Enhanced Policing Services
ATIA Section 29, Advice from officials

Name	Reason/Purpose
Pat Podoborzny	Strategic Leader of the Organization

- 7.2 Proclamation and Recognition Policy
ATIA Section 29, Advice from officials

Name	Reason/Purpose
Pat Podoborzny	Strategic Leader of the Organization

8. OPEN SESSION**2025-W070****Moved by:** Councillor Nafziger

THAT the Committee of the Whole meeting revert to open session at 12:06 p.m.

Carried



COMMITTEE OF THE WHOLE DISCUSSION PAPER

Topic: 2025 Community Centre Grant Funding Program
Date: August 14, 2025

Background

Council has allocated funding to various community halls and organizations to assist with ongoing operational and maintenance expenses. In recent years, Administration has intentionally separated Provincial funding from Community Grant funding in all communications with these groups. This approach clarifies that the support provided is a direct decision of County Council and not a requirement of Provincial funding programs.

The 2025 budget, which includes these grant allocations, has already been approved by Council. To ensure we have up-to-date contact information, financial information, and to confirm that each organization remains properly registered and compliant with relevant legislation, we have introduced a one-page application form (similar to the Recreation Grant Funding Program). Completion of this form is required before funds can be disbursed. A letter and the application form were sent to community groups via email or mail in mid-July. The deadline to submit the completed application was August 8, 2025.

Information for the Committee

Organization	Amount of Funding
Sich Community Centre	\$ 1,000.00
Braes Community Centre	\$ 1,500.00
Chailey Community Centre	\$ 1,500.00
New Buchach Community Centre	Hall burnt down, funding no longer required
New Kiew National Hall	\$ 1,500.00
Imperial Community Centre	\$ 1,500.00
Park Grove Community Centre	\$ 1,500.00
Old Vegreville Social Society	\$ 1,500.00
Warwick Community Centre	\$ 1,500.00
Bruno Community Centre	\$ 1,000.00
Lavoy Action Society	\$ 2,500.00
Mannville Golf Course	\$ 4,000.00
Minburn and District Agricultural Society	\$ 2,500.00
Mannville Agricultural Society	\$ 15,000.00
Innisfree and District Agricultural Society	\$ 2,500.00
Ranfurly and District Agricultural Society	\$ 2,500.00
Vegreville and District Agricultural Society	\$ 20,000.00
Vegreville Kinsmen Golf Course	\$ 4,000.00
	\$ 65,500.00

Recommendation

THAT the Committee directs Administration to prepare an RFD for the August Council meeting approving the 2025 Community Centre Grant Funding Program recipients as presented.



COMMITTEE OF THE WHOLE DISCUSSION PAPER

Topic: 2025 Recreation Grant Funding Program
Date: August 14, 2025

Background

In addition to the funding Council has allocated community halls and organizations to assist with ongoing operational and maintenance expenses, Council has provided recreation grant funding to the Agricultural Societies and the Lavoy Action Society. The amount of funding has already been approved by Council in 2025 budget.

To ensure we have up-to-date contact information, financial information, a list of capital projects/major maintenance items, and to confirm that each organization remains properly registered and compliant with relevant legislation, we require the completion of an application form before funds can be disbursed. A letter and the application form were sent to these groups via email in mid-July. The deadline to submit the completed application was August 8, 2025.

Information for the Committee

Organization	Amount of Funding
Lavoy Action Society	\$ 18,300.00
Minburn and District Agricultural Society	\$ 23,300.00
Mannville and District Agricultural Society	\$ 109,500.00
Innisfree and District Agricultural Society	\$ 43,300.00
Ranfurly and District Agricultural Society	\$ 23,300.00
Vegreville and District Agricultural Society	\$ 25,800.00
	\$ 243,500.00

Recommendation

THAT the Committee directs Administration to prepare an RFD for the August Council meeting approving the 2025 Recreation Grant Funding Program as presented.



COMMITTEE OF THE WHOLE DISCUSSION PAPER

Topic: Gravel Haul Program 2025 – Stockpiling
Date: August 14, 2025

Background

The 2025 budget includes approval to haul approximately 96,000 tonnes of gravel within the County, with \$756,000 allocated for hauling costs only. Additionally, Council approved \$250,000 for stockpile transfers for the 2025 financial year.

