

COUNTY OF MINBURN NO. 27

COUNTY COUNCIL

FEBRUARY 19 & 20, 2019	Minutes of the County Council meeting held on February 19 and 20, 2019 at the County of Minburn No. 27 office, Vegreville, Alberta.																		
PRESENT	<p>Present at the meeting were:</p> <table><tr><td>Reeve:</td><td>Roger Konieczny</td></tr><tr><td>Deputy Reeve:</td><td>Carl Ogrodnick</td></tr><tr><td>Councillors:</td><td>Richard Wagner</td></tr><tr><td></td><td>Eric Anderson</td></tr><tr><td></td><td>Clifford Wowdzia</td></tr><tr><td></td><td>Tara Kuzio</td></tr><tr><td></td><td>Kevin Bentley</td></tr><tr><td>Chief Administrative Officer:</td><td>Brent Williams</td></tr><tr><td>Recording Secretary:</td><td>Trudy Shukalak</td></tr></table>	Reeve:	Roger Konieczny	Deputy Reeve:	Carl Ogrodnick	Councillors:	Richard Wagner		Eric Anderson		Clifford Wowdzia		Tara Kuzio		Kevin Bentley	Chief Administrative Officer:	Brent Williams	Recording Secretary:	Trudy Shukalak
Reeve:	Roger Konieczny																		
Deputy Reeve:	Carl Ogrodnick																		
Councillors:	Richard Wagner																		
	Eric Anderson																		
	Clifford Wowdzia																		
	Tara Kuzio																		
	Kevin Bentley																		
Chief Administrative Officer:	Brent Williams																		
Recording Secretary:	Trudy Shukalak																		
CALL TO ORDER	Reeve Konieczny called the meeting to order at 10:00 a.m.																		
ACCEPTANCE OF AGENDA	<p>Councillor Kuzio moved the Agenda for the February 19 and 20, 2019 regular County Council meeting be adopted as presented.</p> <p>Carried.</p>																		
COUNTY COUNCIL MEETING MINUTES	<p>Councillor Bentley moved the minutes of the January 18, 2019 regular County Council meeting be adopted as presented.</p> <p>Carried.</p>																		
CLOSED SESSION – LABOUR ISSUES	<p>Deputy Reeve Ogrodnick moved that Council close the meeting to the public to discuss labour issues as per Section 17(2) (e) of the <i>Freedom of Information and Privacy (FOIP) Act</i>. Time 10:02 a.m.</p> <p>Carried.</p>																		
SHUKALAK	Legislative Services Coordinator Trudy Shukalak left the meeting. Time 10:02 a.m.																		
REVERT TO REGULAR MEETING	<p>Councillor Anderson moved that Council revert to the regular meeting. Time 10:55 a.m.</p> <p>Carried.</p>																		
DELEGATION: WSP – RURAL ROAD STUDY PRESENTATION	<p>Area Manager Doug Lunde and Assistant Regional Managers Alex Gaudette and James Scott of WSP Engineering joined the meeting, presented and discussed the following and responded to Council's questions. Superintendent of Public Works Graham Shell also joined the meeting. Time 11:00 a.m.</p> <ul style="list-style-type: none">- Rural road study to summarize the general nature of the entire road network in the County of Minburn and provide a road plan for the future;- Used as a planning tool to determine annual road upgrade requirements and associated costs;- Collection and assessment of road data in order to develop long-term maintenance programs for road assets;- Traffic volume analysis and integration of data into GIS;- Ability to integrate historical data;- Identifying wetland assessment areas;- Consideration of Alberta Transportation's proposed interchange access routes and freeway standard roadway. <p>Doug Lunde, Alex Gaudette and James Scott left the meeting. Time 11:35 a.m.</p>																		
JOINT MEETING WITH TOWN OF VEGREVILLE	<p>Reeve Konieczny reviewed the agenda items for the Joint Town of Vegreville and County of Minburn meeting scheduled for February 19, 2019 at 12:00 p.m. at the Vegreville Pomeroy Inn, including naming of the conference room in the new Vegreville RCMP Detachment facility.</p> <p>Council consensus was the conference room in the new Vegreville RCMP Detachment facility be named the "County of Minburn Room."</p>																		

