



## **AGENDA**

Committee of the Whole

February 14, 2024

10:00 a.m.

- 
- 1. CALL TO ORDER**
  - 2. CHANGES TO AGENDA & ADOPTION OF AGENDA**
  - 3. CONFIRMATION OF MINUTES**
  - 4. DELEGATIONS**
    - 4.1 10:30 a.m. – Vegreville Centennial Library
    - 4.2 11:00 a.m. – Vegreville RCMP, per: Sgt. Colin Folk
  - 5. REPORTS FOR DISCUSSION**
    - 5.1 FCM 2024 Annual Conference and Trade Show  
**Administration Presenter:**  
Pat Podoborozny, CAO
    - 5.2 RMA Mayors and Reeve's Meeting Items  
**Administration Presenter:**  
Pat Podoborozny, CAO
    - 5.3 County of Two Hills re Joint Meeting  
**Administration Presenter:**  
Pat Podoborozny, CAO
  - 6. COUNCILLOR REQUESTS (INFORMATION / PROGRAM REQUESTS)**
    - 6.1 Division Reports
    - 6.2 Councillor Request Report  
*(To add or remove items from the Councillor Request Report)*
  - 7. CLOSED SESSION**
    - 7.1 Land Use Bylaw Review  
*FOIP, Section 24, advice from officials*
    - 7.2 Unsold Tax Sale Properties  
*FOIP, Section 24, advice from officials*
  - 8. OPEN SESSION**
  - 9. MOTIONS ARISING OUT OF THE CLOSED SESSION**
  - 10. ADJOURNMENT**



## Committee of the Whole Meeting Minutes

January 10, 2024

Members Present: Reeve Roger Konieczny, Division 3  
Deputy Reeve Tara Kuzio, Division 5  
Councillor Joey Nafziger, Division 1  
Councillor Eric Anderson, Division 2  
Councillor Carl Ogrodnick, Division 6  
Councillor Kevin Bentley, Division 7

Administration Present: Pat Podoborozny, Chief Administrative Officer  
Jason Warawa, Director of Corporate Services  
Norm De Wet, Director of Operations  
Davin Gegolick, Director of Planning and Community Services  
Trudy Shukalak, Legislative Services Coordinator

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### 1. CALL TO ORDER

Reeve Konieczny called the meeting to order at 10:00 a.m.

#### **2024-W001**

**Moved by:** Councillor Ogrodnick

THAT the Committee of the Whole excuse Councillor Wowdzia from the January 10, 2024, Committee of the Whole meeting.

**Carried**

### 2. CHANGES TO AGENDA & ADOPTION OF AGENDA

#### **2024-W002**

**Moved by:** Deputy Reeve Kuzio

THAT the January 10, 2024, Committee of the Whole meeting agenda be adopted as presented.

**Carried**

### 3. CONFIRMATION OF MINUTES

#### **2024-W003**

**Moved by:** Deputy Reeve Kuzio

THAT the December 13, 2023, Committee of the Whole meeting minutes be adopted as presented.

**Carried**

### 4. DELEGATIONS

## 5. REPORTS FOR DISCUSSION

### 5.1 Small Community Opportunity Program – Economic Development Communications Project

The Government of Alberta has opened applications for the Small Community Opportunity Program (SCOP) which will provide grants for Indigenous and small communities and non-profits they work with to build capacity in agriculture, local economic development and small business supports. Successful applicants would be required to provide ten percent of the total project costs. The County of Minburn Economic Development Communications Project, a recommendation of the County's Economic Development Strategy, is eligible for funding under this program and has an estimated cost of \$100,000.

#### **Administrative Presenter:**

Director of Planning and Community Services Davin Gegolick

#### **2024-W004**

**Moved by:** Councillor Nafziger

THAT Administration prepare an RFD for the January 15, 2024, County Council meeting recommending the approval to submit an application for grant funding under the Alberta Small Community Opportunity Program (SCOP) for the County Economic Development Communications Project.

**Carried**

**ACTION: Create RFD**

## 6. CORRESPONDENCE

### 6.1 Town of Vegreville – Family Day Breakfast

Letter received from the Town of Vegreville dated January 2, 2024, inviting the County of Minburn to participate (volunteer, monetary, etc.) in their Family Day Pancake Breakfast scheduled for February 19, 2024, at the Vegreville Social Centre.

## 7. COUNCILLOR REQUESTS (INFORMATION/PROGRAM REQUESTS)

### 7.1 Divisional Reports Presented by Reeve and Council

### 7.2 Councillor Request Report

*Reeve Konieczny recessed the meeting at 10:15 a.m.*

*Reeve Konieczny reconvened the meeting at 10:19 a.m.*

## 8. CLOSED SESSION

### 2024-W005

**Moved by:** Councillor Anderson

THAT the Committee of the Whole meet in private to discuss matters protected from disclosure under the *Freedom of Information and Protection of Privacy Act (FOIP)*, specifically Section 16, disclosure harmful to business interest of a third party and Section 24, advice from officials at 10:20 a.m.

**Carried**

- 8.1 "Draft" Council Procedural Bylaw – Part 1 of 2  
*FOIP* Section 24, advice from officials

Name	Reason/Purpose
Pat Podoborzny	Presenter
Jason Warawa	Presenter

*Reeve Konieczny recessed the meeting at 11:10 a.m.*

*Reeve Konieczny reconvened the meeting at 11:13 a.m.*

- 8.2 "Draft" Cemetery Bylaw  
*FOIP* Section 24, advice from officials

Name	Reason/Purpose
Pat Podoborzny	Strategic Leader of the Organization
Jason Warawa	Presenter

- 8.3 MD of Minburn Foundation  
*FOIP* Section 16, disclosure harmful to business interest of a third party

Name	Reason/Purpose
Pat Podoborzny	Presenter
Jason Warawa	Strategic Leader of the Organization

## 9. OPEN SESSION

### 2023-W006

**Moved by:** Deputy Reeve Kuzio

THAT the Committee of the Whole meeting revert to open session at 12:22 p.m.

