



Committee of the Whole Meeting Minutes

November 15, 2023

Members Present:

Reeve Roger Konieczny, Division 3
Deputy Reeve Tara Kuzio, Division 5
Councillor Joey Nafziger, Division 1
Councillor Eric Anderson, Division 2
Councillor Cliff Wowdzia, Division 4
Councillor Carl Ogrodnick, Division 6
Councillor Kevin Bentley, Division 7

Administration Present:

Pat Podoborzny, Chief Administrative Officer
Jason Warawa, Director of Corporate Services
Norm De Wet, Director of Operations
Mike Fundytus, Director of Protective Services
Davin Gegolick, Director of Planning and Community Services
Trudy Shukalak, Legislative Services Coordinator

1. CALL TO ORDER

Reeve Konieczny called the meeting to order at 10:04 a.m.

2. CHANGES TO AGENDA & ADOPTION OF AGENDA

2023-W069

Moved by: Councillor Wowdzia

THAT the November 15, 2023, Committee of the Whole meeting agenda be adopted as amended.

Addition: 5.7 Enel Road Maintenance Agreement

Carried

3. CONFIRMATION OF MINUTES

2023-W070

Moved by: Councillor Nafziger

THAT the October 11, 2023, Committee of the Whole meeting minutes be adopted as presented.

Carried

4. DELEGATIONS

5. REPORTS FOR DISCUSSION

5.1 Leasing of Lands in Lavoy

A request has been received from a Hamlet of Lavoy resident to lease one or two County owned vacant lots located behind her property for the purpose of planting a garden.

Block 8 was developed by the County with the intent of being sold for residential use, however, due to drainage issues on this land, the lots have not been sold.

Leasing of County Owned Land Policy AD 1018-01 does not address leasing of County owned land within the hamlets.

Administration Presenter:

Director of Planning and Community Services Davin Gegolick

Administration will research additional information regarding soil type of this property to determine its suitability for garden planting.

5.2 Bridges: Asset Management Plan

The Committee of the Whole was presented with a Five-Year Bridge Repair/Replacement Asset Management Plan prepared by MPA Engineering which focuses on the structural condition rating for each bridge and bridge culvert in the County.

Administration Presenter:

Director of Operations Norm De Wet

2023-W071

Moved by: Councillor Ogradnick

THAT the Five-Year Bridge Repair/Replacement Asset Management Plan be accepted for information, and that Administration provide capital project recommendations to Council for future budget discussions.

Carried

5.3 Equipment: Asset Management Plan

The Committee of the Whole was presented with an Equipment Asset Management Plan prepared by Administration which prioritizes future equipment replacement and determines reasonable replacement and refurbishment schedules. The proposed five-year capital plan will be used to assist Administration in presenting future equipment replacement options for Council's consideration.

Administration Presenter:

Director of Operations Norm De Wet

2023-W072**Moved by:** Councillor Wowdzia

THAT the Equipment Asset Management Plan be accepted for information, and that Administration provide equipment replacement and refurbishment recommendations to Council for future budget discussions.

Carried**5.4 Municipal Indicators**

The Committee of the Whole was presented with a 2023 County of Minburn Municipal Indicator Dashboard report which measures specific aspects of the County's governance, finances and community and are weighed against defined benchmarks. This report is created annually by Municipal Affairs using data supplied by municipalities including financial statements, municipal census, election results, and information from ministerial orders issued to municipalities.

Administration Presenter:

Director of Corporate Services Jason Warawa

5.5 Financial Institutions for Investment Purposes

The Committee of the Whole was presented with information regarding the proposed expansion of the County's financial institutions for investment purposes and meeting the diversification requirements of Investment Policy AD 1004-01.

Administration Presenter:

Director of Corporate Services Jason Warawa

2023-W073**Moved by:** Councillor Nafziger

THAT Administration prepare an RFD for the November 20, 2023, County Council meeting recommending the expansion of the County's financial institutions for investment purposes to include the Bank of Montreal as well as Scotia Bank.

Carried**ACTION: Create RFD****5.6 Veteran Memorial Highway Association**

The Committee of the Whole was presented with information regarding the proposed reinstatement of Council's membership to the Veterans Memorial Highway Association.

Administration Presenter:

Chief Administrative Officer Pat Podoborzny

5.7 Enel Road Maintenance Agreement

The Committee of the Whole was presented with a draft Road Maintenance Agreement between the County of Minburn and Enel Alberta Wind Inc. who operates the Grizzly Bear Creek Wind Project located in the County.

Administration Presenter:

Director of Planning and Community Services Davin Gegolick

2023-W074

Moved by: Deputy Reeve Kuzio

THAT Administration prepare an RFD for the November 20, 2023, County Council meeting recommending approval of the Road Maintenance Agreement between the County of Minburn and Enel Alberta Wind Inc.

Carried
ACTION: Create RFD

Councillor Wowdzia left the meeting at 11:19 a.m.

Reeve Konieczny recessed the meeting at 11:19 a.m.

Reeve Konieczny reconvened the meeting at 11:28 a.m.

6. COUNCILLOR REQUESTS (INFORMATION/PROGRAM REQUESTS)

6.1 Divisional Reports

Presented by Reeve and Council

Councillor Wowdzia returned to the meeting at 11:31 a.m.

6.2 Councillor Request Report

7. CLOSED SESSION

2023-W075

Moved by: Deputy Reeve Kuzio

THAT the Committee of the Whole meet in private to discuss matters protected from disclosure under the *Freedom of Information and Protection of Privacy Act (FOIP)*, section 17 at 11:36 a.m.

Carried

7.1 Organizational Chart and Salary Grid
FOIP Section 17, harmful to personal privacy

Name	Reason/Purpose
Pat Podoborozny	Presenter

7.2 Councillor Communications
FOIP Section 17, harmful to personal privacy

Name	Reason/Purpose
Pat Podoborozny	Presenter

8. OPEN SESSION

2023-W076

Moved by: Councillor Wowdzia

THAT the Committee of the Whole meeting revert to open session at 12:27 p.m.

Carried

9. MOTIONS ARISING OUT OF CLOSED SESSION

10. ADJOURNMENT

Reeve Konieczny adjourned the meeting at 12:28 p.m.

Reeve

Chief Administrative Officer