COUNTY OF MINBURN NO. 27

COUNTY COUNCIL

FEBRUARY 19 & 20, 2019	Minutes of the County Council meeting held on February 19 and 20, 2019 at the County of Minburn No. 27 office, Vegreville, Alberta.														
RECESS	Councillor Wagner moved the meeting recess for lunch and reconvene at 1:30 p.m. Time 11:45 a.m. Carried.														
RECONVENE	The meeting reconvened at 1:20 p.m. with all present as previously recorded.														
SUPERINTENDENT OF PUBLIC WORKS	<p>Superintendent of Public Works Graham Shell presented the Public Works monthly report for January 2019. Senior Accountant Kari Janzen also joined the meeting. Time 1:20 to 2:30 p.m.</p> <ul style="list-style-type: none">- Equipment maintenance update;- Transportation expenditures for the period January to December 2018 final and January 2019;- Arrival of new motorgrader equipment in late February 2019;- 2019 proposed divisional construction maps;- Request for Decision (RFD) for 2019 proposed construction projects;- Completion of 2018 groundwater monitoring for County of Minburn landfills by Wood Environment & Infrastructure Solutions. <p>Councillor Kuzio moved the Superintendent of Public Works and Transportation report be accepted as presented. Carried.</p>														
17-19 2019 ROAD CONSTRUCTION PROGRAM	Councillor Bentley moved the County of Minburn approve the 2019 Road Construction Program dated February 19, 2019 as presented. Carried.														
DELEGATION: QUEST DISPOSAL	<p>Keith Hayduk of Quest Disposal and Recycling Inc. joined the meeting, presented and discussed the following and responded to Council's questions. Time 2:30 p.m.</p> <ul style="list-style-type: none">- Integrated waste management industry;- Transfer station waste collection services;- 15, 30 and 40 cubic yard bin rentals available for residential and business waste;- Currently providing front load waste collection services to approximately 100 County of Minburn rural residences. <p>Keith Hayduk left the meeting. Time 2:55 p.m.</p>														
TENDER OPENING BF 6828 & BF 1538 – WSP ENGINEERING	<p>WSP Canada Inc. Project Engineer Tyler Bezooyen joined the meeting to open the tenders received for the substructure rehabilitation of Bridge File (BF) 1538 located on Township Road 514 east of Range Road 151 and BF 6828 located on Range Road 101 south of Township Road 524. Director of Protective Services Mike Fundytus also joined the meeting. Time 3:00 p.m.</p> <p>The tender results were reported as follows:</p> <table><tr><td>Formula Alberta Ltd.</td><td>363,363</td></tr><tr><td>1690082 AB Ltd.</td><td>453,479</td></tr><tr><td>Griffin Contracting Ltd..</td><td>460,800</td></tr><tr><td>S & K Structures.</td><td>536,150</td></tr><tr><td>PSA Construction Inc.....</td><td>639,536</td></tr><tr><td>PCL Construction Management Inc.....</td><td>650,000</td></tr><tr><td>Bridgemen Servcies Ltd.....</td><td>689,000.80</td></tr></table>	Formula Alberta Ltd.	363,363	1690082 AB Ltd.	453,479	Griffin Contracting Ltd..	460,800	S & K Structures.	536,150	PSA Construction Inc.....	639,536	PCL Construction Management Inc.....	650,000	Bridgemen Servcies Ltd.....	689,000.80
Formula Alberta Ltd.	363,363														
1690082 AB Ltd.	453,479														
Griffin Contracting Ltd..	460,800														
S & K Structures.	536,150														
PSA Construction Inc.....	639,536														
PCL Construction Management Inc.....	650,000														
Bridgemen Servcies Ltd.....	689,000.80														
BEZOoyEN/ FUNDYTUS	Tyler Bezooyen and Mike Fundytus left the meeting. Time 3:03 p.m.														

