

**COUNTY OF MINBURN NO. 27**

**COUNTY COUNCIL**

<b>JULY 15, 2019</b>	Minutes of the County Council meeting held on July 15, 2019 at the County of Minburn No. 27 office, Vegreville, Alberta.																		
<b>PRESENT</b>	<p>Present at the meeting were:</p> <table><tr><td>Reeve:</td><td>Roger Konieczny</td></tr><tr><td>Deputy Reeve:</td><td>Carl Ogrodnick</td></tr><tr><td>Councillors:</td><td>Richard Wagner</td></tr><tr><td></td><td>Eric Anderson</td></tr><tr><td></td><td>Clifford Wowdzia</td></tr><tr><td></td><td>Tara Kuzio</td></tr><tr><td></td><td>Kevin Bentley</td></tr><tr><td>Chief Administrative Officer:</td><td>Brent Williams</td></tr><tr><td>Recording Secretary:</td><td>Trudy Shukalak</td></tr></table>	Reeve:	Roger Konieczny	Deputy Reeve:	Carl Ogrodnick	Councillors:	Richard Wagner		Eric Anderson		Clifford Wowdzia		Tara Kuzio		Kevin Bentley	Chief Administrative Officer:	Brent Williams	Recording Secretary:	Trudy Shukalak
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<b>CALL TO ORDER</b>	Reeve Konieczny called the meeting to order at 10:00 a.m.																		
<b>ACCEPTANCE OF AGENDA</b>	<p>Deputy Reeve Ogrodnick moved the Agenda for the July 15, 2019 regular County Council meeting be adopted as presented.</p> <p><b>Carried.</b></p>																		
<b>COUNTY COUNCIL MEETING MINUTES</b>	<p>Councillor Bentley moved the minutes of the June 17, 2019 regular County Council meeting be adopted as presented.</p> <p><b>Carried.</b></p>																		
<b>SUPERINTENDENT OF PUBLIC WORKS</b>	<p>Graham Shell presented the Public Works and Transportation monthly report for June 2019. Time 10:02 to 10:30 a.m.</p> <p>Deputy Reeve Ogrodnick moved the Superintendent of Public Works report be accepted as presented.</p> <p><b>Carried.</b></p>																		
<b>PLANNING AND DEVELOPMENT</b>	<p>Davin Gegolick presented the Planning and Development Services monthly report for June 2019. Time 10:30 to 10:45 a.m.</p> <p>Councillor Anderson moved the Planning and Development Services report be accepted as presented.</p> <p><b>Carried.</b></p>																		
<b>96-19 DPA NO. 2019-22 GRAVEL STOCKPILE SITE – FIVE YEARS</b>	<p>Councillor Anderson moved to approve Development Permit Application No. 2019-22 for the continuation of a gravel stockpile site located on the north-western portion of Lot 1, Block 9, Plan 062 1770, zoned Direct Control (DC) district, for a period of five years, effective July 17, 2019 and expiring on July 17, 2024, as per the required terms and conditions.</p> <p><b>Carried.</b></p>																		
<b>DIRECTOR OF PROTECTIVE SERVICES</b>	<p>Mike Fundytus presented the Director of Protective Services monthly report for June 2019. Time 10:45 to 11:10 a.m.</p> <p>Councillor Bentley moved the Director of Protective Services report be accepted as presented.</p> <p><b>Carried.</b></p>																		
<b>97-19 BF 79688 REPLACEMENT – ACCEPT LOWEST TENDER</b>	<p>Councillor Wagner approved to authorize the County of Minburn CAO to accept the lowest tender bid for the replacement of BF 79688 located on Range Road 100 north of Township Road 502 at the tender opening on July 29, 2019.</p> <p><b>Carried.</b></p>																		
<b>DELEGATION: BRIAN AUSTROM VINICIA PLANNING</b>	<p>Brian Austrom of Vinicia Planning joined the meeting, presented information and responded to Council's questions regarding the completion of Intermunicipal Collaboration Framework (ICFs) between the County and external adjoining municipalities. Davin Gegolick also joined the meeting. Time 11:10 a.m.</p> <p>The delegation and Davin Gegolick left the meeting. Time 11:55 a.m.</p>																		

