



## Committee of the Whole Minutes

July 12, 2023

Members Present:

Reeve Roger Konieczny, Division 3  
Deputy Reeve Tara Kuzio, Division 5  
Councillor Joey Nafziger, Division 1  
Councillor Eric Anderson, Division 2 (absent)  
Councillor Cliff Wowdzia, Division 4  
Councillor Carl Ogrodnick, Division 6  
Councillor Kevin Bentley, Division 7

Administration Present:

Pat Podoborozny, Chief Administrative Officer  
Jason Warawa, Director of Corporate Services  
Norm De Wet, Director of Operations  
Mike Fundytus, Director of Protective Services  
Davin Gegolick, Director of Planning and Development  
Darwin Ullery, Agriculture and Utilities Foreman  
Trudy Shukalak, Legislative Services Coordinator

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### 1. CALL TO ORDER

Reeve Konieczny called the meeting to order at 10:00 a.m.

**2023-W041**

**Moved by:** Councillor Nafziger

THAT Council excuse Councillor Anderson from the July 12, 2023, Committee of the Whole meeting.

**Carried**

### 2. CHANGES TO AGENDA & ADOPTION OF AGENDA

**2023-W042**

**Moved by:** Deputy Reeve Kuzio

THAT the July 12, 2023, Committee of the Whole meeting agenda be adopted as presented.

**Carried**

### 3. CONFIRMATION OF MINUTES

#### 2023-W043

**Moved by:** Councillor Ogrodnick

THAT the June 14, 2023, Committee of the Whole meeting minutes be adopted as presented.

**Carried**

### 4. DELEGATIONS

#### 4.1 Edward Golinowski

Requesting the cancellation of Invoice No. 37145 in the amount of \$750 for a fire call-out fee.

#### 4.2 Beirsto & Associates

Presentation on the progress of the new Land Use Bylaw review which commenced in March 2023. Items include project timelines, results and recommendations of the technical review, public engagement results, and next steps of the project. The Committee of the Whole was also presented with an online voting platform where Councillors were able to vote and provide comments on specific questions and topics.

**External Presenter:**

Baily Lapp, Beirsto & Associates

**Administration Presenter:**

Director of Planning and Development Davin Gegolick

*Reeve Konieczny recessed the meeting at 11:11 a.m.*

*Reeve Konieczny reconvened the meeting at 11:18 a.m.*

### 5. REPORTS FOR DISCUSSION

#### 5.1 County Fires/Roles and Responsibilities Policy PS 8001-01-A and County Employee Procedures for Emergency Situations Policy PS 8004-01-A

Administration explained that the general principles contained in Policy PS 8001-01-A are currently covered in Fire Services Bylaw No. 1326-22, and Policy PS 8004-01-A should be written as a procedure, rather than a policy that refers to employee safety.

**Administration Presenter:**

Director of Protective Services Mike Fundytus

**2023-W044****Moved by:** Councillor Wowdzia

THAT Administration prepare an RFD for the July 17, 2023, regular Council meeting recommending rescinding Policy PS 8001-01-A and Policy PS 8004-01-A.

**Carried****ACTION: Create RFD****5.2 Financial Reserves Policy AD 1020-01**

The Committee of the Whole was presented with proposed Financial Reserves Policy AD 1020-01 to provide consistent standards and guidelines for the establishment and ongoing management of Reserves including but not limited to the contributions, re-allocations and withdrawal from these Reserves.

**Administration Presenter:**

Director of Corporate Services Jason Warawa

**2023-W045****Moved by:** Councillor Nafziger

THAT Administration prepare an RFD for the July 17, 2023, regular Council meeting recommending the approval of Reserve Policy AD 1020-01.

**Carried****ACTION: Create RFD****5.3 Provision of Road Maintenance Services to Industry**

The Committee of the Whole was presented with information on the provision of road maintenance services on industry's private road infrastructure.

Administration is recommending that the Committee of the Whole continue to support the position that the County will not provide road maintenance services on industry's private road infrastructure.

**Administration Presenter:**

Director of Operations Norm De Wet

**6. CLOSED SESSIONS****2023-W046****Moved by:** Councillor Wowdzia

THAT the Committee of the Whole meet in private to discuss matters protected from disclosure under the *Freedom of Information and Protection of Privacy Act (FOIP)*, section 16 at 11:21 a.m.

**Carried**

6.1 Bridge Engineering Services

FOIP Section 16, disclosure harmful to business interests of a third party

| Name            | Reason/Purpose                       |
|-----------------|--------------------------------------|
| Pat Podoborozny | Strategic Leader of the Organization |
| Norm De Wet     | Presenter                            |
|                 |                                      |

*Norm De Wet left the meeting at 11:34 a.m.*

*Jason Warawa joined the meeting at 11:35 a.m.*

6.2 Auditing Services Request for Proposal

FOIP Section 16, disclosure harmful to business interests of a third party

| Name            | Reason/Purpose                       |
|-----------------|--------------------------------------|
| Pat Podoborozny | Strategic Leader of the Organization |
| Jason Warawa    | Presenter                            |

**2023-W047**

**Moved by:** Deputy Reeve Kuzio

THAT the Committee of the Whole meeting revert to open session at 11:50 a.m.

**Carried**

**7. MOTIONS ARISING OUT OF THE CLOSED SESSIONS**

Bridge Engineering Services

**2023-W048**

**Moved by:** Councillor Wowdzia

THAT Administration prepare an RFD for the July 17, 2023, regular Council meeting recommending a Request for Proposal (RFP) be completed for bridge engineering services.

**Carried**

**ACTION: Create RFD**

Auditing Services

**2023-W049**

**Moved by:** Councillor Ogrodnick

THAT Administration prepare an RFD for the July 17, 2023, regular Council meeting recommending that Wilde and Company, Wild Advisory Group be awarded the contract for External Financial Auditing Services.

**Carried**

**ACTION: Create RFD**

## **8. COUNCILLOR REQUESTS (INFORMATION/PROGRAM REQUESTS)**

8.1 Divisional Reports  
Presented by Reeve and Council

8.2 Councillor Request Report

## **9. ADJOURNMENT**

Reeve Konieczny declared the meeting adjourned at 12:14 p.m.

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Reeve

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Chief Administrative Officer