



## **AGENDA**

Committee of the Whole  
September 10, 2025  
9:00 a.m.

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- 1. CALL TO ORDER**
- 2. CHANGES TO AGENDA & ADOPTION OF AGENDA**
- 3. CONFIRMATION OF MINUTES**
- 4. DELEGATIONS**
- 5. REPORTS FOR DISCUSSION**
- 6. COUNCILLOR REQUESTS (INFORMATION / PROGRAM REQUESTS)**
  - 6.1 Division Reports
  - 6.2 Councillor Request Report
- 7. CLOSED SESSION**
  - 7.1 Waste Management  
*AITA Section 29, Advice from officials*
  - 7.2 Town of Vegreville Recreation Agreement  
*AITA Section 29, Advice from officials*
  - 7.3 Municipal Indicators  
*AITA Section 29, Advice from officials*
- 8. OPEN SESSION**
- 9. MOTIONS ARISING OUT OF THE CLOSED SESSION**
- 10. ADJOURNMENT**



## **Committee of the Whole Meeting Minutes**

August 14, 2025  
10:00 a.m.

**Members Present:**

Reeve Roger Konieczny, Division 3  
Deputy Reeve Kevin Bentley, Division 7  
Councillor Joey Nafziger, Division 1  
Councillor Eric Anderson, Division 2  
Councillor Cliff Wowdzia, Division 4  
Councillor Tara Kuzio, Division 5  
Councillor Carl Ogrodnick, Division 6

**Administration Present:**

Pat Podoborzny, Chief Administrative Officer  
Norm De Wet, Director of Operations  
Davin Gegolick, Director of Planning & Community Services  
Mike Fundytus, Director of Protective Services  
Jason Warawa, Director of Corporate Services  
Audra Kropielnicki, Executive Coordinator

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### **1. CALL TO ORDER**

Reeve Konieczny called the meeting to order at 10:01 a.m.

### **2. CHANGES TO AGENDA & ADOPTION OF AGENDA**

#### **2025-W072**

**Moved by:** Councillor Bentley

THAT the Agenda for the August 14, 2025 Committee of the Whole meeting be adopted as presented.

**Carried**

### **3. CONFIRMATION OF MINUTES**

#### **2025-W073**

**Moved by:** Councillor Wowdzia

THAT the July 16, 2025 Committee of the Whole meeting minutes be adopted as presented.

**Carried**

#### 4. DELEGATIONS

#### 5. REPORTS FOR DISCUSSION

##### 5.1 2025 Community Centre Grant Funding Program

**Administration Presenter:**

Davin Gegolick, Director of Planning & Community Services

**2025-W074**

**Moved by:** Councillor Kuzio

THAT the Committee of the Whole directs Administration to prepare an RFD for the August Council meeting approving the 2025 Community Centre Grant Funding Program recipients as presented.

**Carried**

##### 5.2 2025 Recreation Grant Funding Program

**Administration Presenter:**

Davin Gegolick, Director of Planning & Community Services

**2025-W075**

**Moved by:** Councillor Anderson

THAT the Committee of the Whole directs Administration to prepare an RFD for the August Council meeting approving the 2025 Recreation Grant Funding Program as presented.

**Carried**

##### 5.3 Gravel Haul Program 2025 - Stockpiling

**Administration Presenter:**

Norm De Wet, Director of Operations

**2025-W076**

**Moved by:** Councillor Wowdzia

THAT the Committee of the Whole accepts this report as information.

**Carried**

##### 5.4 2026 Capital Budget – Government of Alberta

**Administration Presenter:**

Norm De Wet, Director of Operations

**2025-W077**

**Moved by:** Councillor Kuzio

THAT the Committee of the Whole direct Administration to submit priority projects for Fort Saskatchewan-Vegreville Constituency as discussed to the Transportation and Economic Corridors Ministry.

**Carried**

## 6. COUNCILLOR REQUESTS (INFORMATION/PROGRAM REQUESTS)

- 6.1 Divisional Reports
- 6.2 Councillor Request Report

### 2025-W078

**Moved by:** Councillor Ogrodnick

THAT the Divisional Reports and Councillor Request Report be accepted as presented.

**Carried**

*Reeve Konieczny recessed the meeting at 10:29 a.m.*

*Audra Kropielnicki, Davin Gegolick, Norm De Wet, and Mike Fundytus left the meeting at 10:29 a.m.*

*Reeve Konieczny reconvened the meeting at 10:35 a.m.*

## 7. CLOSED SESSION

### 2025-W079

**Moved by:** Councillor Wowdzia

THAT the Committee of the Whole meet in private to discuss matters protected from disclosure under the *Access to Information Act* (ATIA) specifically Section 29, Advice from officials, Section 21, Disclosure harmful to individual or public safety, and Section 32, Privileged information at 11:29 a.m.

**Carried**

- 7.1 Vegreville Recreation Feasibility Study  
*AITA Section 29, Advice from officials*

Name	Reason/Purpose
Pat Podoborzny	Strategic Leader of the Organization
Jason Warawa	Strategic Leader of the Organization

- 7.2 Population Statistics  
*AITA Section 21, Disclosure harmful to individual or public safety*

Name	Reason/Purpose
Pat Podoborzny	Strategic Leader of the Organization
Jason Warawa	Strategic Leader of the Organization

- 7.3 Potential Litigation  
*AITA Section 32, Privileged information*

Name	Reason/Purpose
Pat Podoborzny	Strategic Leader of the Organization
Jason Warawa	Strategic Leader of the Organization

7.4 Signing Authorities Policy  
*AITA Section 29, Advice from officials*

Name	Reason/Purpose
Pat Podoborzny	Strategic Leader of the Organization
Jason Warawa	Strategic Leader of the Organization

**8. OPEN SESSION**

**2025-W080**

**Moved by:** Councillor Wowdzia

THAT the Committee of the Whole meeting revert to open session at 11:29 a.m.

