



**County of Minburn
Council Meeting Minutes**

November 21, 2022

Attendance:

Reeve
Deputy Reeve
Councillors

Roger Konieczny
Tara Kuzio
Joey Nafziger
Eric Anderson
Clifford Wowdzia
Carl Ogrodnick
Kevin Bentley
Pat Vincent
Trudy Shukalak

Interim Chief Administrative Officer
Recording Secretary

- 1
- CALL TO ORDER**
Reeve Konieczny called the meeting to order at 10:00 a.m.
- 2
- ADOPTION OF AGENDA**
Deputy Reeve Kuzio moved the Agenda for the November 21, 2022 regular Council meeting be adopted as presented.
Carried
- 3
- MINUTES**

a. **Organizational Meeting**
Councillor Anderson moved the minutes of the October 17, 2022 Organizational meeting be adopted as presented.
Carried

b. **Regular Council Meeting**
Deputy Reeve Kuzio moved the minutes of the October 17, 2022 regular Council meeting be adopted as presented.
Carried

c. **Special Council Meeting**
Councillor Wowdzia moved the minutes of the November 3, 2022 Special Council meeting be adopted as presented.
Carried
- 4
- BUSINESS ARISING FROM MINUTES**
Councillor Ogrodnick moved to accept the Action Items and Council Priorities for information.
Carried
- 5
- DELEGATIONS**
- 6
- DEPARTMENTAL REPORTS**

6.1 **Operations Report**
Norm De Wet presented the monthly Operations report.

Councillor Bentley moved the Operations report be accepted as presented.
Carried

6.2 Agriculture and Utilities Report

Darwin Ullery presented the monthly Agriculture and Utilities report.

Councillor Anderson moved the Agriculture and Utility Services report be accepted as presented.

Carried

6.3 Planning and Development Report

Davin Gegolick presented the monthly Planning and Development report.

Deputy Reeve Kuzio moved the Planning and Development report be accepted as presented.

Carried

6.4 Emergency Services Report

Mike Fundytus presented the monthly Emergency Services report.

Deputy Reeve Kuzio moved the Emergency Services report be accepted as presented.

Carried

6.5 Financial Report

Jason Warawa presented the monthly Financial report.

Councillor Nafziger moved the Financial report be accepted as presented.

Carried

7 NEW BUSINESS

Resolution No. 7.1
2022-133

Councillor Wowdzia moved to resubmit an application for grant funding under the Strategic Transportation Infrastructure Program (STIP) Local Municipal Initiatives (LMI) component for the paving of the former Highway 16 from Range Road 143 to Highway 16A at Vegreville, with the financial support of GrainsConnect.

Carried

Resolution No. 7.2
2022-134

Vegreville Agricultural Society Request

Councillor Ogrodnick moved to approve the request received from Vegreville Agricultural Society for the in-kind donation of an excavator and tandem for a maximum of one day's work to a total of nine hours.

Carried

Resolution No.
2022-135

Donations Policy

Councillor Bentley moved that Administration prepare a draft "Donation Policy" to address non-profit organizations' and volunteer groups' requests for in-kind donations for Council consideration at a future meeting.

Carried

Resolution No. 7.3
2022-136

Sale of Sprayer Truck and Sprayer Trailer

Councillor Nafziger moved to accept sealed written offers for the sale of Unit No. 38, 2001 Ford F550 sprayer truck and Unit No. 114, trailer mounted road sprayer with a deadline for offers in early spring 2023.

Carried

Resolution No. 7.4
2022-137

Utility within Road Allowance Special Approval Request

Councillor Bentley moved to approve the request received from ATCO Electric Ltd. to install ten special utility structures within the road allowance on Township Road 510 between Range Road 95 and Highway 881.

Carried

- Resolution No. 7.5**
2022-138 **Pipelines and Utility Lines Crossing County Road Allowances Policy PDS 7002-02**
Deputy Reeve Kuzio moved to approve Pipelines and Utility Lines Crossing County Road Allowances Policy PDS 7002-02 as presented.
Carried
- Resolution No. 7.6**
2022-139 **ACP Grant Application – Regional Economic Development Framework**
Councillor Anderson moved the County of Minburn participate as the managing partner in a grant application under the Alberta Community Partnership (ACP) Program Intermunicipal Collaboration (IC) component with the Town of Vegreville, Village of Innisfree and Village of Mannville for the development of a Regional Economic Development Framework.
Carried
- Resolution No. 7.7**
2022-140 **Director of Emergency Management Appointment**
Councillor Ogrodnick moved to rescind the appointment of Mike Fundytus as Director of Emergency Management and appoint the Chief Administrative Officer (CAO) as Director of Emergency Management for the County of Minburn.
Carried
- Resolution No. 7.8**
2022-141 **Borrowing Bylaw No. 1334-22**
Bylaw No. 1334-22 was presented to provide for the borrowing of \$4,500,000 from ATB Financial, Vegreville, Alberta.

