



AGENDA

Committee of the Whole
August 16, 2023
10:00 a.m.

1. CALL TO ORDER

2. CHANGES TO AGENDA & ADOPTION OF AGENDA

3. CONFIRMATION OF MINUTES

4. DELEGATIONS

4.1 Vermilion RCMP – 10:00 a.m.

External Presenter:

Sargeant Corey Buckingham

4.2 Municipal Affairs Assessment Services Branch

External Presenters:

Janet Hayes and Liza Victoor

5. REPORTS FOR DISCUSSION

5.1 Gravel Haul Program 2023

Administration Presenter:

Norm De Wet, Director of Operations

5.2 Policy EHS 4001-01 and EHS 4002-01

Administration Presenter:

Norm De Wet, Director of Operations

5.3 September Meetings

Administration Presenter:

Pat Podoborozny, CAO

6. CLOSED SESSION

6.1 Seed Cleaning Plant

FOIP Section 16, third party business interests

6.2 Town of Vegreville and County of Minburn Joint Fire Apparatus Capital

Plan - FOIP Section 21, intergovernmental relations

6.3 Proclamation and/or Recognition Policy

FOIP Section 24, advice from officials

6.4 Questions/Concerns for MLA September Visit

FOIP Section 21, intergovernmental relations

- 6.5 Code of Conduct Cost
FOIP Section 24, advice from officials

7. MOTIONS ARISING OUT OF THE CLOSED SESSION

8. COUNCILLOR REQUESTS (INFORMATION / PROGRAM REQUESTS)

- 8.1 Division Reports
- 8.2 Councillor Request Report

9. ADJOURNMENT



Committee of the Whole Minutes

July 12, 2023

Members Present:

Reeve Roger Konieczny, Division 3
Deputy Reeve Tara Kuzio, Division 5
Councillor Joey Nafziger, Division 1
Councillor Eric Anderson, Division 2 (absent)
Councillor Cliff Wowdzia, Division 4
Councillor Carl Ogrodnick, Division 6
Councillor Kevin Bentley, Division 7

Administration Present:

Pat Podoborozny, Chief Administrative Officer
Jason Warawa, Director of Corporate Services
Norm De Wet, Director of Operations
Mike Fundytus, Director of Protective Services
Davin Gegolick, Director of Planning and Development
Darwin Ullery, Agriculture and Utilities Foreman
Trudy Shukalak, Legislative Services Coordinator

1. CALL TO ORDER

Reeve Konieczny called the meeting to order at 10:00 a.m.

2023-W041

Moved by: Councillor Nafziger

THAT Council excuse Councillor Anderson from the July 12, 2023, Committee of the Whole meeting.

Carried

2. CHANGES TO AGENDA & ADOPTION OF AGENDA

2023-W042

Moved by: Deputy Reeve Kuzio

THAT the July 12, 2023, Committee of the Whole meeting agenda be adopted as presented.

Carried

3. CONFIRMATION OF MINUTES

2023-W043

Moved by: Councillor Ogrodnick

THAT the June 14, 2023, Committee of the Whole meeting minutes be adopted as presented.

Carried

4. DELEGATIONS

4.1 Edward Golinowski

Requesting the cancellation of Invoice No. 37145 in the amount of \$750 for a fire call-out fee.

4.2 Beirsto & Associates

Presentation on the progress of the new Land Use Bylaw review which commenced in March 2023. Items include project timelines, results and recommendations of the technical review, public engagement results, and next steps of the project. The Committee of the Whole was also presented with an online voting platform where Councillors were able to vote and provide comments on specific questions and topics.

External Presenter:

Baily Lapp, Beirsto & Associates

Administration Presenter:

Director of Planning and Development Davin Gegolick

Reeve Konieczny recessed the meeting at 11:11 a.m.

Reeve Konieczny reconvened the meeting at 11:18 a.m.

5. REPORTS FOR DISCUSSION

5.1 County Fires/Roles and Responsibilities Policy PS 8001-01-A and County Employee Procedures for Emergency Situations Policy PS 8004-01-A

Administration explained that the general principles contained in Policy PS 8001-01-A are currently covered in Fire Services Bylaw No. 1326-22, and Policy PS 8004-01-A should be written as a procedure, rather than a policy that refers to employee safety.

Administration Presenter:

Director of Protective Services Mike Fundytus

2023-W044**Moved by:** Councillor Wowdzia

THAT Administration prepare an RFD for the July 17, 2023, regular Council meeting recommending rescinding Policy PS 8001-01-A and Policy PS 8004-01-A.

Carried**ACTION: Create RFD****5.2 Financial Reserves Policy AD 1020-01**

The Committee of the Whole was presented with proposed Financial Reserves Policy AD 1020-01 to provide consistent standards and guidelines for the establishment and ongoing management of Reserves including but not limited to the contributions, re-allocations and withdrawal from these Reserves.

Administration Presenter:

Director of Corporate Services Jason Warawa

2023-W045**Moved by:** Councillor Nafziger

THAT Administration prepare an RFD for the July 17, 2023, regular Council meeting recommending the approval of Reserve Policy AD 1020-01.

