



## Council Meeting Minutes

March 27, 2023

Council Members Present:

Reeve Roger Konieczny, Division 3  
Deputy Reeve Tara Kuzio, Division 5 (Virtual)  
Councillor Joey Nafziger, Division 1  
Councillor Eric Anderson, Division 2  
Councillor Cliff Wowdzia, Division 4  
Councillor Carl Ogradnick, Division 6  
Councillor Kevin Bentley, Division 7

Administration Present:

Pat Podoborzny, Chief Administrative Officer  
Norm De Wet, Director of Operations  
Trudy Shukalak, Legislative Services Coordinator

**1 CALL TO ORDER**

Reeve Konieczny called the meeting to order at 10:00 a.m.

**2 ADOPTION OF AGENDA**

**2023-44**

**Moved by:** Councillor Ogradnick

THAT the March 27, 2023 regular Council meeting Agenda be adopted as presented.

**Carried**

**3 CONFIRMATION OF MINUTES**

**2023-45**

**Moved by:** Councillor Nafziger

THAT the February 21, 2023 regular Council minutes be adopted as amended with the following change:

Page 4, Item 9, Councillor Reports, Councillor Nafziger, Division 1

"Call regarding icy road conditions on Township Road 500 and Range Road 62" should read "Call regarding icy road conditions on Township Road 500 and Range Road 82"

**Carried**

**4 EMERGING ITEMS**

**5 DELEGATIONS**

**5.1 Wilde and Company Chartered Accountants**

Presentation of the 2022 Audited Financial Statement.

**External Presenters:**

Renee Senko and Jody Kirton

**2023-46**

**Moved by:** Councillor Ogradnick

THAT the Audited Financial Statement for the year ended December 31, 2022 be approved as presented.

**Carried**

**5.2 Heide Jones**

Presentation of her opposition to Development Permit Application (DPA) No. 2023-04 requesting to change the use of Lots 1 and 3, Block 2, Plan 949Q in the Hamlet of Lavoy from antique shop/residence to group home facility.

**2023-47**

**Moved by:** Councillor Wowdzia

THAT Council accept the presentation from Heide Jones as information.

**Carried**

**6**

**COUNCIL PRIORITIES**

**2023-48**

**Moved by:** Councillor Anderson

THAT the Council Priorities be accepted as presented.

**Carried**

**7**

**REQUESTS FOR DECISIONS**

**7.1 Mannville Sand/Salt Shed**

**2023-49**

**Moved by:** Councillor Bentley

THAT the County of Minburn enter into an agreement with Sparkes Builders for the construction of a commercial post frame building for a total cost of \$86,523 plus G.S.T.

**Carried**

**7.2 Mannville Landfill Closure**

**2023-50**

**Moved by:** Councillor Wowdzia

THAT the County of Minburn enter into an agreement with PME Inc. for the Mannville Landfill closure for a total project cost of \$491,895 including engineering and contingency plus G.S.T.

**Carried**

**7.3 Class 1 Gravel Pit Registration**

**2023-51**

**Moved by:** Councillor Anderson

THAT County Council approve an operational budget adjustment of \$418,400 from future expenditure reserves to allow for a Class 1 gravel pit registration at SW 6-54-10-W4M.

**Carried**

**7.4 Roadside Mowing – Request for Proposals (RFP)**

**2023-52**

**Moved by:** Councillor Bentley

THAT the County of Minburn enter into an agreement with A&R Contracting for the 2023 Roadside Mowing Program for a cost of \$127,260 plus G.S.T.

**Carried**

**7.5 Development Permit Application No. 2023-04**

**2023-53**

**Moved by:** Councillor Wowdzia

THAT Council deny Development Permit Application No. 2023-04 requesting to change the use of Lots 1 to 3, Block 2, Plan 949Q in the Hamlet of Lavoy from antique shop/residence to group home facility.

**Carried**

**7.6 Subdivision File No. 01-2023**

**2023-54**

**Moved by:** Member Anderson

THAT Subdivision File No. 01-2023 regarding NE 33-50-10-W4M in Division 2 be approved as per the required conditions presented.

**Carried**

**7.7 Lavoy Campground**

**2023-55**

**Moved by:** Councillor Wowdzia

THAT all structures be removed from the Lavoy Campground and the campground be developed into an open green space that will be maintained by the County.

**Carried**

**7.8 Municipal Development Plan Bylaw No. 1339-23**

**2023-56**

**Moved by:** Councillor Ogrodnick

THAT Municipal Development Plan Bylaw No. 1339-23 be given first reading.

**Carried**

**7.9 Self-Contained Breathing Apparatus (SCBA) Replacement**

**2023-57**

**Moved by:** Councillor Nafziger

THAT fourteen SCBA, an SCBA compressor and SCBA related accessories be purchased from Associated Fire Safety Group for a total cost of \$212,450 plus G.S.T.

**Carried**

**7.10 Director of Emergency Management (DEM) Appointment**

**2023-58**

**Moved by:** Councillor Wowdzia

THAT Council appoint Mike Fundytus as the Director of Emergency Management and Pat Podoborzny as the Deputy Director of Emergency Management.

