



**County of Minburn  
Council Meeting Minutes**

August 15, 2022

Attendance:

Reeve  
Deputy Reeve  
Councillors

Roger Konieczny  
Clifford Wowdzia  
Joey Nafziger  
Eric Anderson  
Tara Kuzio  
Carl Ogrodnick  
Kevin Bentley  
Jason Warawa  
Trudy Shukalak

Chief Administrative Officer  
Recording Secretary

- 1

**CALL TO ORDER**

Reeve Konieczny called the meeting to order at 10:00 a.m.
- 2

**ADOPTION OF AGENDA**

Deputy Reeve Wowdzia moved the Agenda for the August 15, 2022 regular Council meeting be adopted as presented.

**Carried**
- 3

**MINUTES**

Councillor Kuzio moved the minutes of the July 18, 2022 regular Council meeting be adopted as presented.

**Carried**
- 4

**BUSINESS ARISING FROM MINUTES**
- 5

**DELEGATIONS**
- 6

**DEPARTMENTAL REPORTS**
- 6.1

**Operations Report**

Norm De Wet presented the monthly Operations report.

Councillor Nafziger moved the Operations report be accepted as presented.

**Carried**
- 6.2

**Planning and Development Report**

Davin Gegolick presented the monthly Planning and Development report.

Councillor Kuzio moved the Planning and Development report be accepted as presented.

**Carried**
- 6.3

**Agriculture and Utilities Report**

Darwin Ullery presented the monthly Agriculture and Utilities report.

Councillor Anderson moved the Agriculture and Utility Services report be accepted as presented.

**Carried**

**6.4 Emergency Services Report**

Mike Fundytus presented the monthly Emergency Services report.

Councillor Nafziger moved the Emergency Services report be accepted as presented.

**Carried**

**6.5 Financial Report**

Jason Warawa presented the monthly financial report.

Councillor Ogrodnick moved the financial report be accepted as presented.

**Carried**

**7 CLOSED SESSION – FREEDOM OF INFORMATION AND PROTECTION OF PRIVACY (FOIP) ACT**

**Resolution No. 7.1**  
2022-97

Councillor Kuzio moved that Council close the meeting to the public to discuss third party business interest as per Section 16 of the *FOIP Act*.

Time 10:25 a.m.

**Carried**

Councillor Nafziger moved that Council revert to the regular meeting.

Time 10:35 a.m.

**Carried**

**8 NEW BUSINESS**

**Resolution No. 8.1**  
2022-98

**2023 Motorgrader Purchase**

Councillor Bentley moved to purchase two Caterpillar 160 AWD motorgraders from Finning Canada for 2023 delivery for a total cost of \$1,298,000 excluding G.S.T., and that the expenditures be funded from equipment reserves.

**Carried**

**Resolution No. 8.2**  
2022-99

**Yield Signs – Intersection of Range Road 145 and Township Road 534**

Councillor Anderson moved to install two “Yield” signs at the intersection of Range Road 145 and Township Road 534 in Division 7.

**Carried**

**Resolution No. 8.3**  
2022-100

**Aggregate Exploration**

Councillor Ogrodnick moved that Terrashift Engineering Ltd. complete the aggregate exploration and evaluation program as presented.

**Carried**

**Resolution No. 8.4**  
2022-101

**Bridge Maintenance Contract**

Councillor Nafziger moved to award the 2022 Bridge Maintenance Tender to Bridgemen Services for a total cost of \$345,000 based on a revised scope of work that removes Bridge File (BF) 1107, BF 74272 and BF 76246, and that total bridge maintenance costs related to the project that are in excess of the existing budget be funded from the Bridge Reserve.

**Carried**

**Resolution No. 8.5**  
2022-102

**Bylaw to Amend Council Procedural Bylaw**

Bylaw No. 1332-22 was presented for the purpose of amending Council Procedural Bylaw No. 1290-19 that establishes rules and regulations to provide for the orderly conduct of all meetings.

Councillor Nafziger moved Bylaw No. 1332-22 be given first reading.