COUNTY OF MINBURN NO. 27

COUNTY COUNCIL

FEBRUARY 19 & 20, 2019	Minutes of the County Council meeting held on February 19 and 20, 2019 at the County of Minburn No. 27 office, Vegreville, Alberta.
PLANNING AND DEVELOPMENT SERVICES	<p>Davin Gegolick presented the Planning and Development Officer's monthly report for January 2019. Time 3:03 to 3:30 p.m.</p> <ul style="list-style-type: none"> - Development permit applications, subdivision inquiries and approvals; - Ongoing discussions and meetings with GrainsConnect Canada regarding the development permit application for grain terminal development on Range Road 143 north of Highway 16; - Meeting with Alberta Transportation regarding the proposed freeway planning agreement for the future Highway 16 interchange and freeway route; - Approval of Alberta Community Partnership (ACP) program grant funding by Alberta Municipal Affairs for joint Intermunicipal Collaboration Framework (ICF) projects with the Town of Vegreville and Village of Mannville; - Proposed amendments to County of Minburn and Town of Vegreville Intermunicipal Development Plan (IDP) Bylaw No. 1224-13; - E-mail request received from the M.D. of Wainwright dated January 11, 2019 requesting the County of Minburn support their municipality as the managing partner in a future grant application under the ACP program for the development of ICFs with the M.D. of Wainwright, County of Vermilion River and County of Minburn; - RFD to approve development permit application for gravel stockpile site on Lot 1, Block Y, Plan 132 1353 in the Hamlet of Ranfurly, zoned Direct Control (DC) district. <p>Deputy Reeve Ogrodnick moved the Planning and Development Services report be accepted as presented. Carried.</p>
18-19 LETTER OF SUPPORT – MD OF WAINWRIGHT IN ACP PROGRAM GRANT APPLICATION	<p>Councillor Bentley moved the County of Minburn provide a letter to the M.D. of Wainwright supporting their municipality as the managing partner in a grant application under the Alberta Community Partnership (ACP) Program for the development of an Intermunicipal Collaboration Framework (ICF) with the County of Minburn and County of Vermilion River as participants; and</p> <p>Further, advising the County of Minburn prefers to designate a one-half mile buffer along the boundaries of the ICF plan area. Carried.</p>
19-19 ALBERTA TRANSPORTATION'S FREEWAY PLANNING AGREEMENT	<p>Councillor Wowdzia moved the County of Minburn send letters to Lamont County and County of Vermilion River requesting they join the County of Minburn in sending a letter to the Ministry of Transportation requesting the Freeway Planning Agreement for Highway 16 development be amended by removing the requirement for municipalities located along the freeway route to remove all at grade intersections with Highway 16 and to construct and/or improve collector roads to and from each interchange; and</p> <p>Further, the moratorium on development approvals be immediately lifted. Carried.</p>
20-19 REQUEST FOR DECISION – DEVELOPMENT PERMIT NO. 2019-02	<p>Councillor Kuzio moved the County of Minburn approve Development Permit Application No. 2019-02 for the continuation of a gravel stockpile site located on Lot 1, Block Y, Plan 132 1353 in the Hamlet of Ranfurly, zoned Direct Control (DC) district, for a period of year, effective February 19, 2019 and expiring on February 19, 2020. Carried.</p>
BEZOOYEN/ FUNDYTUS	<p>Tyler Bezooyen and Mike Fundytus returned to the meeting. Time 3:30 p.m.</p>
21-19 AWARD TENDER – BF 6828 & BF 1538 SUBSTRUCTURE REHABILITATION	<p>Councillor Anderson moved the County of Minburn award the tender for Bridge File (BF) 6828 located on Township Road 524 and Bridge File (BF) 1538 located on Township Road 514 substructure rehabilitation to Formula Alberta Ltd., in the amount of \$363,363.00 plus G.S.T. concurrent with the recommendations of WSP Engineering Inc. and terms and specifications of the County of Minburn; and</p>