Councillor Anderson moved Bylaw No. 1334-22 be given first reading.
Carried

Councillor Bentley moved Bylaw No. 1334-22 be given second reading.
Carried

Councillor Ogrodnick moved Council unanimously and in full agreement to give Bylaw No. 1334-22 third reading at this meeting.
Carried

Councillor Bentley moved Bylaw No. 1334-22 be given third reading.
Carried unanimously
- Resolution No. 7.9**
2022-142 **Mannville-Minburn-Innisfree FCSS Funding Request**
Deputy Reeve Kuzio moved to approve funding in the amount of \$5,000 to Mannville-Minburn-Innisfree Family and Community Support Services (FCSS) in 2022 to assist them in maintaining their transportation services.
Carried
- Resolution No. 7.10**
2022-143 **Reserve Pricing for December 2022 Property Tax Sale**
Councillor Bentley moved to approve the reserve bids and sale conditions as presented for the 2022 Property Tax Sale scheduled for December 8, 2022 pursuant to Section 419 of the *Municipal Government Act (MGA)*.
Carried

8 COUNCILLOR REPORTS

Council reported on their monthly activities and Board/Committee meetings attended:

Councillor Nafziger - Division 1

- Commencement of clean-up of Enel wind energy project sites, October 18, 2022
- Meeting with Enel, Deputy Reeve Kuzio and Interim CAO, October 27, 2022
- Special Council meeting, November 3, 2022
- ACE Water Corporation Zone 1 Minburn and District AGM, Innisfree Seniors Centre, November 3, 2022
- 2022 Northeast Regional ASB Conference, Ashmont Agriplex, November 4, 2022

- Volunteered at Mannville Hockey Day pancake breakfast, November 5, 2022
- Referred request to Operations regarding snow removal on Range Road 82 and Township 500, November 13, 2022
- Received request from Myrnam Snowmobile Club for road allowance agreement, November 15, 2022
- Committee of the Whole meeting, November 16, 2022
- CAO interviews, November 17, 2022

Councillor Anderson - Division 2

- Innisfree Seed Cleaning Plant AGM, October 27, 2022
- Special Council meeting, November 3, 2022
- ACE Water Corporation Zone 1 Minburn and District AGM, Innisfree Seniors Centre, November 3, 2022
- 2022 Northeast Regional ASB Conference, Ashmont Agriplex, November 4, 2022
- Volunteered at Mannville Hockey Day pancake breakfast, November 5, 2022
- Presented award to Kevin and Carmen Kassian of Kassian Farms Inc. at the 2022 BMO Farm Family Awards, Edmonton Expo Centre, November 11, 2022
- Committee of the Whole meeting, November 16, 2022
- CAO interviews, November 17, 2022

Konieczny - Division 3

- Innisfree Seed Cleaning Plant AGM, October 27, 2022
- Special Council meeting, November 3, 2022
- ACE Water Corporation Zone 1 Minburn and District AGM, Innisfree Seniors Centre, November 3, 2022
- 2022 Northeast Regional ASB Conference, Ashmont Agriplex, November 4, 2022
- Volunteered at Mannville Hockey Day pancake breakfast, November 5, 2022
- Rural Municipalities of Alberta (RMA) 2022 Fall Convention, Edmonton Convention Centre, November 7 to 10, 2022
- Committee of the Whole meeting, November 16, 2022
- CAO interviews, November 17, 2022

Councillor Wowdzia - Division 4

- Vegreville FCSS meeting, October 24, 2022
- Vegreville Seed Cleaning Plant AGM, November 2, 2022
- Special Council meeting, November 3, 2022
- ACE Water Corporation Zone 1 Minburn and District AGM, Innisfree Seniors Centre, November 3, 2022
- 2022 Northeast Regional ASB Conference, Ashmont Agriplex, November 4, 2022
- RMA 2022 Fall Convention, Edmonton Convention Centre, November 7 to 10, 2022
- Committee of the Whole meeting, November 16, 2022
- CAO interviews, November 17, 2022

Deputy Reeve Kuzio - Division 5

- St. Joseph's General Hospital Community Board meeting, October 19, 2022
- MD of Minburn Foundation meeting, October 20, 2022
- Ranfurly Agricultural Society Steak Supper/collection of Municipal Development Plan (MDP) surveys, October 25, 2022
- Meeting with Enel, Councillor Nafziger and Interim CAO, October 27, 2022
- Toured Killam Campus of Care supportive living and long-term care facility, October 27, 2022
- Meeting with St. Joseph's Hospital Administrator, October 31, 2022
- Special Council meeting, November 3, 2022
- ACE Water Corporation Zone 1 Minburn and District AGM, Innisfree Seniors Centre, November 3, 2022