Carried**ACTION: Create RFD****5.3 Provision of Road Maintenance Services to Industry**

The Committee of the Whole was presented with information on the provision of road maintenance services on industry's private road infrastructure.

Administration is recommending that the Committee of the Whole continue to support the position that the County will not provide road maintenance services on industry's private road infrastructure.

Administration Presenter:

Director of Operations Norm De Wet

6. CLOSED SESSIONS**2023-W046****Moved by:** Councillor Wowdzia

THAT the Committee of the Whole meet in private to discuss matters protected from disclosure under the *Freedom of Information and Protection of Privacy Act (FOIP)*, section 16 at 11:21 a.m.

Carried

6.1 Bridge Engineering Services

FOIP Section 16, disclosure harmful to business interests of a third party

Name	Reason/Purpose
Pat Podoborozny	Strategic Leader of the Organization
Norm De Wet	Presenter

Norm De Wet left the meeting at 11:34 a.m.

Jason Warawa joined the meeting at 11:35 a.m.

6.2 Auditing Services Request for Proposal

FOIP Section 16, disclosure harmful to business interests of a third party

Name	Reason/Purpose
Pat Podoborozny	Strategic Leader of the Organization
Jason Warawa	Presenter

2023-W047

Moved by: Deputy Reeve Kuzio

THAT the Committee of the Whole meeting revert to open session at 11:50 a.m.

Carried

7. MOTIONS ARISING OUT OF THE CLOSED SESSIONS

Bridge Engineering Services

2023-W048

Moved by: Councillor Wowdzia

THAT Administration prepare an RFD for the July 17, 2023, regular Council meeting recommending a Request for Proposal (RFP) be completed for bridge engineering services.

Carried

ACTION: Create RFD

Auditing Services

2023-W049

Moved by: Councillor Ogrodnick

THAT Administration prepare an RFD for the July 17, 2023, regular Council meeting recommending that Wilde and Company, Wild Advisory Group be awarded the contract for External Financial Auditing Services.

Carried

ACTION: Create RFD

8. COUNCILLOR REQUESTS (INFORMATION/PROGRAM REQUESTS)

8.1 Divisional Reports
Presented by Reeve and Council

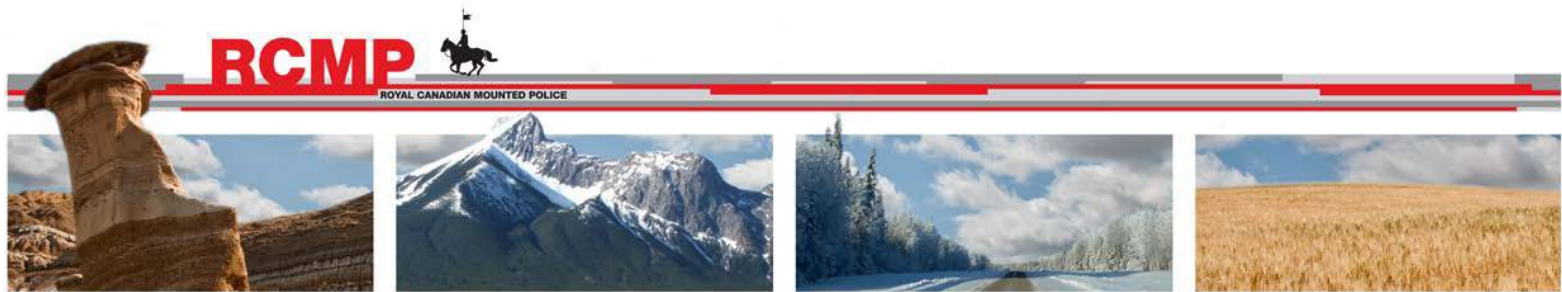
8.2 Councillor Request Report

9. ADJOURNMENT

Reeve Konieczny declared the meeting adjourned at 12:14 p.m.

Reeve

Chief Administrative Officer



2023-08-09

Sergeant Corey Buckingham
Detachment Commander
Vermilion, Alberta

Dear Reeve Konieczny,

Please find the quarterly Community Policing Report attached that covers the April 1st to June 30th, 2023 reporting period. The attached report outlines a quarterly snapshot of the human resources, financial data and crime statistics for the Vermilion Detachment.

As part of the Alberta RCMP's ongoing priority to ensure public safety, encouraging citizens to report all crimes plays a vital role in building community well-being. We recognize that non-urgent crimes such as minor thefts and property crime may go unreported due to various reasons such as perceived insignificance or fear of inconvenience. Thus, the Alberta RCMP continues to engage citizens on the importance of reporting non-urgent crimes to help us optimize our crime prevention efforts.

To help facilitate this, we have made reporting of non-urgent crime easier through the Alberta RCMP APP (available as a free download on the [Apple App Store](#) or [Google Play](#)). Online crime reporting offers a convenient way for citizens to report non-emergent crime to Alberta RCMP from their computer or smartphone without having to phone or visit the police detachment.