**Carried**

Deputy Reeve Wowdzia moved Bylaw No. 1332-22 be given second reading.

**Carried**

Councillor Anderson moved Council unanimously and in full agreement to give Bylaw No. 1332-22 third reading at this meeting.

**Carried**

Councillor Kuzio moved Bylaw No. 1332-22 be given third reading.

**Carried**

**Resolution No. 8.6**  
2022-103

**Recreation Grant Funding**

Councillor Bentley moved to approve the following allocation of available recreation funding to the external organizations as per the 2022 approved budget:

Mannville & District Agricultural Society	\$109,300
Innisfree & District Agricultural Society	\$43,300
Minburn & District Agricultural Society	\$23,300
Ranfurly & District Agricultural Society	\$23,300
Lavoy Action Society	\$18,300
Town of Vegreville Recreation, Culture & Facilities	\$309,500

**Carried**

**Resolution No. 8.7**  
2022-104

**Vegreville Seed Cleaning Plant Lending Bylaw**

Bylaw No. 1333-22 was presented for the purpose of authorizing a loan to the Vegreville Municipal Seed Cleaning Association Ltd. in the amount of up to seven hundred (\$700,000) to finance the upgrades to the existing seed cleaning plant located on Lot 1, Plan 962 0402 in Part of SW ¼ 25-52-15-W4M in the County of Minburn No. 27.

Councillor Anderson moved Bylaw No. 1333-22 be given second reading.

**Carried**

Councillor Nafziger moved Bylaw No. 1333-22 be given third reading.

**Carried**

**Resolution No. 8.8**  
2022-105

**September Committee of the Whole Meeting – Date Change**

Councillor Bentley moved to reschedule the September 14, 2022 Committee of the Whole meeting to September 19, 2022 at 9:00 a.m.

**Carried**

**Resolution No. 8.9**  
2022-106

**Electoral Boundaries**

Councillor Anderson moved to send a letter of concern to the Federal Electoral Boundaries Commission for Alberta regarding the 2022 proposed redistribution of Federal Electoral Districts.

**Carried**

**9 COUNCILLOR REPORTS**

Council reported on their monthly activities and Board/Committee meetings attended:

Councillor Nafziger - Division 1

- County gravel tour, July 18, 2022
- Received call regarding scentless chamomile on Highway 881 between Township Road 494 and 500, July 27, 2022
- Teams meeting with MLA Jackie Armstrong-Homeniuk, Reeve Konieczny and Enel North America regarding wind energy project, July 29, 2022
- Received complaint regarding road width on Range Road 84 south of Township Road 490 related to wind energy project, August 3, 2022
- Received call regarding obstruction of visibility by roadside brush along Highway 16A west of Mannville, August 8, 2022
- Approach request in SE 15-49-8-W4M on Township Road 492 between Range Roads 82 and 83, August 8, 2022
- Report of beaver dams south of Township Road 504 and Range Road 93 causing water back-up, August 9, 2022
- Received complaint regarding potholes south of Township Road 504 on Range Road 93, August 9, 2022
- Innisfree Agricultural Society parade, August 10, 2022

- Committee of the Whole meeting, August 12, 2022
- Minburn Agricultural Society parade, August 13, 2022

Councillor Anderson - Division 2

- County gravel tour, July 18, 2022
- Vegreville Agricultural Society parade, August 3, 2022
- Ranfurly Agricultural Society parade, August 7, 2022
- Innisfree Agricultural Society parade, August 10, 2022
- Committee of the Whole meeting, August 12, 2022
- Minburn Agricultural Society parade, August 13, 2022

Reeve Konieczny - Division 3

- County gravel tour, July 18, 2022
- Vegreville Agricultural Society parade, August 3, 2022
- Ranfurly Agricultural Society parade, August 7, 2022
- Innisfree Agricultural Society parade, August 10, 2022
- Concerns expressed regarding roadside mowing
- Received positive comments regarding County's calcium application on uphill corner intersections