- 2022 Northeast Regional ASB Conference, Ashmont Agriplex, November 4, 2022
- Volunteered at Mannville Hockey Day pancake breakfast, November 5, 2022
- Elected Official Education Program Public Engagement course, November 7, 2022
- RMA 2022 Fall Convention, Edmonton Convention Centre, November 7 to 10, 2022
- Committee of the Whole meeting, November 16, 2022
- Vegreville Region Physician Attraction and Retention (VRPAR) Committee meeting, November 16, 2022
- St. Joseph's General Hospital Community Board meeting, November 16, 2022
- CAO interviews, November 17, 2022
- Thank you to Councillor Bentley for attending Remembrance Day ceremonies on her behalf at the Vegreville Social Centre
- Received calls regarding stray dog concerns in the Hamlet of Ranfurly and snow removal at the Ranfurly Transfer Station

Councillor Ogrodnick - Division 6

- Vegreville and District Chamber of Commerce meeting, November 2, 2022
- Special Council meeting, November 3, 2022
- ACE Water Corporation Zone 1 Minburn and District AGM, Innisfree Seniors Centre, November 3, 2022
- 2022 Northeast Regional ASB Conference, Ashmont Agriplex, November 4, 2022
- Elected Official Education Program Public Engagement Course, November 7, 2022
- RMA 2022 Fall Convention, Edmonton Convention Centre, November 8 to 10, 2022
- Attended Remembrance Day ceremonies, Vegreville Social Centre, November 11, 2022
- Committee of the Whole meeting, November 16, 2022
- CAO interview, November 17, 2022

Councillor Bentley - Division 7

- Presented greetings and plaque at the Warwick Ladies Club 100th Anniversary, October 23, 2022
- Vegreville Seed Cleaning Plant AGM, November 2, 2022
- Special Council meeting, November 3, 2022
- ACE Water Corporation Zone 1 Minburn and District AGM, Innisfree Seniors Centre, November 3, 2022
- 2022 Northeast Regional ASB Conference, Ashmont Agriplex, November 4, 2022
- RMA 2022 Fall Convention, Edmonton Convention Centre, November 8 to 10, 2022
- Roadside brushing request on Range Road 155 south of Highway 16, November 10, 2022
- Presented greetings on behalf of the County of Minburn at Remembrance Day ceremonies, Vegreville Social Centre, November 11, 2022
- Committee of the Whole meeting, November 16, 2022
- CAO interviews, November 17, 2022

Councillor Nafziger moved the Council reports be accepted as presented.

Carried

9 REEVE'S REPORT

Reeve Konieczny reported and commented on the following:

- Attended Mayors' and Reeves' meeting, Edmonton Convention Centre, November 7, 2022
- Received Queen Elizabeth II's Platinum Jubilee medal at RMA 2022 Fall Convention
- Attended Village of Mannville Remembrance Day ceremonies, November 11, 2022
- Met with Town of Vegreville Mayor MacPhee and Interim CAO regarding recreation agreement
- Received call from Myrnam Snowmobile Club regarding road allowance agreement
- Thank you to Councillor Anderson for presenting the 2022 BMO Farm Family Award to Kevin and Carmen Kassian of Kassian Farms Inc.

Councillor Wowdzia moved the Reeve's report be accepted as presented.

Carried

10 CAO'S Report

Interim CAO Pat Vincent presented his report for the month of October 2022.

Councillor Ogrodnick moved the Interim CAO's report be accepted as presented.

Carried

11 CORRESPONDENCE

Council reviewed the following items of correspondence:

11.1 Northern Lights Library System

E-mail received from Northern Lights Library System dated October 19, 2022 reporting on their draft budget for 2023 with projections through 2026.

11.2 Vermilion RCMP Crime Statistics Report

Quarterly Community Policing Report that encompasses the July 1 to September 30, 2022 reporting period.

11.3 Raymond Charuk – Township Road 540

Letter received from Raymond Charuk dated November 8, 2022 expressing his opposition to Oiled Roads Policy OP 9002-01.

11.4 Vegreville Transportation Services Society

Letter received from Vegreville Transportation Services Society (VTSS) dated November 9, 2022 thanking County Council for their decision to provide funding to their organization.

Councillor Nafziger moved to accept the Correspondence for information.

Carried

Councillor Wowdzia declared a conflict of interest. Councillor Wowdzia left the meeting. Time 11:57 a.m.

Resolution No. 12
2022-144

CLOSED SESSION

Section 16 of FOIP ACT

Councillor Ogrodnick moved that Council close the meeting to the public as per Section 16, Disclosure harmful to business interests of a third party and Section 25, Disclosure harmful to economic and other interests of a public body of the *Freedom of Information and Protection of Privacy (FOIP) Act*. Time 11:58 a.m.

Carried

Trudy Shukalak left the meeting. Time 11:59 a.m.

Revert to Regular Meeting

Councillor Anderson moved that Council revert to the regular meeting. Time 1:15 p.m.

Carried

Resolution No. 2022-145	Negotiation of Aggregate and Land Purchase Councillor Ogradnick moved that Council direct Administration to proceed to negotiate the purchase of aggregate and land as identified in Option “2” of the Administration report as presented. Carried
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Councillor Wowdzia returned to the meeting. Time 1:17 p.m.

12	ADJOURNMENT Councillor Bentley moved to adjourn the meeting. Time 1:21 p.m. Carried
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Reeve

Chief Administrative Officer

DRAFT