**Carried**

## 10. MOTIONS ARISING OUT OF CLOSED SESSION

## 11. ADJOURNMENT

Reeve Konieczny adjourned the meeting at 12:22 p.m.

\_\_\_\_\_  
Reeve

\_\_\_\_\_  
Chief Administrative Officer

A circular botanical illustration border surrounds the central text. It features various plants including ferns, a red maple leaf, a green leaf, a yellow flower, a purple flower, and a green leaf with a red vein.

Vegreville Centennial Library's

# 2024 Budget Presentation

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Kira Chalupa, Library Manager

Crystal Ralph, Board Chair

Murray Armitage, Past Chair



“ I find all of the staff friendly & helpful. For me, a library card is the best investment anyone can make; a library is the hub and heart of the community. ”

Anonymous patron, 2022 Community Engagement Survey





## *Vision*

Vegreville Centennial Library connects ideas, people, and knowledge.

## *Mission*

Vegreville Centennial Library strives to be Vegreville's community living room, offering programs and resources for everyone, in a welcoming and inclusive space.





# Services Offered



- Materials for checkout or in-house use
- Interlibrary loans
- Language resources
- Free public Wi-Fi
- Volunteer opportunities
- Readers' advisory
- Class visits
- Study & Tutor space
- Display local art
- Interactive, educational, & fun programs!
- Home Service Delivery
- Cooling/warming space
- Safe community space
- Research databases
- STEAM education
- Printing & scanning
- Assistance for newcomers
- Reference services
- Puzzle table
- Fish tank
- Free public computer access
- Food Bank donation site
- Storytime led by community members
- Free memberships & printing services for displaced persons
- Community access point for public services



# 2022 in Review



The library had **2,564** open hours in 2022!



The library added **1,611** new items last year



Bringing the total collection to **50,385**



**853** people have a card at our library



**21,737** people walked through our doors last year



We offered **241** in-person programs



**34** virtual programs



**4,625** people attended in total!



Contributing to a total of **36,531** checkouts!



The year '2023' is rendered in a large, elegant, dark brown serif font. The numbers are partially overlaid by detailed botanical illustrations. The '0' is framed by a cluster of small white flowers on green stems. The '2' is partially covered by a fern frond. The '3' is also partially covered by a fern frond. The '3' is further embellished with several white flowers with yellow centers and green leaves, extending downwards and to the right.

## Year To Date

- \$686,689.65 in savings for patrons
- 39,642 physical item checkouts
- 15,145 e-Resources accessed
- 29,701 visits to our library!
- 916 hours read during Summer Reading Program!
- 21,654 Wi-Fi sessions
- Social media: 71,780

# 2023 Highlights

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## Library Board

- 5 new members have joined the library board since June 2023 and their presence has reinvigorated the board with enthusiasm and new ideas.
- The 2022 Community Engagement Survey was distributed early 2023. We had over 115 responses and overwhelmingly positive feedback.
- Engaging in development training and attending conferences to further their understanding of libraries, their roles, and gather ideas for how to improve service to our community.

## Programs & Outreach

- “Peeps with Cheeps” brought Korpan Farms and some baby chickens into the library. We had over 65 patrons participate in this 2-hour program!
- Kompany Family Theatre held a drama class and a performance, *Adventures of the Squealy-Moo Pirates*, and 90 community members came to participate and watch.
- The library’s float won 2<sup>nd</sup> place in the Vegreville Ag Society Country Fair Parade (non-commercial category).

## Collection & Space

- Expansion of the Ukrainian language collection, including talking books, which assist patrons with pronunciation.
- Diversification of the holiday collection, including: Kwanzaa, Lunar New Year, Yom Kippur, Holi, Juneteenth, Ramadan, and Diwali.
- All public computers were replaced and are now much more reliable to use.



# Budget Details



# Of Note

## Sponsorship

A sponsorship policy was approved by the board this fall, which creates the opportunity for the library to approach organisations for assistance in achieving our project plans and goals.

## Staffing Assessment

A staffing assessment was completed in 2022 and revealed a shortage in staff per hours of operation. The 2024 budget aims to correct some shortages identified and provide adequate coverage for library operating hours.

## NLLS Levy

Northern Lights Library System (NLLS) announced their plan to increase their levy again by 1.5% in 2024, and our budget reflects this announcement.

## COLA

No COLA has been proposed for 2024 due to the need to meet current library needs. We anticipate a need for a COLA increase in 2025.