**Carried**

*Reeve Konieczny recessed the meeting at 11:01 a.m.*

*Reeve Konieczny reconvened the meeting at 11:11 a.m.*

**7.11 Borrowing Bylaw 1338-23 – Purchase of Land and Aggregate**

**2023-59**

**MOVED BY:** Councillor Nafziger

THAT Bylaw No. 1338-23 to authorize the County of Minburn to incur indebtedness by the issuance of debentures in the amount of \$5,000,000 for the purpose of acquiring land and aggregate for future local road construction and maintenance be given second reading.

**Carried**

**2023-60**

**MOVED BY:** Councillor Bentley

THAT Bylaw No. 1338-23 be given third reading.

**Carried**

**7.12 Appointment of Assessor as Designated Officer**

**2023-61**

**MOVED BY:** Councillor Wowdzia

THAT Justin Goudreau of Municipal Assessment Services Group be appointed as Designated Officer of the County of Minburn in accordance with Bylaw No. 1168-04 to carry out assessment services as outlined in the Assessment Services Contract.

**Carried**

**7.13 Funding Request for Northeast Alberta Alliance for Growth and Opportunities**

**2023-62**

**MOVED BY:** Councillor Bentley

THAT Council deny the endorsement of the 2023 Northeast Alberta Alliance for Growth and Opportunities funding formula request, which includes a maximum contribution of \$2,000 from the County of Minburn.

**Carried**

**8               REPORTS**

- 8.1   Reeve**
- 8.2   Council**
- 8.3   Office of the CAO**
- 8.4   Operations Report**
- 8.5   Agriculture and Utilities Report**
- 8.6   Planning and Development Report**
- 8.7   Protective Services Report**
- 8.8   Financial Report**

**2023-63**  
**MOVED BY:** Councillor Wowdzia  
THAT the reports be accepted as presented.

**Carried**

*Reeve Konieczny recessed the meeting at 12:15 p.m.*  
*Reeve Konieczny reconvened the meeting at 12:22 p.m.*

**9               CORRESPONDENCE AND INFORMATION ITEMS**

**10           CLOSED SESSION**

**2023-64**  
**Moved by:** Councillor Ogrodnick  
THAT Council meet in private to discuss matters protected from disclosure under the *Freedom of Information and Protection of Privacy Act (FOIP) Act*, specifically Section 16 “Disclosure harmful to business interests of a third party” and Section 25 “Disclosure harmful to economic and other interests of a public body”.

**Carried**

*Councillor Wowdzia declared pecuniary interests and left the meeting at 12:23 p.m.*

**10.1   Waiver of Conditions for Offer to Purchase Lands and Aggregate Agreement**  
FOIP Section 16, disclosure harmful to business interests of a third party

Name	Reason/Purpose
Pat Podoborozny	Strategic Leader of the Organization
Norm De Wet	Strategic Leader of the Organization
Jason Warawa	Strategic Leader of the Organization

*Councillor Wowdzia rejoined the meeting at 12:35 p.m.*  
*Mr. De Wet left the meeting at 12:35 p.m.*

**10.2   Letter of Intent for Contracted Bylaw Enforcement Services**  
FOIP Section 25, disclosure harmful to economic and other interests of a public body

Name	Reason/Purpose
Pat Podoborozny	Strategic Leader of the Organization
Jason Warawa	Strategic Leader of the Organization

**11           OPEN SESSION**

**2023-65**  
**Moved by:** Councillor Anderson  
THAT Council revert to open session at 12:45 p.m.

**Carried**

**12                    MOTIONS ARISING OUT OF CLOSED SESSION**

*Councillor Wowdzia declared pecuniary interests and left the meeting at 12:46 p.m.*

**10.1 Waiver of Conditions for Offer to Purchase Land and Aggregate Agreement**

**2023-66**

**Moved by:** Councillor Nafziger

THAT Council approve the waiving of the following purchaser conditions within the Offer to Purchase Agreement to acquire land and aggregate for approximately \$18.3 million from a consortium of vendors referring to as Wowdzia Trucking:

1. That the County of Minburn has obtained written consent from the County of Two Hills respecting the acquisition of lands located in the County of Two Hills;
2. That the County of Minburn enacted Borrowing Bylaw 1338-23 to support the financing of the transactions contained within the Offer to Purchase; and
3. That the County of Minburn is satisfied with the testing, inspections and investigations of the land including the mutual conditions regarding final verification of the aggregate quantities.

**Carried**

*Councillor Wowdzia rejoined the meeting at 12:50 p.m.*

**10.2 Letter of Intent for Contracted Bylaw Enforcement Services**

**2023-67**

**Moved by:** Councillor Ogrodnick

THAT Administration send the Letter of Intent for Bylaw Enforcement Services as presented in Closed Session.

**Carried**

**13                    Councillor Requests (Information Request and Notices of Motion)**

**14                    ADJOURNMENT**

Reeve Konieczny declared the meeting adjourned at 12:51 p.m.

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Reeve

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Chief Administrative Officer