**Carried**

**9. MOTIONS ARISING OUT OF CLOSED SESSION**

9.1 Signing Authorities Policy

**2025-W081**

**Moved by:** Councillor Anderson

THAT the Committee endorse the draft Signing Authority policy as presented and direct Administration to bring it to the August 18, 2025 Council meeting for approval thereby replacing the existing Signing Authority Policy CC 3003-01.

**Carried**

**10. ADJOURNMENT**

Reeve Konieczny declared the meeting adjourned at 11:30 a.m.

\_\_\_\_\_  
Reeve

\_\_\_\_\_  
Chief Administrative Officer



**COMMITTEE OF THE WHOLE  
DIVISION REPORT**

**Name:** \_\_\_\_\_

**Division:** \_\_\_\_\_

**For Presentation at** \_\_\_\_\_ **Committee of the Whole Meeting**

**From Date:** \_\_\_\_\_

**To Date:** \_\_\_\_\_

**Resident Comments:**



**COMMITTEE OF THE WHOLE  
DIVISION REPORT**

**Name:** \_\_\_\_\_

**Division:** \_\_\_\_\_

**For Presentation at** \_\_\_\_\_ **Committee of the Whole Meeting**

**From Date:** \_\_\_\_\_

**To Date:** \_\_\_\_\_

**Resident Comments:**



**COMMITTEE OF THE WHOLE  
DIVISION REPORT**

**Name:** \_\_\_\_\_

**Division:** \_\_\_\_\_

**For Presentation at** \_\_\_\_\_ **Committee of the Whole Meeting**

**From Date:** \_\_\_\_\_

**To Date:** \_\_\_\_\_

**Resident Comments:**





**COMMITTEE OF THE WHOLE  
DIVISION REPORT**

**Name:** \_\_\_\_\_

**Division:** \_\_\_\_\_

**For Presentation at** \_\_\_\_\_ **Committee of the Whole Meeting**

**From Date:** \_\_\_\_\_

**To Date:** \_\_\_\_\_

**Resident Comments:**



**COMMITTEE OF THE WHOLE  
DIVISION REPORT**

**Name:** \_\_\_\_\_

**Division:** \_\_\_\_\_

**For Presentation at** \_\_\_\_\_ **Committee of the Whole Meeting**

**From Date:** \_\_\_\_\_

**To Date:** \_\_\_\_\_

**Resident Comments:**



**COMMITTEE OF THE WHOLE  
DIVISION REPORT**

**Name:** \_\_\_\_\_

**Division:** \_\_\_\_\_

**For Presentation at** \_\_\_\_\_ **Committee of the Whole Meeting**

**From Date:** \_\_\_\_\_

**To Date:** \_\_\_\_\_

**Resident Comments:**

Request #	Councillor Name or Motion Number	Request Title	Request	Responding Dept	Response	Response Date	Status
CR25-03	2025-ASB003	Coyote Harvest Incentive Program	Operations to investigate and develop a Coyote Harvest Incentive Program policy pending funding from Alberta Professional Outfitters Society	Operations			Ongoing
CR25-34	2025-ASB022	ALUS Program Budget	Administration prepare the Terms of Reference for the Project Advisory Committee	Operations	Partnership not required with Two Hills, as ALUS Coordinator a independent coordinator. Waiting on response from Coordinator.	19-Aug-25	Ongoing
CR25-35	2025-ASB023	ALUS Program Budget	Administration prepare a contract for sharing a coordinator with the County of Two Hills for the June ASB meeting	Operations	Partnership not required with Two Hills, as ALUS Coordinator a independent coordinator. Waiting on response from Coordinator.	19-Aug-25	Ongoing
CR25-41	2025-ASB030	ASB Agenda for NE Regional Conference	Administration prepare Agenda for circulation to NE ASB Regional Members prior to Conference	Operations	Agenda package is Completed	19-Aug-25	Complete
CR25-52	Councillor Ogradnick	Population	Administration to provide comparative census population data re:2016 vs 2021 census for August COW meeting	Administration	Report prepared for August COW	14-Aug-25	Complete
CR25-53	Councillor Kuzio	Recreation	Bring Recreation Facility Report to August COW meeting for discussion	Administration	Report prepared for August COW	14-Aug-25	Complete
CR25-54	2025-W074	Community Centre Grant Funding	Administration prepare an RFD for Council approval of the 2025 Community Centre Grant Funding Program at the August Council meeting	Administration	RFD prepared and approved during August 18 meeting. Submitted A/P request for payment.	19-Aug-25	Complete
CR25-55	2025-W075	Recreation Grant Funding	Administration prepare an RFD for Council approval of the 2025 Recreation Grant Funding Program at the August Council meeting	Administration	RFD prepared and approved during August 18 meeting. Submitted A/P request for payment.	19-Aug-25	Complete
CR25-56	2025-W077	Capital Budget - Prov. Gov't	Administration submit list of priority projects for Ft. Sask - Vegreville Constituency to the Transportation & Economic Corridors Ministry	Administration	Letter sent to MLA	14-Aug-25	Complete
CR25-57	2025-W081	Signing Authority Policy	Administration prepare an RFD for Council approval of new Signing Authority Policy AD 1033-01 and repealing of Signing Authority Policy CC 3003-01	Administration	Policies approved/ repealed respectively at August Council meeting	18-Aug-25	Complete