# 2024 Budget: Our Request to You

**\$68,000**

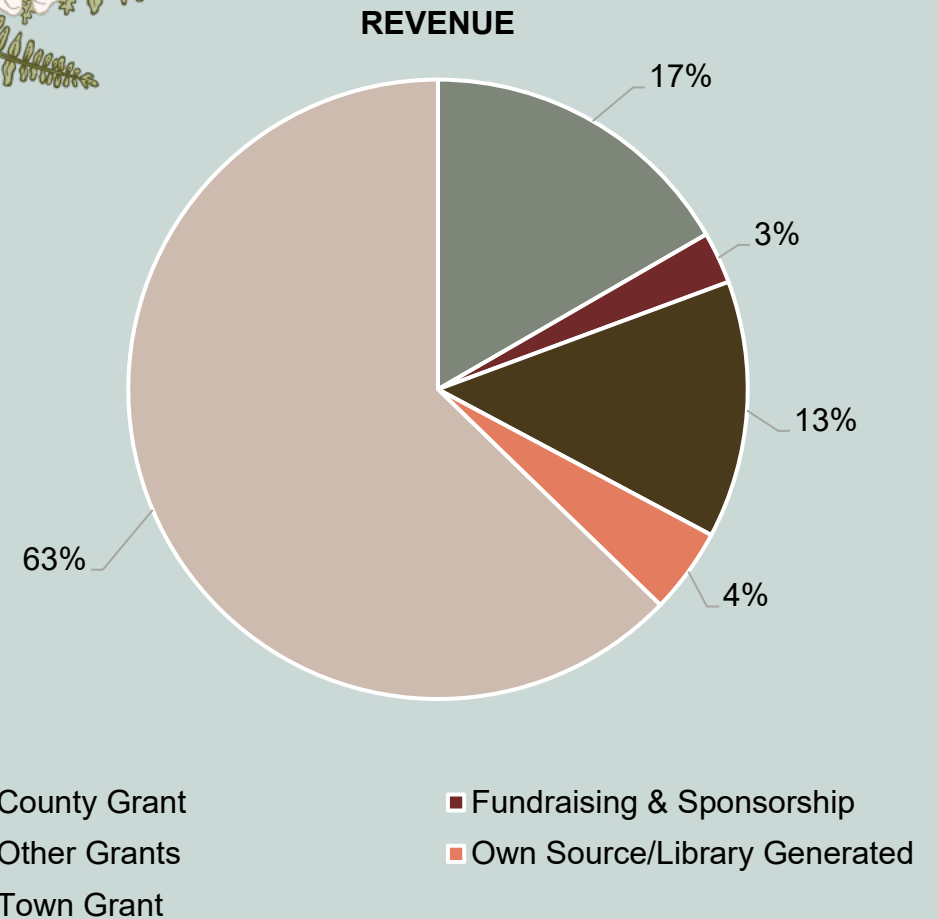
Proposed Grant from the County of  
Minburn

# Budget Detail - Revenue



## Revenue

County Grant	\$ 68,000.00
Fundraising & Sponsorship	\$ 11,000.00
Other Grants	\$ 54,819.00
Own Source/Library Generated	\$ 18,200.00
Town Grant	\$ 256,000.00



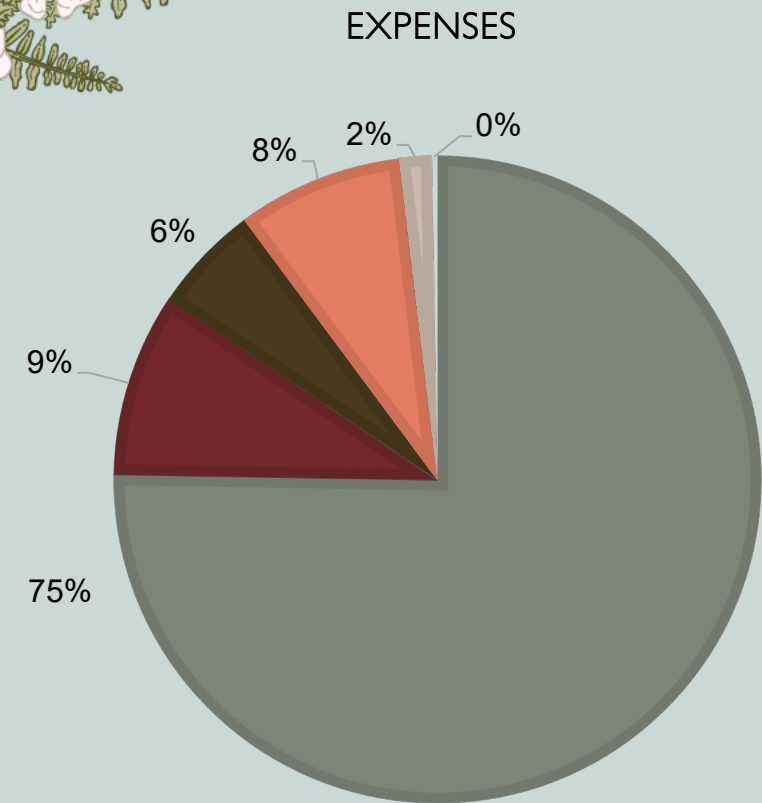


# Budget Detail - Expenses



## Expenses

Wages & Benefits	\$ 280,103.00	75%
Operational Expenses	\$ 34,100.00	9%
Collection Purchases	\$ 20,200.00	5%
Fees - NLLS	\$ 30,766.12	8%
Program Expenses	\$ 6,000.00	2%
Additional Fees Paid to Town	\$ 1,000.00	0.3%



■ Wages & Benefits

■ Operational Expenses

■ Collection Purchases

■ Fees - NLLS

■ Program Expenses










■ Additional Fees Paid to Town



# Community-Minded

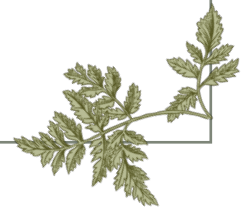
## Collaboration

We continue to create and nurture partnerships!

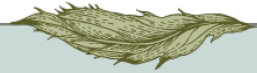
- |  |  |
|--|--|
|  MHCBC      |  Interagency  |
|  FCSS & FRN |  St. Martin's |
|  CALS       |  A.L. Horton  |
|  Food Bank  |  Lion's Villa |
|  AHS        |  Care Centre  |

## Plan of Service Commitment

-  Welcoming & Inclusive Space
-  Collection Development – current, extensive, & relevant material
-  Communication & Marketing
-  Innovative Programming



# Opportunities - 2024 & Beyond





# Thank You!

The Vegreville Centennial Library remains committed to serving our community to the best of our ability.

We greatly appreciate the County's on-going commitment and support in assisting us achieve our goals and vision for the library, and all we offer to our wonderful town and surrounding areas.

We look forward to working with you in 2024 and beyond!