Information for the Committee

As the 2025 gravel program comes to an end, administration is preparing to utilize the stockpile transfer budget to strategically move gravel from the Bykowski/Chomlak pit to the Innisfree, Zaparose, and possibly Vegreville pits.

This strategic movement of gravel will support a more efficient program in 2026 and enable blending of lower fracture gravel with higher quality material.

Estimated Volumes

Innisfree:

2025 haul: 13,428.18 tonnes

Remaining: ±0 tonnes

Zaparose:

2025 haul: 13,731 tonnes

Remaining: ±15,299 tonnes

Bykowski (Hwy 631):

2025 haul: 16,673 tonnes

Remaining: ±102,803 tonnes

Financials:

Stockpiling transfers: \$250,000.00

Estimated cost to move 26,000 tonnes 18 miles: \$206,000.00 based on \$0.44 tonne mile.

Recommendation

THAT the Committee of the Whole accepts this report as information.



COMMITTEE OF THE WHOLE DISCUSSION PAPER

Topic: 2026 Capital Budget – Government of Alberta

Date: August 14, 2025

Background

In preparation for consideration of the capital Budget 2026 planning process, the Constituency Office for Fort Saskatchewan-Vegreville is looking for any projects that are of high priority for our riding; there is a firm deadline of August 15, 2025. They are requesting our top priorities using the provided template.

Information for the Committee

The attached template is divided into three categories;

1. Provincial owned projects. These are assets owned & operated by the province. Example: Highways 2, 3, 16, 43, 520, etc.

Possible Provincial Projects:

- Hwy 857 overlay.
- Hwy 631 paving (from Hwy 881 west to Hwy 870)
- Hwy 881 overlay

2. Strategic Transportation Infrastructure Program (STIP) projects. These are municipally owned & operated assets, but the province provides cost share funding.

Bridge projects as identified in our Bridge Asset Management Plan:

- BF 01105 (Bridge Culvert Replacement) RR 130 Div. 5 - \$430,000.00
- BF 06530 (Bridge Culvert Replacement) Twp 514 Div. 6 - \$497,000.00
- BF 08311 (Bridge Maintenance) RR 141 Div. 4 - \$290,000.00

3. Alberta Municipal Water Wastewater Program (AMWWP) projects & Water for Life (W4L) projects. These are municipally owned & operated assets, but the province provides cost share funding. Please see the attached program sheet for further details.

- Lavoy potable water/wastewater treatment (eligible projects)

Recommendation

THAT the Committee of the Whole provide direction to administration on the priority projects for Fort Saskatchewan-Vegreville Constituency.

Attachment: *Constituency priorities template.*

Ministry of Transportation and Economic Corridors

***CONSTITUENCY* Priorities**

Provincial Projects:

- 1.
- 2.
- 3.

Strategic Transportation Infrastructure Program Projects:

- 1.
- 2.
- 3.

Alberta Municipal Water Wastewater Program / Water for Life Projects:

- 1.
- 2.
- 3.

Notes:



**COMMITTEE OF THE WHOLE
DIVISION REPORT**

Name: _____

Division: _____

For Presentation at _____ **Committee of the Whole Meeting**

From Date: _____

To Date: _____

Resident Comments:



**COMMITTEE OF THE WHOLE
DIVISION REPORT**

Name: _____

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**COMMITTEE OF THE WHOLE
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From Date: _____

To Date: _____

Resident Comments:



**COMMITTEE OF THE WHOLE
DIVISION REPORT**

Name: _____

Division: _____

For Presentation at _____ **Committee of the Whole Meeting**

From Date: _____

To Date: _____

Resident Comments:



**COMMITTEE OF THE WHOLE
DIVISION REPORT**

Name: _____

Division: _____

For Presentation at _____ **Committee of the Whole Meeting**

From Date: _____

To Date: _____

Resident Comments:

Request #	Councillor Name or Motion Number	Request Title	Request	Responding Dept	Response	Response Date	Status
CR25-03	2025-ASB003	Coyote Harvest Incentive Program	Operations to investigate and develop a Coyote Harvest Incentive Program policy pending funding from Alberta Professional Outfitters Society	Operations			Ongoing
CR25-31	2025-ASB019	ASB Strategic Plan	Administration incorporate approved goals and strategies into a draft ASB Strategic Business Plan for the June ASB meeting	Operations	Approved at the June Council meeting	16-Jun-25	Closed
CR25-32	2025-ASB020	NE Region ASB Conference	Administration prepare a draft NE Region ASB Conference Agenda for presentation at the June ASB meeting	Operations	Approved at the June ASB meeting	11-Jun-25	Closed
CR25-34	2025-ASB022	ALUS Program Budget	Administration prepare the Terms of Reference for the Project Advisory Committee	Operations	Waiting on Two Hills to respond to the request for partnership	01-May-25	Ongoing
CR25-35	2025-ASB023	ALUS Program Budget	Administration prepare a contract for sharing a coordinator with the County of Two Hills for the June ASB meeting	Operations	Waiting on Two Hills to respond to the request for partnership	01-May-25	Ongoing
CR25-36	2025-W055	Mobile Device Policy	Administration prepare an RFD for Council approval of Mobile Device Policy at a future Council meeting	Administration	Passed by Council in July	21-Jul-25	Closed
CR25-39	2025-W061	Work From Home Policy	Administration prepare an RFD for Council approval of the Work From Home Policy at a future Council meeting	Administration	Passed by Council in July	21-Jul-25	Closed
CR25-41	2025-ASB030	ASB Agenda for NE Regional Conference	Administration prepare Agenda for circulation to NE ASB Regional Members prior to Conference	Operations	Agenda to be emailed before the end of July 2025	23-Jul-25	Ongoing
CR25-44	2025-W064	Unit 915 Replacement	Administration prepare an RFD for Council approval of Unit 915 Replacement Fire Apparatus at the July Council meeting	Administration	RFD presented at July Council meeting and approved	21-Jul-25	Closed
CR25-45	2025-W065	Capital Equipment 2026	Administration prepare an RFD for July Council meeting recommending Council approve the purchase of 2 CAT Graders, 1 Scraper and include in 2026 Capital Budget, and sell Units 326 and 330 once new graders are delivered	Operations	RFD presented at July Council meeting and approved	21-Jul-25	Closed
CR25-46	2025-W066	2026 Bridge Repair / Replacement	Administration prepare RFD for Council approval of the 2026 bridge program, MPA Engineering completing the engineering in 2025 with costs being taken from bridge reserve at the July Council meeting	Operations	RFD presented at July Council meeting and approved	21-Jul-25	Closed
CR25-47	2025-W067	Community Recognition Policy	Administration prepare an RFD for Council approval of the Community Recognition Policy at their July Council meeting	Administration	RFD presented at July Council meeting and approved	21-Jul-25	Closed
CR25-48	2025-W071	Proclamation Recognition Policy	Administration prepare an RFD with recommended changes to the Proclamation Recognition Policy for Council consideration at their July Council meeting	Administration	RFD presented at July Council meeting and approved	21-Jul-25	Closed
CR25-49	Councillor Anderson	Railway Repairs	Administration to contact CN re railway repair east of Minburn that was to be done in 2025 and still not done	Operations	Contacted CN and work will be completed by the end of July 2025	21-Jul-25	Closed
CR25-50	Councillor Ogradnick	Weed Notice Timeline	Administration to provide timeline regarding recently issued Weed Notice	Operations	Administration provided timeline in an email to all of Council	21-Jul-25	Closed
CR25-51	Councillor Ogradnick	Rural Signage	Administration to examine cost share on post re-install for rural address sign. Operations to coordinate installation.	Davin/Operations	Operations to pay for and install post. Information emailed to Council	21-Jul-25	Closed
CR25-52	Councillor Ogradnick	Population	Administration to provide comparative census population data re: 2016 vs 2021 census for August COW meeting	Administration	Report prepared for August COW		Ongoing
CR25-53	Councillor Kuzio	Recreation	Bring Recreation Facility Report to August COW meeting for discussion	Administration	Report prepared for August COW		Ongoing