



**County of Minburn  
Council Meeting Minutes**

January 16, 2023

Attendance:

Reeve  
Deputy Reeve  
Councillors

Roger Konieczny  
Tara Kuzio  
Joey Nafziger  
Eric Anderson  
Clifford Wowdzia  
Carl Ogrodnick  
Kevin Bentley  
Pat Vincent  
Pat Podoborzny  
Trudy Shukalak

Interim Chief Administrative Officer  
Designate Chief Administrative Officer  
Legislative Services Coordinator

- 1

**CALL TO ORDER**

Reeve Konieczny called the meeting to order at 10:00 a.m.
- 2

**ADOPTION OF AGENDA**

Councillor Anderson moved the Agenda for the January 16, 2023 regular Council meeting be adopted as presented.

**Carried**
- 3

**MINUTES**

a. Regular Council Meeting

Deputy Reeve Kuzio moved the minutes of the December 19, 2022 regular Council meeting be adopted as presented.

**Carried**

b. Special Council Meeting

Councillor Bentley moved the minutes of the January 4, 2023 Special Council meeting be adopted as presented.

**Carried**
- 4

**BUSINESS ARISING FROM MINUTES**

Councillor Ogrodnick moved to accept the Action Items and Council Priorities for information.

**Carried**
- 5

**DELEGATIONS**
- 6

**DEPARTMENTAL REPORTS**
- 6.1

**Operations Report**

Norm De Wet presented the monthly Operations report.

Deputy Reeve Kuzio moved the Operations report be accepted as presented.

**Carried**

**6.2 Agriculture and Utilities Report**

Darwin Ullery presented the monthly Agriculture and Utilities Services report.

Councillor Anderson moved the Agriculture and Utility Services report be accepted as presented.

**Carried**

**6.3 Planning and Development Report**

Davin Gegolick presented the monthly Planning and Development report.

Councillor Nafziger moved the Planning and Development report be accepted as presented.

**Carried**

**6.4 Protective Services Report**

Mike Fundytus presented the monthly Emergency Services report.

Deputy Reeve Kuzio moved the Emergency Services report be accepted as presented.

**Carried**

**6.5 Financial Report**

Jason Warawa presented the monthly Financial report.

Councillor Nafziger moved the Financial report be accepted as presented.

**Carried**

**7 NEW BUSINESS**

**Resolution No. 7.1**  
2023-04

**Temporary Road Closure Policy – OP 9008-01**

Councillor Nafziger moved to amend Temporary Road Closure Policy OP 9008-01 as presented.

**Carried**

**Resolution No. 7.2**  
2023-05

**Town of Vegreville Sanitary Sewer Service Connection and Installation Agreement**

Councillor Bentley moved to approve the Sanitary Sewer Service Connection and Installation Agreement with the Town of Vegreville as presented.

**Carried**

Councillor Ogrodnick left the meeting due to conflict of interest. Time 10:56 a.m.

**Resolution No. 7.3**  
2023-06

**4-H Grant Program Policy ASB 2002-01-A**

Councillor Anderson moved to amend 4-H Grant Program Policy ASB 2002-01-A as presented.

**Carried**

Councillor Ogrodnick returned to the meeting. Time 10:57 a.m.

**Resolution No. 7.4**  
2023-07

**Farm Family Award Policy ASB 2003-01**

Councillor Bentley moved to amend Farm Family Award Policy ASB 2003-01 as presented.

**Carried**

**Resolution No. 7.5**  
2023-08

**Northern and Regional Economic Development Program**

Councillor Ogrodnick moved the County of Minburn submit an application for grant funding under the Northern Regional Economic Development Program (NRED) Program for the Regional Economic Development Framework Project, and further, participate as the managing partner with the Village of Innisfree and Village of Mannville.

**Carried**

<b>Resolution No. 7.4</b> 2023-09	<b>Subdivision File No. 08-2022</b> Member Ogrodnick moved to approve Subdivision Application File No. 08-2022 regarding SE 13-51-9-W4M in Division 3 as per the required conditions and recommendations. <b>Carried</b>
<b>Resolution No. 7.5</b> 2023-10	<b>Subdivision File No. 10-2022</b> Member Bentley moved to approve Subdivision Application File No. 09-2022 regarding West ½ 33-52-14-W4M in Division 7 as per the required conditions and recommendations. <b>Carried</b>
<b>Resolution No. 7.6</b> 2023-11	<b>County Fires/Permits and Bans Policy PS 8002-01-A and County Emergencies Policy PS 8003-01</b> Councillor Anderson moved to rescind County Fires/Permits and Bans Policy PS 8002-01-A and County Emergencies Policy PS 8003-01 as presented. <b>Carried</b>
<b>Resolution No. 7.7</b> 2023-12	<b>Town of Vegreville – Family Day Contribution</b> Deputy Reeve Kuzio moved to contribute \$250 to the Town of Vegreville to assist them in their 2023 Family Day Pancake Breakfast. <b>Carried</b>
<b>Resolution No. 7.8</b> 2023-13	<b>In-Kind Donations Policy AD 1019-01</b> Councillor Wowdzia moved to table In-Kind Donations draft Policy AD 1019-01 until the February 2023 Committee of the Whole meeting for further discussion. <b>Carried</b>