An informed community is a safer community. Here are some reasons why online reporting of non-urgent crimes matters:

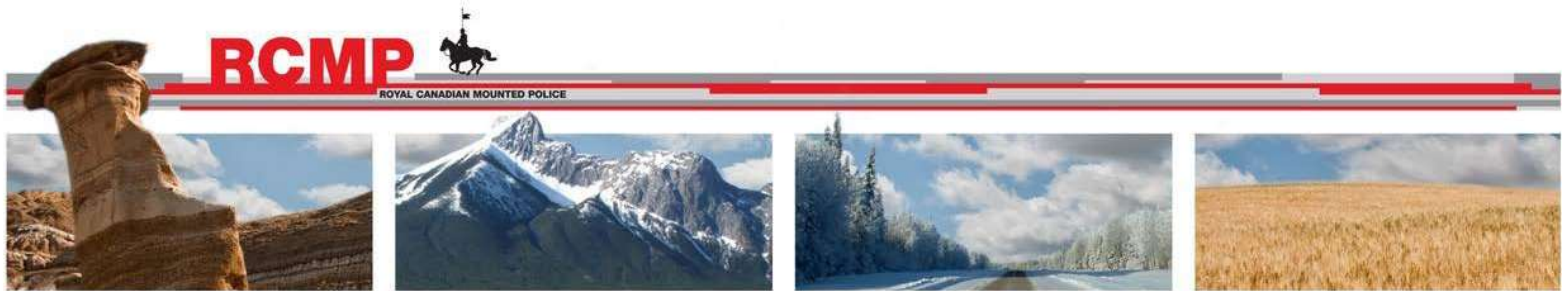
- Alberta RCMP police officers in the Call Back Unit are responsible for investigating online crime reports, thus reducing the need for frontline police officers to respond. Encouraging the public to use online crime reporting gives the Detachment frontline officers an opportunity to spend more of their time for proactive policing activities in the community.
- Non-urgent online crime reporting also has the potential to reduce those same non-urgent phone calls to our 911 Operators (OCCS) and Detachment Staff.



- The Alberta RCMP encourages citizens to report every crime to allow us to leverage reliable data to identify patterns and trends in criminal activities in our communities. We also use this intelligence to distribute our resources strategically and ensure that our police officers are deployed where they are most needed.

Thank you for your ongoing support and continued guidance in ensuring that we are consistently meeting your community's evolving policing needs. As the Chief of Police for your community, I invite you to contact me should you have any questions or concerns.

Sergeant Corey Buckingham
Detachment Commander
Vermilion Detachment



RCMP Provincial Policing Report

Detachment	Vermilion
Detachment Commander	Sergeant Corey Buckingham
Quarter	Q1
Date of Report	2023-08-09

Community Consultations

Date	2023-05-16
Meeting Type	Meeting with Elected Officials
Topics Discussed	Regular reporting, information sharing, Annual Planning
Notes/Comments	Sgt. Buckingham attended a council meeting with Village of Innisfree. Discussed current stats and priorities / APP for this year.

Date	2023-05-16
Meeting Type	Meeting with Elected Officials
Topics Discussed	Regular reporting, information sharing, Annual Planning
Notes/Comments	Sgt. Buckingham attended a council meeting with Village of Mannville. Discussed current stats and priorities / APP for this year.

Date	2023-05-23
Meeting Type	Meeting with Elected Officials
Topics Discussed	Regular reporting, information sharing, Annual Planning
Notes/Comments	Sgt. Buckingham attended a council meeting with County of Vermilion River. Discussed current stats and priorities / APP for this year.



Date	2023-06-19
Meeting Type	Meeting with Elected Officials
Topics Discussed	Regular reporting, information sharing, Annual Planning
Notes/Comments	Sgt. Buckingham attended a council meeting with County of Minburn. Discussed current stats and priorities / APP for this year.

Date	2023-06-20
Meeting Type	Meeting with Elected Officials
Topics Discussed	Regular reporting, information sharing, Annual Planning
Notes/Comments	Sgt. Buckingham attended a council meeting with Town of Vermilion. Discussed current stats and priorities / APP for this year.



Community Priorities

Priority 1	Crime Reduction
Current Status & Results	<p>8 documented curfew checks were completed during Q1. It is believed more were completed but not documented. Further emphasis will be placed on this initiative in Q2.</p> <p>Annual target of 40 curfew checks.</p>
Priority 2	Communicate Effectively
Current Status & Results	<p>12 public communications completed. 0 town hall meets held or planned as of yet. To be determined.</p> <p>Annual target for 40 public communications and 2 town hall meetings.</p>
Priority 3	Enhance Road Safety/Improve Police Visibility
Current Status & Results	<p>61 documented stops were completed per PAT ticketing.</p> <p>Annual target of 220 vehicle stops.</p>



Crime Statistics¹

The following table provides policing statistics on actual offences within the periods listed. Please see Appendix for additional information and a five-year comparison.