Thank you



Kira Chalupa

[kchalupa@vegrevillelibrary.ab.ca](mailto:kchalupa@vegrevillelibrary.ab.ca)

[www.vegrevillelibrary.ab.ca](http://www.vegrevillelibrary.ab.ca)



January 31, 2024

Pat Podoborzny  
CAO Minburn County  
Vegreville, Alberta,

Dear Ms. Podoborzny

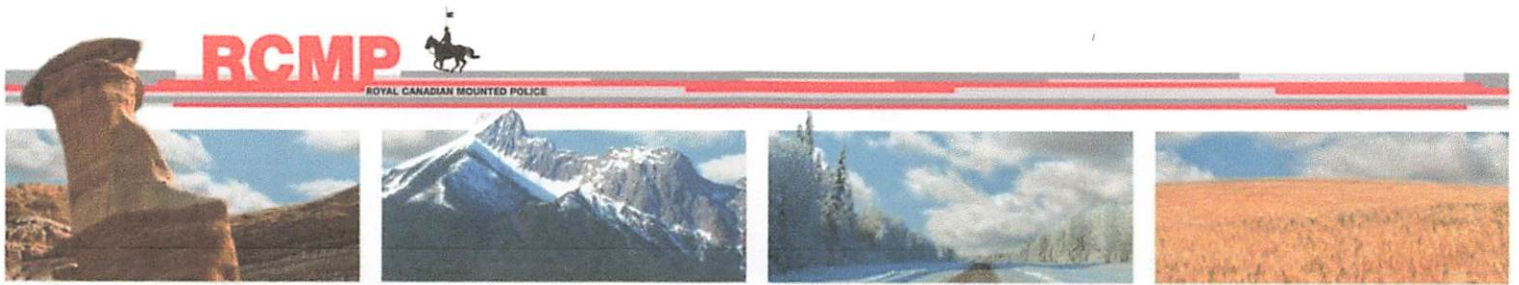
Please find the quarterly Community Policing Report attached that covers the October 1<sup>st</sup> to December 31<sup>st</sup>, 2023 reporting period. The attached report serves to provide a quarterly snapshot of the human resources, financial data and crime statistics for the Vegreville detachment.

I would also like to update you on one of our current technological endeavours. Over the last decade, the RCMP has utilized Remotely Piloted Aircraft Systems (RPAS) to support our specialized units, i.e. our Emergency Response Teams – which has been incredibly effective for enhancing police and public safety. Although the advancement of technology benefits industry and recreation, it facilitates greater accessibility for criminals, which requires a strategic response. To remain current in our ever-changing environment, and to be responsive to public reviews that call for better access to air support such as the Nova Scotia Mass Casualty Commission of Inquiry, we are actively researching and testing new technologies in a policing environment to enhance public safety. One such technology is how we might use RPAS for potential new police applications. This includes how we might use RPAS to assist with select calls for service, crime photography, search and rescue, and unfolding critical incidents, i.e. an active shooter. With its potential and capability for wider applications, we are further considering program options for our municipal, rural, and Indigenous communities; scalable depending on community need and interest. While we will always need a helicopter and fixed-wing aircraft for the movement of resources, these larger assets are not always immediately available. RPAS technology is providing an opportunity for our communities to effectively have their own police air support, at a significantly lower cost. As I learn more about further opportunities and challenges, I will be sure to keep you updated and informed.

Your ongoing engagement and the feedback you provide guides our Detachment team, and supports the reinforcement of your policing priorities. I always remain available to discuss your community-identified policing priorities and/or any ideas you may have that will enhance our service delivery to address the priorities that are important to you. As the Chief of Police for your community, I invite you to contact me should you have any questions or concerns.

S/Sgt. Colin Folk  
NCO/ i/c, Vegreville RCMP





## RCMP Provincial Policing Report

Detachment	Vegreville
Detachment Commander	S/Sgt. Colin Folk
Quarter	Q3
FTE Utilization Plan	2023/24
Date of Report	

### Community Consultations

Date	2023-11-03
Meeting Type	Community Connection
Topics Discussed	Education Session
Notes/Comments	4 schools in Vegreville were hosting a remembrance day ceremony at the school. A member went to each school.

Date	2023-11-11
Meeting Type	Community Connection
Topics Discussed	Education Session
Notes/Comments	Members lead and attended Remembrance day ceremony.

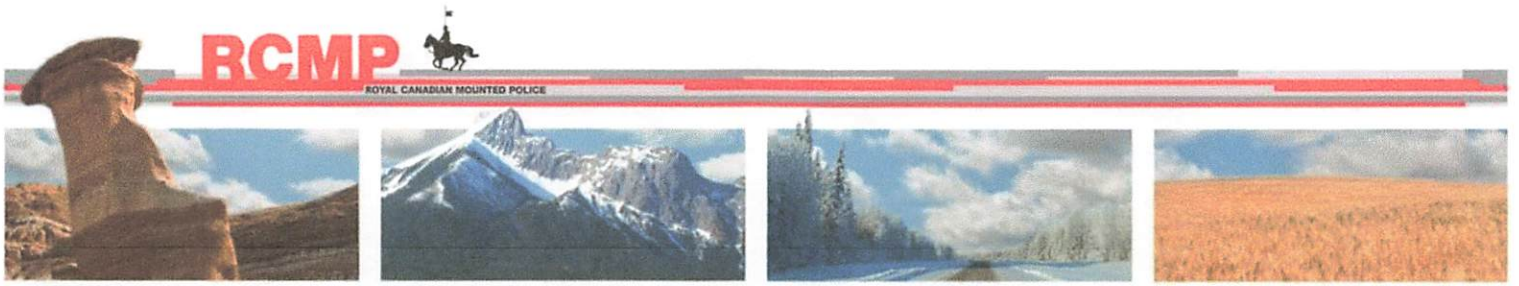
Date	2023-12-01
Meeting Type	Town Hall
Topics Discussed	Education Session
Notes/Comments	***** No notes provided *****





Date	2023-12-03
Meeting Type	Community Connection
Topics Discussed	Youth
Notes/Comments	Lead Vegreville holiday parade

Date	2023-12-14
Meeting Type	Community Connection
Topics Discussed	Education Session
Notes/Comments	RCMP recruitment initiative. Members at career day in Vegreville.