COUNTY OF MINBURN NO. 27

COUNTY COUNCIL

FEBRUARY 19 & 20, 2019	Minutes of the County Council meeting held on February 19 and 20, 2019 at the County of Minburn No. 27 office, Vegreville, Alberta.
21-19 AWARD TENDER – BF 6828 & BF 1538 SUBSTRUCTURE REHABILITATION CONT'D	Further, the substructure rehabilitation work for BF 6828 and BF 1538 will be funded by the Gas Tax Fund (GTF), general revenue and capital reserves. Carried.
BEZOOYEN	Tyler Bezooyen left the meeting. Time 3:33 p.m.
DIRECTOR OF PROTECTIVE SERVICES	Mike Fundytus presented the Director of Protective Services monthly report for January 2019. Time 3:33 to 3:45 p.m. <ul style="list-style-type: none"> - Fire incidents, medical assists and motor vehicle collision responses; - Workplace hazard assessments ongoing with Agricultural Services and Public Works departments; - Health and Safety meeting with Public Works staff, February 13, 2019; - Pre-construction meeting with Griffen Contracting Ltd. for BF 13740 repair work. <p>Councillor Kuzio moved the Director of Protective Services report be accepted as presented. Carried.</p>
DIRECTOR OF AGRICULTURE AND UTILITY SERVICES	Darwin Ullery presented the Director of Agriculture and Utility Services report for January 2019. Time 3:45 to 4:05 p.m. <ul style="list-style-type: none"> - Canadian Rockies Agriculture Hemp Workshop, Town of Lamont, February 7, 2019; - Production of promotional video of the County of Minburn's grain bag recycling program by Sustainable Agriculture Coordinator Jordan Smith will be posted on social media pages, County website and used at presentations and meetings; - Resignation of the Sustainable Agriculture Coordinator responsible for administering the Alberta Environmentally Sustainable Agriculture (AESAs) Program in the County of Minburn and County of Vermilion River, effective March 22, 2019; - 2019 Roadside Brushing contracts awarded to Aron's Mulching (2085665 Alberta Ltd.) for the amount of \$17,850 plus G.S.T. and Taylor's Tree Service Ltd. for the amount of \$53,050 plus G.S.T.; - E-mail received from FarmBridge Tour Series advising of their hosting of four on-farm tours during 2019 to increase knowledge about agriculture and food production in northeast Alberta; - Planning of Hamlet of Lavoy curb cock (cc) valve replacement program for 2019. <p>Councillor Wagner moved the Director of Agriculture and Utility Services report be accepted as presented. Carried.</p>
22-19 PROVIDE FUNDING TO FARMBRIDGE TOUR SERIES	Councillor Anderson moved the County of Minburn contribute \$250.00 to the FarmBridge Tour Series to assist in their 2019 on-farm tours to increase knowledge about agriculture and food production in northeast Alberta. Carried.
BUDGET REPORT	Director of Finance and Administration Susan Babyn presented the Budget report with revenue and expenditures for the period January 1 to 31, 2019. 4:05 to 4:15 p.m. <p>Councillor Anderson moved the Budget report with revenue and expenditures for the period January 1 to 31, 2019 be accepted as presented. Carried.</p>
ACCOUNTS PAYABLE	Councillor Anderson moved the Accounts Payable listing be approved. Carried.