Category	April - June			January - December		
	2022	2023	% Change Year-over-Year	2021	2022	% Change Year-over-Year
Total Criminal Code	252	340	35%	935	1,107	18%
Persons Crime	44	65	48%	166	185	11%
Property Crime	154	189	23%	513	719	40%
Other Criminal Code	54	86	59%	256	203	-21%
Traffic Offences						
Criminal Code Traffic	29	25	-14%	71	92	30%
Provincial Code Traffic	622	453	-27%	1,786	1,603	-10%
Other Traffic	3	1	-67%	91	16	-82%
CDSA Offences	9	11	22%	29	25	-14%
Other Federal Acts	10	13	30%	35	31	-11%
Other Provincial Acts	50	50	0%	199	172	-14%
Municipal By-Laws	1	3	200%	26	12	-54%
Motor Vehicle Collisions	68	55	-19%	291	366	26%

¹ Data extracted from a live database (PROS) and is subject to change over time.

Trends/Points of Interest

Total criminal code has seen a significant increase year over year for this time period.

Property crime is approaching, but still below, pre-covid levels. This also includes files scored as possession of stolen property which generally means someone was identified or apprehended with stolen property. These account for 23 of the files and is, in itself, an increase from years past.

Persons crime has seen an uptick, mostly reflected in the assault, threats and sexual assault categories. This includes three assaults on police officers. Overall this category has an 82.5% clearance rate.

Other criminal code includes "Fail to Comply & Breaches" category ,which is largely member generated, and accounts for 49 of the 86 reported.



Provincial Police Service Composition Table²

Staffing Category	Established Positions	Working	Soft Vacancies ³	Hard Vacancies ⁴
Police Officers	9	8	0	1
Detachment Support	3	2	0	1

² Data extracted on June 30, 2023 and is subject to change.

³ Soft Vacancies are positions that are filled but vacant due to maternity/paternity leave, medical leave, etc. and are still included in the overall FTE count.

⁴ Hard Vacancies reflect positions that do not have an employee attached and need to be filled.

Comments

Police Officers: (Updated to reflect current staffing levels) Of the nine established positions, eight officers are working. There is one hard vacancy, due to a transfer, that we will be advertising for an experienced member.

Detachment Support: Of the three established positions, two resources are working with one position vacant due to a transfer. An advertisement is planned in the near future to fill the vacant position.

Quarterly Financial Drivers

No significant financial drivers for this quarter.



Vermilion Provincial Detachment Crime Statistics (Actual) Q1: 2019 - 2023

All categories contain "Attempted" and/or "Completed"

July 4, 2023

CATEGORY	Trend	2019	2020	2021	2022	2023	% Change 2019 - 2023	% Change 2022 - 2023	Avg File +/- per Year
Offences Related to Death		0	0	0	0	0	N/A	N/A	0.0
Robbery		1	0	0	0	2	100%	N/A	0.2
Sexual Assaults		0	1	3	2	7	N/A	250%	1.5
Other Sexual Offences		1	1	5	2	0	-100%	-100%	-0.1
Assault		19	19	20	16	33	74%	106%	2.5
Kidnapping/Hostage/Abduction		1	1	0	0	2	100%	N/A	0.1
Extortion		0	0	0	0	1	N/A	N/A	0.2
Criminal Harassment		10	12	8	14	5	-50%	-64%	-0.8
Uttering Threats		9	6	10	10	15	67%	50%	1.6
TOTAL PERSONS		41	40	46	44	65	59%	48%	5.2
Break & Enter		39	26	15	13	18	-54%	38%	-5.5
Theft of Motor Vehicle		19	16	6	16	23	21%	44%	0.8
Theft Over \$5,000		8	2	2	4	7	-13%	75%	0.0
Theft Under \$5,000		68	37	21	43	42	-38%	-2%	-4.6
Possn Stn Goods		13	14	6	13	23	77%	77%	1.9
Fraud		16	14	12	23	28	75%	22%	3.3
Arson		4	1	1	1	2	-50%	100%	-0.4
Mischief - Damage To Property		3	26	25	16	24	700%	50%	3.2
Mischief - Other		57	24	14	25	22	-61%	-12%	-6.9
TOTAL PROPERTY		227	160	102	154	189	-17%	23%	-8.2
Offensive Weapons		0	5	6	5	13	N/A	160%	2.6
Disturbing the peace		5	4	14	8	12	140%	50%	1.8
Fail to Comply & Breaches		24	20	35	30	49	104%	63%	6.0
OTHER CRIMINAL CODE		11	7	12	11	12	9%	9%	0.6
TOTAL OTHER CRIMINAL CODE		40	36	67	54	86	115%	59%	11.0
TOTAL CRIMINAL CODE		308	236	215	252	340	10%	35%	8.0



Vermilion Provincial Detachment

Crime Statistics (Actual)

Q1: 2019 - 2023

All categories contain "Attempted" and/or "Completed"