**Community Priorities**

**Priority 1**      Crime Reduction - Prevent and reduce the impact of prolific offenders

**Current Status & Results**

During the third quarter the Vegreville RCMP conducted 124 offender management checks. Out of these checks 19 resulted in breaches and 7 of those times resulted in prolific offenders being remanded into custody. The detachment is on track to exceed its annual goal at this point of 360 checks.

**Priority 2**      Enhance Road Safety - Impaired Driving & Distracted Driving

**Current Status & Results**

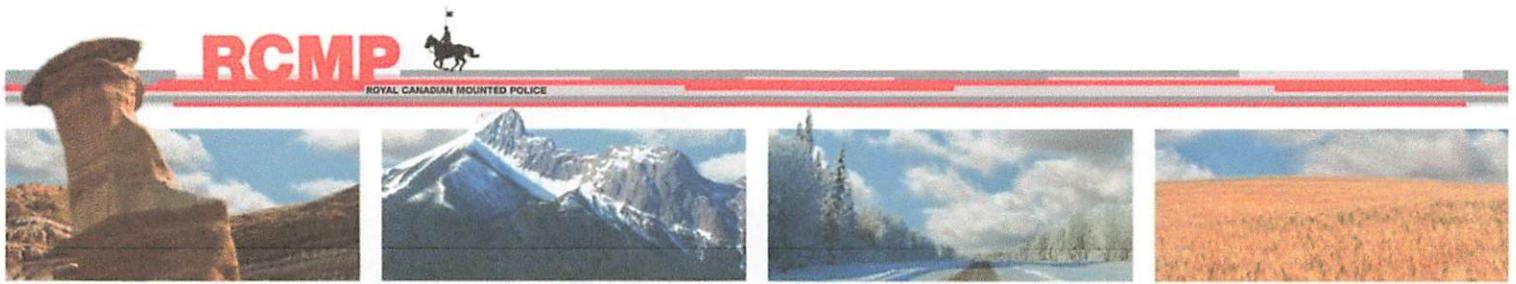
During the third quarter the Vegreville RCMP issued 54 moving, non moving and impaired related provincial charges. this number falls well short of the third quarter goal however is linked to a resource shortage within the detachment. Moving into the fourth quarter the resources are back up to numbers and the detachment is expected to reach it's fourth quarter goal.

**Priority 3**      Enhance Public Confidence and Engagement

**Current Status & Results**

During the third quarter the Vegreville RCMP conducted 26 meaningful school visits interacting with the youth. The Vegreville detachment also conducts school zones patrols five days a week in the morning and afternoon during school "let in" and " let out" times. Numbers recorded are based on "meaningful" encounters with youths however do not capture the time members spend visible in the school zones. Based on these numbers it appears as though the detachment will not meet it's annual goal, however the members are very visable within the schools.





### Crime Statistics<sup>1</sup>

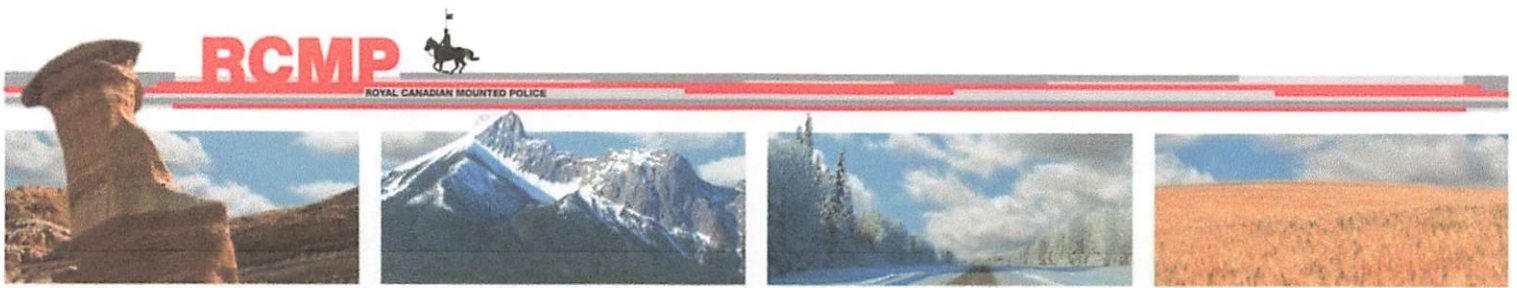
The following table provides policing statistics on actual offences within the periods listed. Please see Appendix for additional information and a five-year comparison.

Category	October - December			January - December		
	2022	2023	% Change Year-over-Year	2022	2023	% Change Year-over-Year
<b>Total Criminal Code</b>	82	64	-22%	362	296	-18%
<i>Persons Crime</i>	6	5	-17%	63	69	10%
<i>Property Crime</i>	71	54	-24%	243	195	-20%
<i>Other Criminal Code</i>	5	5	0%	56	32	-43%
<b>Traffic Offences</b>						
<i>Criminal Code Traffic</i>	2	2	0%	25	17	-32%
<i>Provincial Code Traffic</i>	208	154	-26%	905	633	-30%
<i>Other Traffic</i>	0	0	n/a	2	0	-100%
<b>CDSA Offences</b>	2	1	-50%	13	3	-77%
<b>Other Federal Acts</b>	5	1	-80%	21	7	-67%
<b>Other Provincial Acts</b>	47	33	-30%	189	181	-4%
<b>Municipal By-Laws</b>	1	3	200%	8	14	75%
<b>Motor Vehicle Collisions</b>	63	47	-25%	216	124	-43%

1. Data extracted from a live database (PROS) and is subject to change over time.

### Trends/Points of Interest

The Vegreville Detachment has seen a decrease of 22% in Criminal Code occurrences during the third quarter reporting cycle. The detachment has also seen a 17% decrease in persons crimes and 24% decrease in property crime during the third quarter reporting. Annual stats also show a significant decrease in total criminal code occurrences and property crime, however indicate a 10% increase in persons crime. Provincial traffic enforcement continues to trend low due to resource shortages and the need to provide a reactive style of policing rather than a proactive style of policing including traffic initiatives. Despite two members currently on the Recruit Field Training status, the detachment is projecting a significant increase in traffic numbers rounding out the year in the fourth quarter.