COUNTY OF MINBURN NO. 27

COUNTY COUNCIL

FEBRUARY 19 & 20, 2019	Minutes of the County Council meeting held on February 19 and 20, 2019 at the County of Minburn No. 27 office, Vegreville, Alberta.																		
RECESS	Councillor Anderson moved the meeting recess and reconvene at 10:00 a.m. on February 20, 2019. Time 4:30 p.m. Carried.																		
RECONVENE	The meeting reconvened at 10:00 a.m. on February 20, 2019.																		
PRESENT	Present at the meeting were: <table><tr><td>Reeve:</td><td>Roger Konieczny</td></tr><tr><td>Deputy Reeve:</td><td>Carl Ogrodnick</td></tr><tr><td>Councillors:</td><td>Richard Wagner</td></tr><tr><td></td><td>Eric Anderson</td></tr><tr><td></td><td>Clifford Wowdzia</td></tr><tr><td></td><td>Tara Kuzio</td></tr><tr><td></td><td>Kevin Bentley</td></tr><tr><td>Chief Administrative Officer:</td><td>Brent Williams</td></tr><tr><td>Recording Secretary:</td><td>Trudy Shukalak</td></tr></table>	Reeve:	Roger Konieczny	Deputy Reeve:	Carl Ogrodnick	Councillors:	Richard Wagner		Eric Anderson		Clifford Wowdzia		Tara Kuzio		Kevin Bentley	Chief Administrative Officer:	Brent Williams	Recording Secretary:	Trudy Shukalak
Reeve:	Roger Konieczny																		
Deputy Reeve:	Carl Ogrodnick																		
Councillors:	Richard Wagner																		
	Eric Anderson																		
	Clifford Wowdzia																		
	Tara Kuzio																		
	Kevin Bentley																		
Chief Administrative Officer:	Brent Williams																		
Recording Secretary:	Trudy Shukalak																		
CORRESPONDENCE	The following items of correspondence were reviewed by Council: <ul style="list-style-type: none">- Town of Vegreville – January 29, 2019 letter requesting the County of Minburn contribute \$1,000.00 to assist in covering incidental costs for their 2019 Volunteer Appreciation event scheduled for April 10, 2019 at the Vegreville Social Centre;- Town of Vegreville – February 1, 2019 letter inviting the County of Minburn to attend their Volunteer Appreciation Speaker and Dinner scheduled for April 10, 2019 at the Vegreville Social Centre;- Mannville-Minburn-Innisfree (M-M-I) Family and Community Support Services (FCSS) – February 6, 2019 letter requesting a financial contribution from the County of Minburn to assist them in funding their Volunteer Appreciation Project commemorating Volunteer Week from April 7 to 13, 2019.																		
23-19 VEGREVILLE & M-M-I FCSS FUNDING – 2019 VOLUNTEER APPRECIATION EVENTS	Councillor Anderson moved the County of Minburn provide funding in the amount of \$500.00 each to Vegreville & District Family & Community Support Services (FCSS) and Mannville-Minburn-Innisfree (M-M-I) Family & Community Support Services (FCSS) to assist in their 2019 volunteer appreciation events. Carried.																		
24-19 ALPHA BOW ENERGY – LINEAR TAX PENALTY CANCELLATION REQUEST	The CAO presented an RFD dated February 19, 2019 regarding Alpha Bow's e-mail request dated February 11, 2019 requesting the County of Minburn cancel their linear tax penalties in the amount of \$35,761.62. Councillor Kuzio moved the County of Minburn deny the request received from Alpha Bow Energy dated February 11, 2019 to cancel their linear tax penalties in the amount of \$35,761.62. Carried.																		
REPORTS	Reports were presented by Councillors representing various Boards/Committees/Divisions. <u>Division No. 1</u> <ul style="list-style-type: none">- Update on projects, roads, etc.- Reported on meetings, workshops, etc., attended and monthly activities and operations of the following Boards/Committees:<ul style="list-style-type: none">- 2019 Provincial Agricultural Service Board (ASB) Conference, City of Calgary, January 21 to 23, 2019;- Divisional Road Tour with CAO, January 28, 2019;- Alberta Municipal Affairs Roles and Responsibilities Workshop, Council Chambers, January 30, 2019;- Ducks Unlimited Canada Wetlands Management Course, Council Chambers, February 5, 2019;- Town of Vegreville and County of Minburn Joint meeting, Vegreville Pomeroy Inn, February 19, 2019;																		

COUNTY OF MINBURN NO. 27

COUNTY COUNCIL

**FEBRUARY 19 & 20,
2019**

Minutes of the County Council meeting held on February 19 and 20, 2019 at the County of Minburn No. 27 office, Vegreville, Alberta.