July 4, 2023

CATEGORY	Trend	2019	2020	2021	2022	2023	% Change 2019 - 2023	% Change 2022 - 2023	Avg File +/- per Year
Drug Enforcement - Production		0	0	0	0	0	N/A	N/A	0.0
Drug Enforcement - Possession		4	3	4	4	5	25%	25%	0.3
Drug Enforcement - Trafficking		3	1	2	5	5	67%	0%	0.8
Drug Enforcement - Other		0	0	0	0	1	N/A	N/A	0.2
Total Drugs		7	4	6	9	11	57%	22%	1.3
Cannabis Enforcement		0	0	0	0	0	N/A	N/A	0.0
Federal - General		3	1	0	1	2	-33%	100%	-0.2
TOTAL FEDERAL		10	5	6	10	13	30%	30%	1.1
Liquor Act		4	5	2	0	3	-25%	N/A	-0.7
Cannabis Act		2	3	3	2	2	0%	0%	-0.1
Mental Health Act		14	16	19	22	18	29%	-18%	1.4
Other Provincial Stats		28	27	36	26	27	-4%	4%	-0.3
Total Provincial Stats		48	51	60	50	50	4%	0%	0.3
Municipal By-laws Traffic		1	0	0	0	1	0%	N/A	0.0
Municipal By-laws		5	8	8	1	2	-60%	100%	-1.3
Total Municipal		6	8	8	1	3	-50%	200%	-1.3
Fatals		0	0	0	1	0	N/A	-100%	0.1
Injury MVC		7	11	5	5	5	-29%	0%	-1.0
Property Damage MVC (Reportable)		58	44	48	57	48	-17%	-16%	-0.7
Property Damage MVC (Non Reportable)		0	4	4	5	2	N/A	-60%	0.5
TOTAL MVC		65	59	57	68	55	-15%	-19%	-1.1
Roadside Suspension - Alcohol (Prov)		N/A	N/A	N/A	N/A	6	N/A	N/A	N/A
Roadside Suspension - Drugs (Prov)		N/A	N/A	N/A	N/A	0	N/A	N/A	N/A
Total Provincial Traffic		414	241	493	622	453	9%	-27%	45.9
Other Traffic		1	6	37	3	1	0%	-67%	-0.3
Criminal Code Traffic		29	16	19	29	25	-14%	-14%	0.5
Common Police Activities									
False Alarms		23	20	23	11	10	-57%	-9%	-3.5
False/Abandoned 911 Call and 911 Act		1	13	25	25	13	1200%	-48%	3.6
Suspicious Person/Vehicle/Property		10	46	24	15	32	220%	113%	1.3
Persons Reported Missing		1	2	3	3	7	600%	133%	1.3
Search Warrants		1	1	1	0	1	0%	N/A	-0.1
Spousal Abuse - Survey Code (Reported)		19	11	29	21	37	95%	76%	4.6
Form 10 (MHA) (Reported)		0	2	3	5	0	N/A	-100%	0.3

Occurrence Stats (All Violations)

Mayor's Report
From 2023/04/01 to 2023/06/30

Violation group - Traffic Offences - Traffic Accidents				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
9930 0020 Traffic Collision(s) - Non - Fatal Injury	2	0	2	1	0	50.0%
9930 0030 Traffic Collision(s) - Property Damage - Reportable	18	0	18	0	0	0.0%
	20	0	20	1	0	5.0%
Violation group - Traffic Offences - Provincial Traffic Offences				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
9900 0030 Moving Traffic - Speeding Violations - Provincial/Territorial	7	0	7	1	2	42.9%
9900 0040 Other Moving Traffic Violations - Provincial/Territorial	13	0	13	0	0	0.0%
9900 0070 Other Non-Moving Traffic - Provincial/Territorial	8	0	8	2	4	75.0%
9900 0090 Fail to Stop or Remain at Accident Scene (Provincial/Territorial)	2	0	2	0	0	0.0%
9910 0020 Roadside Suspensions - alcohol related	1	0	1	0	1	100.0%
	31	0	31	3	7	32.3%
Violation group - Traffic Offences - Other Traffic Related Duties				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
9960 0020 Checkstop	2	0	2	0	0	0.0%
	2	0	2	0	0	0.0%
Violation group - Traffic Offences - Other Criminal Code Traffic Offences				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
9312 0020 Failure to stop after accident resulting in bodily harm	1	0	1	0	0	0.0%
	1	0	1	0	0	0.0%
Violation group - Traffic Offences - Municipal By-laws				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
9950 0010 Municipal Bylaws - Traffic	1	0	1	0	0	0.0%
	1	0	1	0	0	0.0%
Violation group - Traffic offences - Impaired Operation Related Offences				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
9230 0070 Operation while impaired (alcohol)/over 80mg% of Motor Vehicle	1	0	1	0	1	100.0%

Occurrence Stats (All Violations)