### Provincial Police Service Composition Table<sup>2</sup>

Staffing Category	Established Positions	Working	Soft Vacancies <sup>3</sup>	Hard Vacancies <sup>4</sup>
Police Officers	4	4	0	0
Detachment Support	1	2	0	0

2. Data extracted on December 31, 2023 and is subject to change.

3. Soft Vacancies are positions that are filled but vacant due to maternity/paternity leave, medical leave, etc. and are still included in the overall FTE count.

4. Hard Vacancies reflect positions that do not have an employee attached and need to be filled.

### Comments

**Police Officers:** Of the four established positions, four officers are currently working. There are no hard vacancies.

**Detachment Support:** There is one established position where two resources are working currently. There is one resource Surplus to Establishment. There are no hard vacancies.

### Quarterly Financial Drivers

Budgets appear to be on track with no large financial drivers to report on the third quarter.





## Vegreville Provincial Detachment Crime Statistics (Actual) Q4: 2019 - 2023

All categories contain "Attempted" and/or "Completed"

January 5, 2024

CATEGORY	Trend	2019	2020	2021	2022	2023	% Change 2019 - 2023	% Change 2022 - 2023	Avg File +/- per Year
Offences Related to Death		0	0	0	0	0	N/A	N/A	0.0
Robbery		0	0	0	0	0	N/A	N/A	0.0
Sexual Assaults		2	0	0	0	0	-100%	N/A	-0.4
Other Sexual Offences		0	0	0	0	0	N/A	N/A	0.0
Assault		10	8	10	3	3	-70%	0%	-1.9
Kidnapping/Hostage/Abduction		0	0	0	0	0	N/A	N/A	0.0
Extortion		0	0	1	0	0	N/A	N/A	0.0
Criminal Harassment		1	1	1	0	0	-100%	N/A	-0.3
Uttering Threats		5	6	2	3	2	-60%	-33%	-0.9
<b>TOTAL PERSONS</b>		<b>18</b>	<b>15</b>	<b>14</b>	<b>6</b>	<b>5</b>	<b>-72%</b>	<b>-17%</b>	<b>-3.5</b>
Break & Enter		22	13	7	14	11	-50%	-21%	-2.1
Theft of Motor Vehicle		10	10	6	8	12	20%	50%	0.2
Theft Over \$5,000		1	0	0	6	0	-100%	-100%	0.4
Theft Under \$5,000		25	6	9	16	12	-52%	-25%	-1.6
Possn Stn Goods		17	17	12	8	5	-71%	-38%	-3.3
Fraud		6	5	4	5	2	-67%	-60%	-0.8
Arson		1	0	0	0	0	-100%	N/A	-0.2
Mischief - Damage To Property		6	9	7	13	7	17%	-46%	0.6
Mischief - Other		6	10	3	1	5	-17%	400%	-1.1
<b>TOTAL PROPERTY</b>		<b>94</b>	<b>70</b>	<b>48</b>	<b>71</b>	<b>54</b>	<b>-43%</b>	<b>-24%</b>	<b>-7.9</b>
Offensive Weapons		4	8	0	0	1	-75%	N/A	-1.4
Disturbing the peace		1	2	0	2	0	-100%	-100%	-0.2
Fail to Comply & Breaches		7	6	10	3	3	-57%	0%	-1.1
<b>OTHER CRIMINAL CODE</b>		<b>1</b>	<b>1</b>	<b>2</b>	<b>0</b>	<b>1</b>	<b>0%</b>	<b>N/A</b>	<b>-0.1</b>
<b>TOTAL OTHER CRIMINAL CODE</b>		<b>13</b>	<b>17</b>	<b>12</b>	<b>5</b>	<b>5</b>	<b>-62%</b>	<b>0%</b>	<b>-2.8</b>
<b>TOTAL CRIMINAL CODE</b>		<b>125</b>	<b>102</b>	<b>74</b>	<b>82</b>	<b>64</b>	<b>-49%</b>	<b>-22%</b>	<b>-14.2</b>



## Vegreville Provincial Detachment

### Crime Statistics (Actual)

Q4: 2019 - 2023

All categories contain "Attempted" and/or "Completed"