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<b>BUDGET REPORT</b>	<p>The CAO presented the Director of Finance and Administration report for June 2019 and the Budget report with revenue and expenditures for the period January 1 to June 30, 2019.</p> <p>Councillor Anderson moved the Director of Finance and Administration report and Budget report with revenue and expenditures for the period January 1 to June 30, 2019 be accepted as presented. <b>Carried.</b></p>
<b>RECESS</b>	<p>Councillor Wagner moved to recess the meeting. Time 12:00 p.m. <b>Carried.</b></p>
<b>RECONVENE</b>	The meeting reconvened at 12:48 p.m. with all present as previously recorded.
<b>OGRODNICK/ WOWDZIA</b>	Deputy Reeve Ogrodnick and Councillor Wowdzia left the meeting. Time 12:49 p.m.
<b>ACCOUNTS PAYABLE</b>	<p>Councillor Kuzio moved the Accounts Payable listing be approved. <b>Carried.</b></p>
<b>OGRODNICK/ WOWDZIA</b>	Deputy Reeve Ogrodnick and Councillor Wowdzia returned to the meeting. Time 12:50 p.m.
<b>NEW BUSINESS</b>	
<b>98-19 BYLAW NO. 1289-19 RECORDS MANAGEMENT</b>	<p>Bylaw No. 1289-19 was presented to provide for the retention and disposition of records and documents.</p> <p>Councillor Wowdzia moved Bylaw No. 1289-19 be given first reading. <b>Carried.</b></p> <p>Councillor Bentley moved Bylaw No. 1289-19 be given second reading. <b>Carried.</b></p> <p>Councillor Anderson moved Council unanimously and in full agreement consider to give Bylaw No. 1289-19 third reading at this meeting. <b>Carried.</b></p> <p>Councillor Wagner moved Bylaw No. 1289-19 be given third reading. <b>Carried.</b></p>
<b>99-19 RECORDS RETENTION POLICY AD 21</b>	<p>Deputy Reeve Ogrodnick moved to approve Records Retention Policy AD 21. <b>Carried.</b></p>
<b>100-19 VERMILION RCMP STATISTICAL REPORT – JUNE 2019</b>	<p>Councillor Wagner moved the Vermilion RCMP Statistical report for the period January 1 to June 1, 2019 be accepted as presented. <b>Carried.</b></p>
<b>101-19 2019 MSI CAPITAL APPLICATIONS</b>	<p>Councillor Anderson moved to submit a grant application under the 2019 Municipal Sustainability Initiative (MSI) Capital Program for the following projects:</p> <ul style="list-style-type: none"> <li>- 2019 Road Graveling Program for the amount of \$543,778 (former Basic Municipal Transportation Grant (BMTG) portion.</li> <li>- 2019 Gravel Purchase for the amount of \$780,005.</li> </ul> <p>The exact 2019 MSI funding allocations will be confirmed after legislative approval of the program budget in November 2019. <b>Carried.</b></p>