Mayor's Report
From 2023/04/01 to 2023/06/30

Violation group - Traffic offences - Impaired Operation Related Offences				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
9230 0080 Operation while impaired (alcohol) /over 80mg% of vessel/aircraft/railway	1	0	1	0	0	0.0%
9233 0010 Operation while impaired (alcohol and drug) / over 80mg% of a Motor Vehicle	1	0	1	0	0	0.0%
9235 0070 Operation while impaired (drug) of Motor Vehicle	1	0	1	1	0	100.0%
	4	0	4	1	1	50.0%
Violation group - Traffic offences - Dangerous Operation of Motor Veh./Vessel/Aircraft				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
9130 0030 Dangerous operation of motor vehicle	3	0	3	0	3	100.0%
	3	0	3	0	3	100.0%
Violation group - Provincial Statutes {except traffic}				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
7300 0120 Off-Road Vehicle Act - Offences Only	2	0	2	0	2	100.0%
7300 0180 Trespass Act - Provincial/Territorial - Offences Only	1	0	1	1	0	100.0%
8840 0281 Liquor Act (Provincial/Territorial) - Other Activities	1	0	1	0	0	0.0%
8840 0336 Mental Health Act - Other Activities	5	1	4	0	0	0.0%
8840 0341 911 Act - Other Activities	2	0	2	0	0	0.0%
8840 0376 Trespass Act - Provincial/Territorial - Other Activities	2	0	2	0	0	0.0%
8840 0381 Other Provincial/Territorial Statutes (not otherwise specified) - Other Activities	1	0	1	0	0	0.0%
	14	1	13	1	2	23.1%
Violation group - Provincial Statutes - Municipal By-laws				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
9955 0010 Municipal Bylaws - Other	1	0	1	0	0	0.0%
	1	0	1	0	0	0.0%
Violation group - Other Criminal Code - Other Criminal Code				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
3410 0060 Failure to comply with order	1	0	1	1	0	100.0%
3430 0010 Disturbing the peace/Causing a disturbance	4	0	4	0	0	0.0%
3520 0010 Fail to comply probation order	1	0	1	1	0	100.0%

Occurrence Stats (All Violations)

Mayor's Report
From 2023/04/01 to 2023/06/30

Violation group - Other Criminal Code - Other Criminal Code				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
3540 0010 Uttering Threats Against Property or an Animal	0	0	0	0	1	0.0%
	6	0	6	2	1	50.0%
Violation group - Other Criminal Code - Offensive Weapons				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
3370 0010 Weapons possession contrary to order and fail to surrender authorization	1	0	1	1	0	100.0%
3375 0010 Possession of weapon for dangerous purpose	2	0	2	2	0	100.0%
3375 0050 Unauthorized possession of a firearm/prohibited weapon or restricted weapon	2	0	2	2	0	100.0%
3395 0010 Unsafe storage of firearms	1	0	1	1	0	100.0%
3720 0010 Careless use of a firearm	1	0	1	1	0	100.0%
	7	0	7	7	0	100.0%
Violation group - Other Criminal Code - Corruption				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
3730 0050 Obstruct justice	1	0	1	1	0	100.0%
3730 0200 Public Mischief	1	0	1	0	0	0.0%
	2	0	2	1	0	50.0%
Violation group - National Survey Codes				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
8999 3007 Request of Service of Legal Document - Warrant Other than Search Warrants - Federal Statutes other than criminal	1	0	1	0	0	0.0%
8999 3064 Written Traffic Offence Warnings - Provincial/Territorial	4	0	4	1	3	100.0%
8999 3065 Victim Services Offered - Accepted	2	0	2	0	0	0.0%
8999 3066 Victim Services Offered - Declined	21	1	20	0	4	20.0%
8999 3071 Victim Services - Proactive Referral	2	0	2	1	0	50.0%
	30	1	29	2	7	31.0%
Violation group - FES - Other FES Statutes				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
8840 0121 Corrections & Conditional Release Act - Other Activities (including Parole Violations)	1	0	1	0	0	0.0%

Occurrence Stats (All Violations)

Mayor's Report
From 2023/04/01 to 2023/06/30

Violation group - FES - Other FES Statutes				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
8840 0171 Family Orders & Agreements Enforcement Assistance Act - Other Activities	1	0	1	0	0	0.0%
	2	0	2	0	0	0.0%
Violation group - Drug Enforcement - Drug Enforcement Other				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
8840 0001 Controlled Drugs & Substance Act - Other Activities	1	0	1	0	0	0.0%
	1	0	1	0	0	0.0%
Violation group - Crimes Against the Person - Robbery/Extortion/Harassment/Threats				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
1626 0040 Harassing communications	2	1	1	0	0	0.0%
1627 0010 Uttering threats against a person	6	1	5	3	1	80.0%
	8	2	6	3	1	66.7%
Violation group - Crimes Against the Person - Kidnapping/Hostage/Abduction				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
1516 0010 Forcible confinement	1	0	1	0	0	0.0%
	1	0	1	0	0	0.0%
Violation group - Crimes Against the Person - Assaults (excluding sexual assaults)				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
1420 0010 Assault With Weapon or Causing Bodily Harm	2	0	2	1	1	100.0%
1430 0010 Assault	4	1	3	2	1	100.0%
	6	1	5	3	2	100.0%
Violation group - Crimes Against Property - Theft under \$5000.00				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
2140 0011 Other theft under \$5000	3	1	2	0	0	0.0%
2142 0011 Theft under or equal to \$5000 From a motor vehicle	4	1	3	0	0	0.0%
2165 0010 Illegal possession or trafficking in government documents	1	0	1	1	0	100.0%
	8	2	6	1	0	16.7%

Occurrence Stats (All Violations)