January 5, 2024

CATEGORY	Trend	2019	2020	2021	2022	2023	% Change 2019 - 2023	% Change 2022 - 2023	Avg File +/- per Year
Drug Enforcement - Production		0	0	0	0	0	N/A	N/A	0.0
Drug Enforcement - Possession		2	1	2	1	1	-50%	0%	-0.2
Drug Enforcement - Trafficking		0	0	1	1	0	N/A	-100%	0.1
Drug Enforcement - Other		0	0	0	0	0	N/A	N/A	0.0
<b>Total Drugs</b>		<b>2</b>	<b>1</b>	<b>3</b>	<b>2</b>	<b>1</b>	<b>-50%</b>	<b>-50%</b>	<b>-0.1</b>
Cannabis Enforcement		0	0	0	0	0	N/A	N/A	0.0
Federal - General		0	0	1	3	0	N/A	-100%	0.3
<b>TOTAL FEDERAL</b>		<b>2</b>	<b>1</b>	<b>4</b>	<b>5</b>	<b>1</b>	<b>-50%</b>	<b>-80%</b>	<b>0.2</b>
Liquor Act		2	4	1	0	1	-50%	N/A	-0.6
Cannabis Act		1	1	0	0	0	-100%	N/A	-0.3
Mental Health Act		9	37	22	23	10	11%	-57%	-1.2
Other Provincial Stats		12	23	24	24	22	83%	-8%	2.1
<b>Total Provincial Stats</b>		<b>24</b>	<b>65</b>	<b>47</b>	<b>47</b>	<b>33</b>	<b>38%</b>	<b>-30%</b>	<b>0.0</b>
Municipal By-laws Traffic		0	0	0	0	0	N/A	N/A	0.0
Municipal By-laws		2	0	1	1	3	50%	200%	0.3
<b>Total Municipal</b>		<b>2</b>	<b>0</b>	<b>1</b>	<b>1</b>	<b>3</b>	<b>50%</b>	<b>200%</b>	<b>0.3</b>
Fatals		0	0	1	1	0	N/A	-100%	0.1
Injury MVC		3	4	3	2	4	33%	100%	0.0
Property Damage MVC (Reportable)		49	38	43	46	41	-16%	-11%	-0.8
Property Damage MVC (Non Reportable)		4	9	10	14	2	-50%	-86%	0.1
<b>TOTAL MVC</b>		<b>56</b>	<b>51</b>	<b>57</b>	<b>63</b>	<b>47</b>	<b>-16%</b>	<b>-25%</b>	<b>-0.6</b>
Roadside Suspension - Alcohol (Prov)		N/A	N/A	N/A	N/A	0	N/A	N/A	N/A
Roadside Suspension - Drugs (Prov)		N/A	N/A	N/A	N/A	0	N/A	N/A	N/A
<b>Total Provincial Traffic</b>		<b>525</b>	<b>380</b>	<b>341</b>	<b>208</b>	<b>154</b>	<b>-71%</b>	<b>-26%</b>	<b>-91.4</b>
<b>Other Traffic</b>		<b>1</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>-100%</b>	<b>N/A</b>	<b>-0.3</b>
<b>Criminal Code Traffic</b>		<b>13</b>	<b>11</b>	<b>10</b>	<b>2</b>	<b>2</b>	<b>-85%</b>	<b>0%</b>	<b>-3.1</b>
<b>Common Police Activities</b>									
False Alarms		7	7	2	10	3	-57%	-70%	-0.5
False/Abandoned 911 Call and 911 Act		7	3	0	2	3	-57%	50%	-0.9
Suspicious Person/Vehicle/Property		4	1	4	16	21	425%	31%	4.9
Persons Reported Missing		1	2	0	0	4	300%	N/A	0.4
Search Warrants		0	0	0	0	0	N/A	N/A	0.0
Spousal Abuse - Survey Code (Reported)		9	20	6	0	3	-67%	N/A	-3.2
Form 10 (MHA) (Reported)		0	1	0	2	1	N/A	-50%	0.3



## COMMITTEE OF THE WHOLE DISCUSSION PAPER

**Topic:** FCM Annual Conference  
**Date:** February 14, 2024

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### **Background**

Every year elected Officials across Canada are invited to attend the annual Federation of Canadian Municipalities (FCM) Conference. This year the conference is on June 6 to 9, 2024 at the Calgary Telus Convention Centre.

### **Information for the Committee**

Conventions/Conferences provide an opportunity for elected officials to make connections with your peers, partners, provincial and federal representatives while providing you with tools and insights that address challenges and opportunities for success.

Registration opens February 13, 2024.

### **Recommendation**

Council discusses elected official attendance at this year's conference and provide direction to administration on who to register for 2024 FCM Annual Conference.

***Attachment:*** FCM Email



**FCM VOICE**  
Canada's voice of local government**Explore Calgary: FCM's 2024 Annual Conference and Trade Show**

FCM members' most eagerly awaited event of the year is just around the corner! Registration for FCM's 2024 Annual Conference and Trade Show will open in the coming weeks. Be sure to visit our AC 2024 website to start planning your attendance today.

Explore our selection of 37 study tours, giving you the chance to step out of the conference centre and gain hands-on learning experiences across the city of Calgary. Delegates can register for one study tour at the time of registration. Stay tuned for more AC 2024 details, including detailed program and accommodation information.

**» EXPLORE OUR AC2024 STUDY TOURS**

## **New insights on municipal collaboration**

Are you curious about the benefits of collaborating on asset management within your municipality or with neighbouring communities?

Read our new report, *Asset Management Insights: Municipal Collaboration*. You'll discover how collaboration around asset management is accelerating municipal innovation, skill development and increasing internal project capacity as well as cost savings.

» [READ OUR NEW REPORT TODAY](#)

## **Bookmark our Community Efficiency Financing resource library**

Explore a variety of tools and resources that aim to help municipalities design or scale up local financing programs for home-energy upgrades. You'll find guidance for designing PACE and other efficiency financing programs, best practices for integrating equity into financing plans, a list of local programs across Canada, and more.

» [CONSULT THE CEF RESOURCE LIBRARY](#)

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## **FCM IN THE NEWS**

### **FCM, municipalities, and their priorities in the news this week**

FCM is a tireless advocate for policies and programs that help solve challenges facing communities. Our advocacy work on behalf of municipalities is leading to extensive media coverage, an indicator of the relevance and impact of our efforts.

We're happy to share a weekly roundup of news stories related to our mandate, accomplishments and advocacy.

This week's highlights:

- [Ottawa to offer universities, colleges low-cost loans to build new student housing | The Canadian Press](#)
- [Unique 2023 sets up Manitoba municipalities for 2024 success | Municipal World](#)
- [Regina city council passes development bylaws, clearing way for \\$36M in federal funding | CBC News Saskatchewan](#)
- [Leduc revamping zoning bylaws to match population boom | CBC News Edmonton](#)
- [Stepping Stone in Guelph to add more shelter beds and transitional housing | Global News](#)
- [Dover mayor wins world award | CJON-DT \(NTV\)](#)
- [Wastewater treatment pilot project moves to Moresby Pond | The Northern View](#)
- [Municipal Infrastructure cannot wait | UMQ.qc.ca / La Presse \(coverage of GMF funding announcement in March 2023\) \(Text in French only\)](#)

## CORPORATE PARTNER

### Support youth mental health in your community with Y Mind

Youth report the lowest levels of mental health, yet help is not easy to find. Early intervention leads to healthier outcomes and decreased costs in the long run. The YMCA's Y Mind Program is an evidence-based, free program for youth 13-30 experiencing mild to moderate anxiety, providing youth with the right help, at the right time in their lives. Join us in addressing this urgent issue.