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<b>102-19 BF 79688 CONSTRUCTION – FUNDING</b>	Councillor Bentley moved to fund the construction of BF 79688 through the 2019 Gas Tax Fund (GTF) and reserves. <b>Carried.</b>
<b>103-19 CANCELLATION OF BAD DEBT EXPENSE/APPLY FOR PERC</b>	Councillor Anderson moved to expense \$2,129,922.72 as bad debt from outstanding oil and gas tax arrears, and direct Administration to apply to the Province of Alberta for the Provincial Education Requisition Credit (PERC) Program to recover previously remitted education taxes for these properties. <b>Carried.</b>
<b>REPORTS</b>	<p>The following Council reports were presented:</p> <p><u>Division No. 1</u></p> <ul style="list-style-type: none"> <li>- Update on projects, roads, etc. <ul style="list-style-type: none"> <li>- Opening of Township Road 502 for fall harvesting;</li> <li>- Request to place notice in local newspapers regarding BF 79688 replacement;</li> </ul> </li> <li>- Meetings and workshops attended and monthly activities and operations of the following Boards/Committees: <ul style="list-style-type: none"> <li>- Annual County Safety Recognition Social, Mannville Golf Course, June 21, 2019;</li> <li>- Meeting with Fort Saskatchewan-Vegreville MLA Jackie Armstrong-Homeniuk, July 12, 2019;</li> <li>- Committee of the Whole meeting, July 12, 2019.</li> </ul> </li> </ul> <p><u>Division No. 2</u></p> <ul style="list-style-type: none"> <li>- Update on projects, roads, etc.</li> <li>- Meetings and workshops attended and monthly activities and operations of the following Boards/Committees: <ul style="list-style-type: none"> <li>- East Central 911 (EC911) Call Answer Society meeting, Town of Wainwright, June 17, 2019;</li> <li>- Vermilion Physician Recruitment Committee (VPRC) meeting, June 20, 2019;</li> <li>- Annual County Safety Recognition Social, Mannville Golf Course, June 21, 2019;</li> <li>- Meeting with Fort Saskatchewan-Vegreville MLA Jackie Armstrong-Homeniuk, July 12, 2019;</li> <li>- Committee of the Whole meeting, July 12, 2019;</li> <li>- Signed letter on behalf of the Agricultural Service Board (ASB) to the Minister of Agriculture and Forestry regarding new Provincial website.</li> </ul> </li> </ul>
<b>GAVEL</b>	Deputy Reeve Ogradnick assumed the gavel.
<b>REPORTS CONT'D</b>	<p><u>Division No. 3</u></p> <ul style="list-style-type: none"> <li>- Update on projects, roads, etc. <ul style="list-style-type: none"> <li>- Gravelling completed;</li> <li>- Road construction ongoing;</li> </ul> </li> <li>- Meetings and workshops attended and monthly activities and operations of the following Boards/Committees: <ul style="list-style-type: none"> <li>- Assisted with the Innisfree Seed Cleaning Plant annual barbecue, June 27, 2019;</li> <li>- Lavoy Canada Day Celebration, July 1, 2019;</li> <li>- Meeting with Fort Saskatchewan-Vegreville MLA Jackie Armstrong-Homeniuk, July 12, 2019;</li> <li>- Committee of the Whole meeting, July 12, 2019.</li> </ul> </li> </ul>
<b>GAVEL</b>	Reeve Konieczny assumed the gavel.

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**REPORTS CONT'D**Division No. 4

- Update on projects, roads, etc.
- Meetings and workshops attended and monthly activities and operations of the following Boards/Committees:
  - Annual County Safety Recognition Social, Mannville Golf Course, June 21, 2019;
  - Discussion with ratepayer regarding request for four-way stop at intersection of Range Road 143 and Township Road 524, June 25, 2019;
  - Lavoy Canada Day Celebration, July 1, 2019;
  - Ratepayer concern regarding dust control cost on County of Minburn and County of Two Hills boundary road;
  - Meeting with Fort Saskatchewan-Vegreville MLA Jackie Armstrong-Homeniuk, July 12, 2019;
  - Committee of the Whole meeting, July 12, 2019.

Division No. 5

- Update on projects, roads, etc.
  - Concerns regarding Hamlet of Ranfurly sewage disposal;
  - Blading and gravel required on Township Road 514;
  - Proposed Road Tour;
- Meetings and workshops attended and monthly activities and operations of the following Boards/Committees:
  - Vegreville Family and Community Support Services (FCSS) meeting, June 18, 2019;
  - Annual County Safety Recognition Social, Mannville Golf Course, June 21, 2019;
  - Assisted with Vegreville Canada Day pancake breakfast, Vegreville Social Centre, July 1, 2019;
  - Lavoy Canada Day Celebration, July 1, 2019;
  - Meeting with Fort Saskatchewan-Vegreville MLA Jackie Armstrong-Homeniuk, July 12, 2019;
  - Committee of the Whole meeting, July 12, 2019.

Division No. 6

- Update on projects, roads, etc.
  - Some patching required on oiled roads;
  - Soft roads improving;
- Meetings and workshops attended and monthly activities and operations of the following Boards/Committees:
  - Annual County Safety Recognition Social, Mannville Golf Course, June 21, 2019;
  - Assisted with Vegreville Canada Day pancake breakfast and presented greetings on behalf of the County of Minburn, Vegreville Social Centre, July 1, 2019;
  - Presented greetings on behalf of the County of Minburn at the Vegreville Canada Day opening ceremony, Vegreville Kinsmen Park, July 1, 2019;
  - Lavoy Canada Day Celebration, July 1, 2019;
  - Presented greetings on behalf of the County of Minburn at the opening ceremony of the 46<sup>th</sup> Annual Ukrainian Pysanka Festival, July 5, 2019;
  - Meeting with Fort Saskatchewan-Vegreville MLA Jackie Armstrong-Homeniuk, July 12, 2019;
  - Committee of the Whole meeting, July 12, 2019;
- Upcoming meetings, workshops, etc.
  - MLA Roundtable meeting with Minister of Agriculture, Vegreville Aquatic Centre, July 25, 2019.