Mayor's Report
From 2023/04/01 to 2023/06/30

Violation group - Crimes Against Property - Theft over \$5000.00				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
2130 0005 Other theft over \$5000	3	1	2	0	0	0.0%
2135 0100 Theft of car	1	0	1	0	1	100.0%
2135 0101 Theft of truck	7	0	7	1	0	14.3%
2135 0103 Theft of sport utility vehicle (SUV)	1	0	1	0	0	0.0%
2135 0105 Theft of other motor vehicle	1	0	1	0	0	0.0%
	13	1	12	1	1	16.7%
Violation group - Crimes Against Property - Possession of Stolen Goods				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
2153 0010 Possession of property obtained by crime over \$5000	5	0	5	1	1	40.0%
2156 0010 Possession of property obtained by crime less than or equal \$5000	1	0	1	1	0	100.0%
	6	0	6	2	1	50.0%
Violation group - Crimes Against Property - Mischief				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
2170 0090 Mischief - Damage to property	5	0	5	1	0	20.0%
2170 0100 Mischief - Obstruct enjoyment of property	5	1	4	0	1	25.0%
	10	1	9	1	1	22.2%
Violation group - Crimes Against Property - Fraud				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
2160 0035 False pretences less than or equal to \$5000	1	0	1	0	0	0.0%
2160 0070 Fraud (money/property/security) greater than \$5000	2	0	2	0	0	0.0%
2160 0075 Fraud (money/property/security) less than or equal to \$5000	2	0	2	1	0	50.0%
	5	0	5	1	0	20.0%
Violation group - Crimes Against Property - Break and Enter				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
2120 0020 Break and Enter - Residence	4	0	4	1	0	25.0%
	4	0	4	1	0	25.0%

Occurrence Stats (All Violations)

Mayor's Report
From 2023/04/01 to 2023/06/30

Violation group - Crimes Against Property - Arson (excluding offences related to death)				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
2110 0010 Arson - damage to property	1	0	1	0	0	0.0%
	1	0	1	0	0	0.0%
Violation group - Common Police Activities - Related Police Activities				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
8550 0020 Abandoned Vehicles	6	0	6	0	0	0.0%
8550 0030 Suspicious Person/ Vehicle/ Property	12	0	12	1	0	8.3%
8550 0040 Animal Calls	8	0	8	0	0	0.0%
8550 0050 False Alarms	3	0	3	0	0	0.0%
8550 0060 Items Lost/Found - except passports	5	0	5	0	0	0.0%
8550 0080 Person Reported Missing	2	0	2	0	0	0.0%
	36	0	36	1	0	2.8%
Violation group - Common Police Activities - Assistance to General Public				Clearance		
	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
8546 0010 Assist General Public	2	0	2	0	0	0.0%
8550 0190 Wellbeing Check	6	0	6	0	0	0.0%
	8	0	8	0	0	0.0%
Totals	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
	231	9	222	32	27	26.6%



COMMITTEE OF THE WHOLE DISCUSSION PAPER

Topic: Gravel Haul Program 2023
Date: August 16, 2023

Background

The 2023 budget is approved to haul approximately 94,791 tonnes of gravel within the County. The approved budget is \$915,000.00 for hauling only.

Information for the Committee

The 2023 gravel program aimed to haul approximately 32,686 tonnes of gravel from the Armitage Gravel Pit on Hwy 870, based on the stockpile survey completed by WSP at the end of 2022. To ensure an efficient program balancing cost and turn-around time, crews relocated to the Lobe Pit on Rage Road 95 in Division 3 on July 21st. Unexpectedly, there is now an estimated 6,000 to 8,000 tonnes of gravel still at the Armitage pit, exceeding the original survey results.

Our agreement with Donis Holdings Ltd. for storage will end on December 31st, 2023. Considering the difference in fuel costs between 2022 and 2023, we estimate saving approximately 20 - 30% of the cost of hauling for this year. To fulfill the storage agreement and replenish the stockpile at Innisfree for future use, it is suggested by administration that the remaining gravel at the Armitage pit be transported to the Innisfree pit at the end of the Gravel Haul Program, subject to the mutual consent of our contract hauler, Ken-X Energy. This move will help us meet our contractual obligations while efficiently managing the gravel resources.

COST

The estimated cost to move 8,000 tonnes of gravel is as follows:

- 8,000 Tonnes x 27 miles x \$0.32 Tonne Mile (Current cost based on Diesel Pricing) = \$69,120.00
- Armitage Gravel Cost: \$7.94 per Tonne + \$8.64 Transportation Cost = \$16.58 (Total Cost in Innisfree)
- Current Cost of Innisfree Gravel: \$15.81 per Tonne.

Recommendation

THAT the Committee of the Whole recommends to County Council to approve the transportation of the remaining gravel at the Armitage Pit to the Innisfree Stockpile for future use.



COMMITTEE OF THE WHOLE DISCUSSION PAPER

Topic: Policy EHS 4001-01 and EHS 4002-01
Date: August 16, 2023

Background

Operations has several policies that need updating. Therefore, it is planned to systematically review policies with Council to either update, accept as is, or rescind policies as required.

Information for the Committee

Policy EHS 4001-01: Ranfurly Landfill Site/Landfill Disposal Permit

This policy relates to demolishing buildings and hauling waste material to the old Ranfurly Landfill Site. The Ranfurly Landfill was reclaimed as part of its closure in 2013. The site is now a transfer site and does not take building materials from the demolition of buildings. Administration recommends that Policy EHS 4001-01 be rescinded.

