



Committee of the Whole Minutes

September 13, 2023

Members Present:

Reeve Roger Konieczny, Division 3
Deputy Reeve Tara Kuzio, Division 5
Councillor Joey Nafziger, Division 1
Councillor Eric Anderson, Division 2
Councillor Cliff Wowdzia, Division 4
Councillor Carl Ogrodnick, Division 6
Councillor Kevin Bentley, Division 7

Administration Present:

Pat Podoborozny, Chief Administrative Officer
Norm De Wet, Director of Operations
Mike Fundytus, Director of Protective Services
Davin Gegolick, Director of Planning and Development
Darwin Ullery, Agriculture and Utilities Foreman
Kari Janzen, Senior Accountant
Trudy Shukalak, Legislative Services Coordinator

1. CALL TO ORDER

Reeve Konieczny called the meeting to order at 9:01 a.m.

2. CHANGES TO AGENDA & ADOPTION OF AGENDA

2023-W059

Moved by: Councillor Wowdzia

THAT the September 13, 2023, Committee of the Whole meeting agenda be adopted as presented.

Carried

3. CONFIRMATION OF MINUTES

2023-W060

Moved by: Councillor Nafziger

THAT the August 16, 2023, Committee of the Whole meeting minutes be adopted as presented.

Carried

4. DELEGATIONS

5. REPORTS FOR DISCUSSION

5.1 "Draft" Electronic Signatures and Approvals Policy

Currently, the County of Minburn does not have a policy regarding electronic signatures and approvals.

The "draft" policy establishes standards for the use of electronic signatures and electronic approvals by the County and defines where appropriate and permissible to use. Establishing acceptable standards protects the County and mitigates risks while ensuring a consistent user experience.

Administration Presenter:

CAO Pat Podoborzny

2023-W061

Moved by: Councillor Wowdzia

THAT Administration prepare an RFD for the September 13, 2023, County Council meeting recommending the approval of Electronic Signatures and Approval Policy.

Carried
ACTION: Create RFD

6. COUNCILLOR REQUESTS (INFORMATION/PROGRAM REQUESTS)

6.1 Divisional Reports

Presented by Reeve and Council

6.2 Councillor Request Report

7. ADJOURNMENT

Reeve Konieczny declared the meeting adjourned at 9:11 a.m.

Reeve

Chief Administrative Officer