Deputy Reeve Wowdzia - Division 4

- County gravel tour, July 18, 2022
- Committee of the Whole meeting, August 12, 2022
- Washboard road conditions on Range Road 122
- Holding water on Range Road 121 causing soft spots
- Concerns expressed regarding roadside mowing

Councillor Kuzio - Division 5

- County gravel tour, July 18, 2022
- Met with Lavoy ratepayer regarding brushing and spraying along east side of railroad tracks in the west side of the Hamlet of Lavoy, July 21, 2022
- Vegreville Agricultural Society parade, August 3, 2022
- Ranfurly Agricultural parade, August 7, 2022
- MD of Minburn Foundation meeting, August 9, 2022
- Innisfree Agricultural parade, August 10, 2022
- Lamont County Reeve's Annual Charity Golf Tournament, August 11, 2022
- Committee of the Whole meeting, August 12, 2022
- Minburn Agricultural Society parade, August 13, 2022
- Complaints received regarding roadside mowing
- Calcium application concern on Township Road 512 and Range Road 123
- Alternative landing strips for aerial crop spraying

Councillor Ogrodnick - Division 6

- County gravel tour, July 18, 2022
- Vegreville Agricultural Society parade, August 3, 2022
- Volunteered at Vegreville Agricultural Society Annual Country Fair, August 3 to 7, 2022
- Ranfurly Agricultural Society parade, August 7, 2022
- MD of Minburn Foundation meeting, August 9, 2022
- Innisfree Agricultural Society parade, August 10, 2022
- Committee of the Whole meeting, August 12, 2022

Councillor Bentley - Division 7

- County gravel tour, July 18, 2022
- Report of gravel pile on Range Road 154 south of Township Road 534, July 23, 2022
- Received complaint from ratepayer regarding water drainage on his land on Range Road 153 north of Township Road 540, and heavy loads on weight restricted roads, July 24, 2022
- Request received from ratepayer in Division 6 to apply fog dust suppression on oiled dust control road, July 24, 2022
- Vegreville Agricultural Society parade, August 3, 2022

- Received complaint regarding road grading on Range Road 155 north of Highway 631, August 4, 2022
- Ranfurly Agricultural Society parade, August 7, 2022
- Received complaint of Canada thistle on Range Road 154 south of Highway 631, August 10, 2022
- Innisfree Agricultural Society parade, August 10, 2022
- Committee of the Whole meeting, August 12, 2022
- Minburn Agricultural Society parade, August 13, 2022

Councillor Ogradnick moved the Council reports be accepted as presented.  
**Carried**

**10 REEVE’S REPORT**

Reeve Konieczny reported and commented on the following:

- Teams meeting with MLA Jackie Armstrong-Homeniuk, Councillor Nafziger and Enel North America regarding wind energy project, July 29, 2022
- Presented greetings on behalf of the County of Minburn at the Vegreville Agricultural Society Annual Country Fair, August 3, 2022
- Met with CAO Jason Warawa, August 8, 2022
- Received call regarding a false-alarm fire callout in the Village of Mannville, August 8, 2022

Councillor Nafziger moved the Reeve's report be accepted as presented.  
**Carried**

**11 CAO’S Report**

Jason Warawa presented the monthly CAO’s report.

Councillor Ogradnick moved the CAO’s report be accepted as presented.  
**Carried**

**12 CORRESPONDENCE**

Council reviewed the following items of correspondence:

- 12.1 Ukrainian Canadian Congress – Ukrainian Independence and Heritage Day**  
Letter received from the Ukrainian Canadian Congress acknowledging August 24, 2022 as Ukraine’s 31<sup>st</sup> Independence Day and September 7, 2022 as Ukrainian Heritage Day, and inviting all municipalities to raise the Ukrainian Flag, display a banner, or light up significant structures with blue and yellow colors on these two important dates.
- 12.2 Village of Innisfree – Donation of 1954 Former Fire Truck**  
Letter received from the Village of Innisfree advising of their Council resolution to complete a transfer of ownership of the 1954 “Antique” fire truck to the County of Minburn, pursuant to the Regional Fire Services Agreement, and that the decal “Innisfree Fire Department” remain on the truck, and in the event the County no longer needed or wanted the truck, the truck would be returned to the Village of Innisfree at no cost.
- 12.3 CN – Rail Safety Week**  
Letter received from Canadian National Railway asking municipalities to support national Rail Safety Week from September 19 to 25, 2022.
- 12.4 Vegreville RCMP Quarterly Policing Report**  
Vegreville RCMP Quarterly Community Policing Report that covers the April 1 to June 30, 2022 reporting period received from Vegreville Detachment Commander Staff Sergeant Terry Hyggen.
- 12.5 Vermilion RCMP Quarterly Policing Report**  
Vermilion RCMP Quarterly Community Policing Report that covers the April 1 to June 30, 2022 reporting period received from Vermilion Detachment Commander Sergeant Mike Dunsmore.

	<b>12.6 Northeast Alberta Mayors, Reeves and Indigenous Leaders – July Meeting Notes</b>	Meeting notes from the Northeast Alberta Mayors, Reeves and Indigenous Leasers Caucus held on July 13, 2022 in the Town of Lamont.
	<b>12.7 Environment and Parks – Proposed Vegreville Flood Study</b>	E-mail received from Alberta Environment and Parks informing the County about their plans to conduct a new Vegreville Flood Study which will commence in the late summer of 2022.
	<b>12.8 Warwick Hall – Thank You for MSI Grant Funding</b>	Letter received from Warwick Hall thanking the County for the grant funding allocated to their organization in 2022 in the amount of \$1,500.
	<b>12.9 North Saskatchewan River Nomination</b>	Copy of a letter received from the Federal Minister of Environment and Climate Change to Smoky Lake County approving the Alberta section of the North Saskatchewan River as a Canadian Heritage River which will now be considered for full designation in the Canadian Heritage Rivers System.
	<b>12.10 Orphan Well Association – Orphan Sites in the County</b>	Letter received from the Orphan Well Association summarizing the overall inventory of orphan well properties in the County.
	<b>12.11 Beaver County and RMA District 5 Thank You</b>	Letter received from Beaver County on behalf of Beaver County and RMA District 5 thanking the County for their generous donation of prizes for the annual RMA District 5 Golf Tournament held at Coal Creek Golf Resort on July 15, 2022.
	<b>12.12 Battle River Watershed Alliance Funding Request</b>	Letter received from Battle River Watershed Alliance (BRWA) requesting the County of Minburn make a financial commitment of fifty cents per capita to the BRWA for 2022-2023.
	<b>12.13 Queen Elizabeth Platinum Jubilee Program</b>	Letter received from RMA advising they have been asked to partner with the province to acknowledge worthy Albertans and award 155 of the Queen Elizabeth II's Platinum Jubilee Medals created to mark the 70 <sup>th</sup> anniversary of Her Majesty Queen Elizabeth II's accession to the Throne as Queen of Canada. Final deadline for nominations for individuals from municipalities is November 1, 2022.
	<b>12.14 Travis Best – Township Road 540</b>	E-mail received from Travis Best regarding his objection to Oiled Road Policy OP 9002-01.
	<b>12.15 Danny and Gloria Chmilar – Township Road 540</b>	E-mail received from Danny and Gloria Chmilar regarding their objection to Oiled Road Policy OP 9002-01.
	<b>14 CLOSED SESSION – FOIP ACT</b>	
<b>Resolution No. 2022-107</b>	<b>14.1</b>	Deputy Reeve Wowdzia moved that Council close the meeting to the public to discuss third party personal privacy issues as per Section 17 of the <i>FOIP Act</i> . Time 12:30 p.m. <b>Carried</b>  Councillor Ogrodnick moved that Council revert to the regular meeting. Time 1:50 p.m. <b>Carried</b>

## 15 Adjournment

Councillor Ogrodnick moved to adjourn the meeting. Time 1:50 p.m.  
**Carried**

Reeve

Chief Administrative Officer