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**REPORTS CONT'D** Division No. 7

- Update on projects, roads, etc.
  - Concerns regarding gravel on Range Road 153 north of Township Road 540;
- Meetings and workshops attended and monthly activities and operations of the following Boards/Committees:
  - Discussion with ratepayer regarding calcium dust control concerns on Range Road 152 north of Township Road 540, June 17, 2019;
  - Vegreville Museum Volunteer Luncheon at the Vegreville Regional Museum, June 18, 2019;
  - North Saskatchewan Watershed Alliance annual general meeting, City of Edmonton, June 19, 2019;
  - Annual County Safety Recognition Social, Mannville Golf Course, June 21, 2019;
  - Vegreville Regional Museum Society meeting, June 25, 2019;
  - Vegreville Seed Cleaning Plant meeting, June 27, 2019;
  - Assisted with Vegreville Canada Day pancake breakfast, Vegreville Social Centre, July 1, 2019;
  - Meeting with ratepayer on Range Road 155 north of Township Road 530 to discuss backsloping for new residential development, July 11, 2019;
  - Meeting with Fort Saskatchewan-Vegreville MLA Jackie Armstrong-Homeniuk, July 12, 2019;
  - Committee of the Whole meeting, July 12, 2019.

Councillor Wowdzia moved the reports be accepted as presented.  
**Carried.**

**GAVEL** Deputy Reeve Ogradnick assumed the gavel.

**REEVE'S REPORT** Reeve Konieczny reported and commented on the following:

- Attended and presented greetings at the Annual County Safety Recognition Social, Mannville Golf Course, July 21, 2019;
- Presented greetings on behalf of the County of Minburn at the Mannville Canada Day Celebration, July 1, 2019;
- Presented greetings on behalf of the County of Minburn at the 46<sup>th</sup> Annual Ukrainian Pysanka Festival, July 5, 2019;
- Meeting with County CAO, Town of Vegreville Mayor and Town Manager, July 9, 2019;
- Received letter from the Ranfurly and District Agricultural Society inviting Reeve and Council to attend their annual parade on August 10, 2019;
- Received invitation from the Old Vegreville School to attend their 125<sup>th</sup> Anniversary Celebration on July 20, 2019.

Councillor Wagner moved the Reeve's report be accepted as presented.  
**Carried.**

**GAVEL** Reeve Konieczny assumed the gavel.

**DIRECTOR OF AGRICULTURE AND UTILITY SERVICES** Darwin Ullery presented the Director of Agriculture and Utility Services monthly report for June 2019. Time 1:50 to 2:15 p.m.

Councillor Wowdzia moved the Director of Agriculture and Utility Services report be accepted as presented.  
**Carried.**

**CAO REPORT** Brent Williams presented the CAO's monthly report.

Deputy Reeve Ogradnick moved the CAO's report be accepted as presented.  
**Carried.**

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**CORRESPONDENCE** The following items of correspondence were reviewed by Council:

- Letter from the Rotary Club of Vegreville dated May 27, 2019 requesting the County of Minburn provide them with a letter supporting the development of their Skate and BMX Park to assist them in their grant applications;
- Letter from Lac St. Anne County dated June 27, 2019 proposing a meeting with rural County representatives to develop a strategy regarding the roles of rural MLAs and rural municipal issues;
- Letter from the Innisfree Municipal Seed Cleaning Association thanking the County for canceling the 2019 municipal portion of their tax levy;
- Letter from the Town of Smoky Lake dated June 25, 2019 inviting Council to participate in their annual Heritage Day Parade on August 3, 2019;
- Letter from the Vegreville Agricultural Society dated June 29, 2019 inviting Council to participate in their Country Fair Parade on August 8, 2019, and to also bring greetings at the 2019 Deerland Country Fair opening ceremony on August 8, 2019.

**104-19  
ROTARY CLUB OF  
VEGREVILLE –  
LETTER OF  
SUPPORT** Deputy Reeve Ogradnick moved to provide a letter to the Rotary Club of Vegreville supporting their Skate and BMX Park development to assist them in their grant application submissions.  
**Carried.**

**ADJOURNMENT** Councillor Wowdzia moved the meeting adjourn. Time 2:35 p.m.  
**Carried.**

\_\_\_\_\_  
Reeve

\_\_\_\_\_  
Chief Administrative Officer

\_\_\_\_\_  
Recording Secretary