## 8 COUNCILLOR REPORTS

Council reported on their monthly activities and Board/Committee meetings attended:

### Councillor Nafziger - Division 1

- Call received regarding field ridging on Range Road 84 south of Township Road 492 referred to Operations, December 19, 2022
- Delivered Private Driveway Clearing Agreement to ratepayer, January 3, 2023
- Call received requesting snow plowing of Township Road 481 and Range Road 81 referred to Operations, January 4, 2023
- Special Council meeting, January 4, 2023
- Received request from ratepayer regarding installation of gate on undeveloped road allowance
- Committee of the Whole meeting, January 11, 2023
- Alberta Municipal Climate Leadership Council, January 12, 2023
- Concerns regarding signage and the operation of solar warning lights at the intersection of Highway 619 westbound and 881 southbound

### Councillor Anderson - Division 2

- Special Council meeting, January 4, 2023
- Committee of the Whole meeting, January 11, 2023
- Discussion regarding County of Two Hills Regional Waste Hauling Agreement
- Operations staff commended for doing an excellent job of snow plowing

Deputy Reeve Kuzio assumed the gavel.

### Konieczny - Division 3

- Special Council meeting, January 4, 2023
- Committee of the Whole meeting, January 11, 2023
- Calls received regarding snow plowing referred to Operations

Reeve Konieczny assumed the gavel.

Councillor Wowdzia - Division 4

- Vegreville Seed Cleaning Plant meeting, December 22, 2022
- Special Council meeting, January 4, 2023
- Committee of the Whole meeting, January 11, 2023
- Alberta Central East (ACE) Water Corporation meeting, January 12, 2023

Deputy Reeve Kuzio - Division 5

- Special Council meeting, January 4, 2023
- Vegreville Region Physician Attraction and Retention (VRPAR) Committee meeting, January 10, 2023
- Committee of the Whole meeting, January 11, 2023
- Vegreville Senior Housing and M.D. of Minburn Foundation special meeting, January 11, 2023
- M.D. of Minburn Foundation meeting, January 12, 2023
- Century Farm Family Award discussion
- Calls received regarding snow plowing of roads for several senior residents referred to Operations

Councillor Ogrodnick - Division 6

- Special Council meeting, January 4, 2023
- Committee of the Whole meeting, January 11, 2023
- Vegreville Senior Housing and M.D. of Minburn Foundation special meeting, January 11, 2023
- M.D. of Minburn Foundation meeting, January 12, 2023
- Calls regarding approach and road sanding concerns referred to Operations

Councillor Bentley - Division 7

- Received call from ratepayer regarding damage to mailbox caused by a snowplow truck, December 19, 2022
- Received call from ratepayer requesting private driveway snow clearing at Brookwood Estates, December 19, 2022
- Vegreville Seed Cleaning Plant meeting, December 22, 2022
- Call regarding blocked road caused by loading of panels on Range Road 152 near Highway 16A, December 30, 2022 referred to Operations
- Received call from ratepayer expressing his thanks to Operations staff for private driveway snow clearing, December 31, 2022
- Special Council meeting, January 4, 2023
- Committee of the Whole meeting, January 11, 2023
- Vermilion River Watershed virtual meeting, January 13, 2023

Councillor Anderson moved the Council reports be accepted as presented.

**Carried**

Deputy Reeve Kuzio assumed the gavel.

**9 REEVE'S REPORT**

Reeve Konieczny reported and commented on the following:

- Ongoing discussions regarding CAO recruitment
- Thank you received from St. Paul Search and Rescue for the County's financial support of \$200 to assist them with their operations
- Annual budget and hiring of new CAO discussions with local radio station
- Reeve and Council expressed their appreciation and gratitude to Pat Vincent for taking on the role of Interim CAO for the County
- Elk Island Public Schools (EIPS) Annual Education Results Report for 2021-2022

Councillor Anderson moved the Reeve's report be accepted as presented.

**Carried**

Reeve Konieczny assumed the gavel.

**10 CAO'S Report**

Interim CAO Pat Vincent presented his written report for the month of December 2022.

Councillor Nafziger moved the Interim CAO's report be accepted as presented.

**Carried**

**11 CORRESPONDENCE**

Council reviewed the following items of correspondence:

**11.1 Enel Green Power – Grizzly Bear Creek Construction Period Extension**

Letter received from Enel Green Power dated December 15, 2022 advising the construction period of the Grizzly Bear Creek Wind Power Project may extend to as late as April 30, 2023.

**11.2 Fortis Alberta – 2023 Distribution Rates**

Letter received from Fortis Alberta dated December 21, 2022 advising that they have received approval from Alberta Utilities Commission (AUC) for its distribution rates, effective January 1, 2023.

Councillor Nafziger moved to accept the correspondence for information.

**Carried**

**12 ADJOURNMENT**

Deputy Reeve Kuzio moved to adjourn the meeting. Time 11:35 a.m.

**Carried**

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Reeve

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Chief Administrative Officer