REPORTS CONT'D

- Meeting with Superintendent of Public Works.

Division No. 2

- Update on projects, roads, etc.
 - Snowplowing of priority routes well done by Public Works Department;
- Reported on meetings, workshops, etc., attended and monthly activities and operations of the following Boards/Committees:
 - 2019 Provincial ASB Conference, City of Calgary, January 21 to 23, 2019;
 - Divisional Road Tour with CAO, January 31, 2019;
 - Alberta Municipal Affairs Roles and Responsibilities Workshop, Council Chambers, January 30, 2019;
 - Rural Municipalities of Alberta (RMA) Conference Call meeting, February 19, 2019;
 - Meeting with Superintendent of Public Works regarding removal of trees on landowner's property.

GAVEL

Deputy Reeve Ogrodnick assumed the gavel.

REPORTS CONT'D

Division No. 3

- Update on projects, roads, etc.
- Reported on meetings, workshops, etc., attended and monthly activities and operations of the following Boards/Committees:
 - 2019 Provincial ASB Conference, City of Calgary, January 21 to 23, 2019;
 - Alberta Municipal Affairs Roles and Responsibilities Workshop, Council Chambers, January 30, 2019;
 - Ducks Unlimited Canada Wetlands Management Course, Council Chambers, February 5, 2019;
 - M-M-I FCSS meeting, Village of Mannville, February 12, 2019;
 - Town of Vegreville and County of Minburn Joint meeting, Vegreville Pomeroy Inn, February 19, 2019.

GAVEL

Reeve Konieczny assumed the gavel.

REPORTS CONT'D

Division No. 4

- Update on projects, roads, etc.
- Reported on meetings, workshops, etc., attended and monthly activities and operations of the following Boards/Committees:
 - 2019 Provincial ASB Conference, City of Calgary, January 21 to 23, 2019;
 - Alberta Municipal Affairs Roles and Responsibilities Workshop, Council Chambers, January 30, 2019;
 - Divisional Road Tour with CAO, January 31, 2019;
 - Veterans Memorial Highway Association meeting, Town of Castor, February 1, 2019;
 - Ducks Unlimited Canada Wetlands Management Course, Council Chambers, February 5, 2019;
 - Alberta Central East (ACE) Water Corporation Conference Call meeting, February 11, 2019;
 - Reynolds Mirth Richards & Farmer (RMRF) LLP Municipal Law Seminar, Radisson Hotel Edmonton South, February 15, 2019;
 - Attended and assisted in the Town of Vegreville Family Day Pancake Breakfast, Vegreville Social Centre, February 18, 2019;
 - Town of Vegreville and County of Minburn Joint meeting, Vegreville Pomeroy Inn, February 19, 2019.

COUNTY OF MINBURN NO. 27

COUNTY COUNCIL

**FEBRUARY 19 & 20,
2019**

Minutes of the County Council meeting held on February 19 and 20, 2019 at the County of Minburn No. 27 office, Vegreville, Alberta.

REPORTS CONT'D

Division No. 5

- Update on projects, roads, etc.
- Reported on meetings, workshops, etc., attended and monthly activities and operations of the following Boards/Committees:
 - 2019 Provincial ASB Conference, City of Calgary, January 21 to 23, 2019;
 - Divisional Road Tour with CAO, January 28, 2019;
 - Alberta Municipal Affairs Roles and Responsibilities Workshop, Council Chambers, January 30, 2019;
 - St. Joseph's General Hospital Community Board meeting, January 30, 2019;
 - Ducks Unlimited Canada Wetlands Management Course, Council Chambers, February 5, 2019;
 - Attended and assisted in the Town of Vegreville Family Day Pancake Breakfast, Vegreville Social Centre, February 18, 2019;
 - Town of Vegreville and County of Minburn Joint meeting, Vegreville Pomeroy Inn, February 19, 2019;
 - Received telephone call from ratepayer regarding Emergency Medical Services (EMS) in areas surrounding the Town of Vegreville;
 - Received call from ratepayer regarding ATCO Electric Transmission Line 7L65 Rebuild Project;

