



## Council Meeting Minutes

September 13, 2023

Council Members Present: Reeve Roger Konieczny, Division 3  
Deputy Reeve Tara Kuzio, Division 5  
Councillor Joey Nafziger, Division 1  
Councillor Eric Anderson, Division 2  
Councillor Cliff Wowdzia, Division 4  
Councillor Carl Ogrodnick, Division 6  
Councillor Kevin Bentley, Division 7

Administration Present: Pat Podoborozny, Chief Administrative Officer  
Norm De Wet, Director of Operations  
Mike Fundytus, Director of Protective Services  
Davin Gegolick, Director of Planning and Development  
Kari Janzen, Senior Accountant  
Trudy Shukalak, Legislative Services Coordinator

### 1 CALL TO ORDER

Reeve Konieczny called the meeting to order at 9:16 a.m.

### 2 ADOPTION OF AGENDA

#### 2023-189

**Moved by:** Deputy Reeve Kuzio

THAT the September 13, 2023, regular Council meeting Agenda be adopted as presented.

**Carried**

### 3 CONFIRMATION OF MINUTES

#### 3.1 August 21, 2023, Regular Council Meeting

#### 2023-190

**Moved by:** Councillor Anderson

THAT the August 21, 2023, regular Council meeting minutes be adopted as presented.

**Carried**

### 4 DELEGATIONS

### 5 COUNCIL PRIORITIES

#### 2023-191

**Moved by:** Councillor Ogrodnick

THAT the Council Priorities be accepted as presented.

**Carried**

### 6 REQUESTS FOR DECISION

#### 6.1 Partner with Town of Vegreville in Alberta Community Partnership (ACP) Program for Regional Recreation Feasibility Study

#### 2023-192

**Moved by:** Councillor Ogrodnick

THAT the County of Minburn participate in an application for grant funding under the Alberta Community Partnership (ACP) Program for a Regional Recreation Feasibility Study with the Town of Vegreville, Town of Mundare, Town of Two Hills, County of Two Hills and Lamont County, with the Town of Vegreville acting as the managing partner.

**Carried**

## **6.2 Subdivision Application File No. 07-2023**

**2023-193**

**Moved by:** Member Nafziger

THAT the Subdivision Authority approve Subdivision Application File No. 07-2023 regarding NW 10-50-9-W4M subject to the conditions of the report presented.

**Carried**

## **6.3 Subdivision Application File No. 08-2023**

**2023-194**

**Moved by:** Member Wowdzia

THAT the Subdivision Authority approve Subdivision Application File No. 08-2023 regarding NE 36-52-11-W4M subject to the conditions of the report presented.

**Carried**

## **6.4 Subdivision Application File No. 09-2023**

**2023-195**

**Moved by:** Member Anderson

THAT the Subdivision Authority approve Subdivision Application File No. 09-2023 regarding SE 26-51-9-W4M subject to the conditions of the report presented.

**Carried**

## **6.5 Joint Purchase of Fire Apparatus with the Town of Vegreville**

**2023-196**

**Moved by:** Councillor Anderson

THAT Council approve the joint purchase of a new fire apparatus from Fort Garry Fire Trucks in partnership with the Town of Vegreville for a total estimated cost of \$819,500 with the County's fifty percent contribution being funded from fire reserves.

**Carried**

## **6.6 Electronic Signatures and Approvals Policy**

**2023-197**

**Moved by:** Councillor Bentley

THAT Council approve Electronic Signatures and Approvals Policy No. AD 1023-01 that establishes standards for the use of electronic signatures and electronic approvals by the County.

**Carried**

## **6.7 Proclamation and Recognition Policy**

**2023-198**

**Moved by:** Councillor Ogrodnick

THAT Council approve Proclamations and Recognition Policy CC 3012-01 that outlines significant events and celebrations the County will recognize through Proclamations or Recognition messages to enhance community awareness of public campaigns, events or celebrations.

**Carried**

**7           REPORTS**

**7.1   Reeve**

**7.2   Council**

**7.3   Operations Report**

**7.4   Agriculture and Utilities Report**

**7.5   Planning and Development Report**

**7.6   Protective Services Report**

**7.7   Corporate Services Report**

**2023-199**

**Moved by: Deputy Reeve Kuzio**

THAT Council accept the reports as information.

**Carried**

*Reeve Konieczny recessed the meeting at 10:11 a.m.*

*Reeve Konieczny reconvened the meeting at 10:20 a.m.*

*Councillor Ogrodnick left the meeting at 10:36 a.m.*

*Councillor Ogrodnick returned to the meeting at 10:37 a.m.*

**8           CORRESPONDENCE AND INFORMATION ITEMS**

**8.1   CIBC Run for the Cure Donation Request**

Letter received from CIBC Vegreville requesting the donation of County swag items for their annual CIBC Run for the Cure silent auction to help raise funds to fight breast cancer.

**2023-200**

**Moved by: Councillor Ogrodnick**

THAT Council donate swag items to the CIBC Run for the Cure.

**Carried**

**2023-201**

**Moved by:** Councillor Nafziger

THAT Council accept the correspondence as information.

**Carried**

**9           COUNCILLOR REQUEST (Information Request and Notices of Motion)**

**2023-202**

**Moved by:** Councillor Wowdzia

THAT Council accept the Councillor request reports as information.

**Carried**

**10          CLOSED SESSION**

**10.1 2023-203**

**Moved by:** Councillor Ogrodnick

THAT Council meet in private to discuss matters protected from disclosure under the *Freedom of Information and Protection of Privacy (FOIP) Act*, specifically Section 16, third party business interests at 10:40 a.m.

**Carried**

Name	Reason/Purpose
Pat Podoborozny	Strategic Leader of the Organization
Norm De Wet	Strategic Leader of the Organization

**11 OPEN SESSION**

**2023-204**

**Moved by:** Councillor Anderson

THAT Council revert to open session at 10:52 a.m.

**Carried**

**12 MOTIONS ARISING OUT OF THE CLOSED SESSION**

**2023-205**

**Moved by:** Councillor Nafziger

THAT Council authorize Administration to enter into a three-year standing agreement with MPA Engineering for bridge engineering services, with the option of two one-year renewals commencing January 1, 2024.

**Carried**

**13 ADJOURNMENT**

Reeve Konieczny declared the meeting adjourned at 10:58 p.m.

---

Reeve

---

Chief Administrative Officer