Policy EHS 4002-01: County of Minburn, Villages of Mannville, Minburn, Innisfree Landfill Site

This policy relates to the joint agreement by the above members for the landfill on SW 16-050-9-W4M on Twp 502 in Div. 1. This site is no longer an active landfill and has been closed and reclaimed as part of the 2023 old Mannville Landfill reclamation project. Administration recommends that Policy EHS 4002-01 be rescinded.

Recommendation

THAT Policy EHS 4001-01 and Policy EHS 4002-01 be forwarded to County Council to be rescinded.

Attachment:

Policy EHS 4001-01: Ranfurly Landfill Site/Landfill Disposal Permit

Policy EHS 4002-01: County of Minburn, Villages of Mannville, Minburn, Innisfree Landfill Site



COMMITTEE OF THE WHOLE DISCUSSION PAPER

Topic: September Committee of the Whole and Council Meeting Date and Time

Date: August 16, 2023

Background

September meetings previously have been held on one day because of harvest season for our community.

Information for the Committee

MLA Jackie Armstrong-Homeniuk is scheduled to attend the Wednesday, September 13, 2023 Committee of the Whole meeting.

Recommendation

That Council change the time of the September 13, 2023 Committee of the Whole meeting to 9:00 a.m. and reschedule the September 18, 2023 County Council meeting date to Wednesday, September 13, 2023 at 10:00 a.m.

Attachment:

N/A



**COMMITTEE OF THE WHOLE
DIVISION REPORT**

Name: _____

Division: _____

For Presentation at _____ **Committee of the Whole Meeting**

From Date: _____

To Date: _____

Resident Concerns:



**COMMITTEE OF THE WHOLE
DIVISION REPORT**

Name: _____

Division: _____

For Presentation at _____ **Committee of the Whole Meeting**

From Date: _____

To Date: _____

Resident Concerns:



**COMMITTEE OF THE WHOLE
DIVISION REPORT**

Name: _____

Division: _____

For Presentation at _____ **Committee of the Whole Meeting**

From Date: _____

To Date: _____

Resident Concerns:

Request #	Councillor Name	Request Title	Request	Responding Dept	Response	Response Date	Status
CR4	Councillor Ogrodnick	CAAP	Obtain more information on the Canada Alberta Agriculture Partnership (CAAP) Program and present at July Committee of the Whole meeting	Operations - Ag	Reported at June Council meeting. Waiting for the GOA for more information	19-Jun	In progress
CR5	Council	RAVE Link	Sign-up for the RAVE Alert notification system which is a web based communication platform that RCMP officers use to alert the public about community crime watch advisories https://www.getrave.ca/smart911/ref/login.action?pa=CrimeWatchAdvisoryAB	Protective Services	Signed up with info@minburncounty.ab.ca as contact email	4-Aug	Completed
CR6	Councillor Bentley	Viterra	Question on maintenance of the gravel into the Viterra elevator of Hwy 631	Operations	Discussion for July 12 Committee Meeting	17-Jul	Completed
CR8	Council	Special Meetings Costs	To provide a costing for Special Meetings in May	Corporate Services	Sent costs to PP	25-Jul	Completed
CR9	Reeve Konieczny	Recreation Agreement Meeting	Set up a meeting with the Town of Vegreville Mayor and CAO to discuss Rec Agreement	Office of the CAO	Meeting held July 17, 2023	14-Jul	Completed
CR12	Council	Website Information	Information to be posted on our website to assist with the Clean Farms initiative	Operations - Ag			In progress
CR13	Councillor Anderson	Congratulations Letter to MLA	Send a letter to MLA congratulation on re-election	Office of the CAO	Taking to COW for direction	17-Jul	Completed
CR14	Deputy Reeve Kuzio	Send a letter to MLA	Request that the MLA come to a COW meeting and hear some of Councils priorities for the municipality	Office of the CAO	Sent an email to MLA requesting a meeting/ meeting scheduled for Sept COW	31-Jul	Completed
CR15	Councillor Nafziger	Transportation Inquiry	Inquire with Transportation and Economic Corridors what is being done to improve safety at HWY 881 and Hwy 619	Operations	Sent an email to Derek Young inquiring , response sent to Councillor Nafziger	17-Jul	Completed
CR16	Deputy Reeve Kuzio	Swag Donation	Prepare four swag bags to donate to RMA District 5 Golf tournament	Office of the CAO	Bags assembled and picked up by Deputy Reeve	19-Jul	Completed
CR17	Councillor Bentley	Seed Cleaning Plant services	Prepare a history of the Vegreville Seed Cleaning plant - establishment of service levels, capital investment, the Counties role	Operations - Ag	Report going to COW meeting.	August 16, 2023	Completed
CR18	Councillor Bentley	Seed Cleaning Plant services	Concerned that the site lines west of Vegreville Seed Cleaning Plant on Twp Rd 524 and RR 151	Operations	Trees are not in our Right-of-way. Darwin is discussing with landowner.		In progress