Division No. 6

- Update on projects, roads, etc.
 - Snowplowing completed very well during period of heavy snowfall;
- Reported on meetings, workshops, etc., attended and monthly activities and operations of the following Boards/Committees:
 - 2019 Provincial ASB Conference, City of Calgary, January 21 to 23, 2019;
 - Alberta Municipal Affairs Roles and Responsibilities Workshop, Council Chambers, January 30, 2019;
 - Brownlee LLP Municipal Law Seminar, Edmonton Expo Centre, February 14, 2019;
 - Attended and assisted in the Town of Vegreville Family Day Pancake Breakfast, Vegreville Social Centre, February 18, 2019;
 - Town of Vegreville and County of Minburn Joint meeting, Vegreville Pomeroy Inn, February 19, 2019;
 - Several visits to the Vegreville Homestead Lodge to deal with new management hire issues.

Division No. 7

- Update on projects, roads, etc.
- Reported on meetings, workshops, etc., attended and monthly activities and operations of the following Boards/Committees:
 - 2019 Provincial ASB Conference, City of Calgary, January 21 to 23, 2019;
 - Vegreville Seed Cleaning Plant meeting, January 24, 2019;
 - Alberta Municipal Affairs Roles and Responsibilities Workshop, Council Chambers, January 30, 2019;
 - Ducks Unlimited Canada Wetlands Management Course, Council Chambers, February 5, 2019;
 - Canadian Rockies Agricultural Hemp Workshop, Town of Lamont, February 7, 2019;
 - Prairie Bioeconomy Guild meeting, City of Edmonton, February 12, 2019;
 - Divisional Road Tour with CAO and Superintendent of Public Works, February 13, 2019;
 - Meeting with Superintendent of Public Works and Road Construction Foreman regarding 2019 road construction work, February 14, 2019;
 - Meeting with Road Construction Foreman and landowner regarding 2019 road construction work, February 15, 2019;

COUNTY OF MINBURN NO. 27

COUNTY COUNCIL

FEBRUARY 19 & 20, 2019

Minutes of the County Council meeting held on February 19 and 20, 2019 at the County of Minburn No. 27 office, Vegreville, Alberta.

REPORTS CONT'D

- Attended and assisted in the Town of Vegreville Family Day Pancake Breakfast, Vegreville Social Centre, February 18, 2019;
- Town of Vegreville and County of Minburn Joint meeting, Vegreville Pomeroy Inn, February 19, 2019.

Councillor Wagner moved the reports be accepted as presented.
Carried.

REEVE'S REPORT

Reeve Konieczny reported and commented on the following:

- February 6, 2019 – Meeting with CAO, Town of Vegreville Mayor and Town of Vegreville Manager;
- February 6, 2019 – Meeting with GrainsConnect Canada;
- Potential gravel supply in the area of Highway 881 and Highway 45;
- Received telephone call regarding FarmBridge Tour Series and the 2019 on-farm tours.

Councillor Anderson moved the Reeve's report be accepted as presented.
Carried.

CAO REPORT

Brent Williams presented the CAO report for January 2019.

Meetings Attended

- Perpetual Energy Manager of Surface Land Darren Gramlich;
- Vegreville Regional Recreation and Culture Master Plan;
- Town of Vegreville Manager and Director of Finance and Administration Susan Babyn;
- Alberta Transportation regarding the Highway 16 Corridor Agreement;
- Divisional tours for Divisions 1, 2, 4, 5, and 7
- R & R Workshop;
- Ducks Unlimited Canada Wetlands Management Course;
- Reeve, Town of Vegreville Mayor and Town of Vegreville Manager;
- Staff and Directors' meetings;
- Conference calls with financial software provider;
- Vegreville Rotary Peace Park Society Annual General meeting;
- Brownlee LLP and RMRF LLP Municipal Law Seminars.

Upcoming Meetings/Other Items:

- Training for new software platform;
- Municipal Executive Certificate Program;
- Vegreville Regional Recreation and Culture Master Plan meeting, March 4, 2019;
- Alberta Municipal Services Corporation (AMSC) meeting;
- Alberta Urban Municipalities Association (AUMA) Municipal Leaders' Caucus, March 27 and 28, 2019;
- Elected Officials Education Program (EOEP) courses at the Rural Municipalities of Alberta (RMA) 2019 Spring Convention and AUMA Municipal Leaders' Caucus;
- Commencement of ICF agreements with the Town of Vegreville and Village of Mannville following approval of grant funding under the ACP Program;
- Municipal employee at the Vermilion RCMP Detachment;
- RMA 2018 Patronage Dividend Fund;
- Proposed small business bylaw funding.

Councillor Kuzio moved the CAO's report be accepted as presented.
Carried.

COUNTY OF MINBURN NO. 27

COUNTY COUNCIL

FEBRUARY 19 & 20, 2019	Minutes of the County Council meeting held on February 19 and 20, 2019 at the County of Minburn No. 27 office, Vegreville, Alberta.
25-19 SMALL BUSINESS PROPERTY SUB- CLASS AND TAX RATE	<p>Councillor Anderson moved the County of Minburn direct Administration to prepare a bylaw for the purpose of assigning a prescribed sub-class for small business property and authorizing a business tax rate pursuant to Sections 297(2.1), 354(2) and 377 of the <i>Municipal Government Act (MGA)</i>; and</p> <p>Further, apply a 2019 tax rate of ninety percent of the municipal portion of the current tax rate to those eligible under the small business property classification.</p> <p>Carried.</p>
26-19 TAX INSTALLMENT PAYMENT PLAN BYLAW NO. 1278-19	<p>Bylaw No. 1278-19 of the County of Minburn No. 27, Vegreville, in the Province of Alberta was presented to authorize the implementation of a tax installment payment plan.</p> <p>Deputy Reeve Ogrodnick moved Bylaw No. 1278-19 be given first reading.</p> <p>Carried.</p> <p>Councillor Anderson moved Bylaw No. 1278-19 be given second reading.</p> <p>Carried.</p> <p>Councillor Bentley moved Council unanimously and in full agreement give Bylaw No. 1278-19 third reading at this meeting.</p> <p>Unanimously Carried.</p> <p>Councillor Wowdzia moved Bylaw No. 1278-19 be given third reading.</p> <p>Carried.</p>
EMERGENT NEW BUSINESS	<p>The following emergent new business items were discussed:</p> <ul style="list-style-type: none">- STARS request for 2019 funding;- Implementation of new GIS and AVL.
27-19 STARS – 2019 FUNDING	<p>Councillor Wowdzia moved the County of Minburn contribute funding to Alberta Shock Trauma Air Rescue Services (STARS) Foundation 6,376.00 in 2019 in the amount of \$2.00 per capita (\$3,188 x \$2.00) for a total amount of \$6,376.00.</p> <p>Carried.</p>
28-19 GIS AND AVL FROM MRF GEOSYSTEMS	<p>Councillor Wagner moved the County of Minburn approve the implementation of integrated Geographical Information System (GIS) and Automatic Vehicle Location (AVL) technology for the final budget 2019.</p> <p>Carried.</p>
ADJOURNMENT	<p>Councillor Wowdzia moved the meeting adjourn to March 14, 2019 at 10:00 a.m. Time 11:50 a.m.</p> <p>Carried.</p>

Reeve

Chief Administrative Officer

Recording Secretary