» VISIT OUR WEBSITE TO LEARN MORE ABOUT Y MIND



## FCM TWEETS

**Jan 31:** Federal government pledges more money to help with refugee housing crisis:  
<https://t.co/HSns17Z5vS>

Encouraging to see this federal investment in helping communities address housing needs associated with the current influx of refugees and asylum seekers in Canada's cities. Municipalities rely on an outdated funding model while facing increased challenges and responsibilities that strain shelter systems – a modernized fiscal framework would help ease this burden.

We look forward to seeing further details on today's announcement. #CDNmuni #CdnPoli

**Feb 1:** February is #BlackHistoryMonth and we will be featuring key moments in Canadian municipal history impacting Black people and people of African descent. We continue to be committed to fighting anti-Black racism, both within our organization and in communities across Canada.

As part of FCM's commitment to ending anti-Black racism, we've implemented changes at the Board and staff levels, including continued work with antiracism and equity committees, providing ongoing training to staff and leadership and establishing systems review processes.  
#BHM2024

**Feb 2:** FCM President @MayorScotty shares the names of FCM's new Municipal Trailblazers. Shout-out to @duanenicol of @cityofselkirk Lac-Tremblant-Nord mayor Kimberly Meyer; @gbtownship's Jennifer Schnier; Saint-Quentin mayor Nicole Somers; Sue Wood of @SalmonArmBC Saint-Thuribe mayor Jacques Delisle; Mike Yargeau, mayor of @TownofPenhold and Frédéric Broué, mayor of Sainte-Agathe-des-Monts.  
<https://t.co/HMGunZhJrd>

Congratulations to each of you and thank you for the extraordinary work you do for your communities!



## COMMITTEE OF THE WHOLE DISCUSSION PAPER

**Topic:** Mayors /Reeves Liaison Meeting Agenda  
**Date:** February 14, 2024

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### **Background**

The Mayors/Reeves Liaison Meeting is held twice a year in conjunction with the Rural Municipalities of Alberta (RMA) Convention. The spring RMA Convention is March 18-20, 2024 with the Mayors/Reeves Liaison meeting on Monday, March 18 at 4:00 pm.

### **Information for the Committee**

Athabasca County is compiling agenda items for the Mayors/Reeves Liaison Meeting and would like them forwarded by March 1, 2024.

### **Recommendation**

THAT Council discuss if there are any items they would like on the agenda and direct Administration to forward to Athabasca County.

***Attachment:*** Email from Athabasca County



## Audra Kropielnicki

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**Subject:** FW: Mayors & Reeves Liaison Meeting

### **Subject: Mayors & Reeves Liaison Meeting**

Some people who received this message don't often get email from [csadmin@athabascacounty.com](mailto:csadmin@athabascacounty.com). [Learn why this is important](#)

Good day,

I am in the process of compiling the agenda for the Mayors & Reeves Liaison meeting that is being held 18 March 2024 in Salon 4, Meeting Level of the Edmonton Convention Centre from 5-6pm.

Please forward any correspondence/information pertaining to agenda items for this meeting **no later** than **Friday, 1 March 2024 at 12:00pm.**

With appreciation,

*Tammy Plourde*

Administration Support for Athabasca County  
3602-48 Ave, Athabasca AB T9S 1M9  
Phone: 780-675-6639  
Fax: 780-675-5512  
In Office Monday, Tuesday and Thursdays

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## COMMITTEE OF THE WHOLE DISCUSSION PAPER

**Topic:** County of Two Hills Joint Meeting  
**Date:** February 14, 2024

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### **Background**

County of Two Hills, as a neighboring municipality, is requesting a joint meeting with County of Minburn Council to discuss mutual topics.

### **Information for the Committee**

County Council has in previous years attended joint meetings with our neighboring municipalities and have rotated hosting the meeting and providing a luncheon.

These meetings provide the opportunity for elected officials to make connections with your peers, while providing tools and insights on working together in addressing items of mutual concern and solutions to challenges that would benefit both municipalities.

### **Recommendation**

Council discuss attending the County of Two Hills for a joint meeting and provide direction to administration for a response to the County of Two Hills.

**Attachment:** *Letter from County of Two Hills*

February 6, 2024

Attn: CAO & Council - County of Vermillion River  
Box 69, 4912 50 Ave  
Kitscoty, AB, T0B 2P0  
Via Email: [cao@county24.com](mailto:cao@county24.com)

**And**

Attn: CAO & Council – County of Minburn  
4909-50 Street  
Vegreville, AB T9C 1R6  
Via Email: [coa@minburncounty.ab.ca](mailto:coa@minburncounty.ab.ca)

Dear Reeve and Council:

**Re: Joint Meeting**

This will advise that Council of the County of Two Hills resolved, at their Regular Council Meeting on January 31, 2021, that the County of Two Hills, County of Minburn and the County of Vermillion River met for Joint Meetings in previous years. The County of Two Hills is agreeable to discuss and possibly schedule a Joint Meeting. We look forward to hearing if you are acceptable of same and a timeframe.

The County of Two Hills appreciates the spirit of collaboration with our neighbouring municipalities in pursuit of regional success.

Should you have any questions or concerns, you may contact the undersigned.

Sincerely,



Sally Dary, CLGM  
Chief Administrative Officer





**COMMITTEE OF THE WHOLE  
DIVISION REPORT**

**Name:** \_\_\_\_\_

**Division:** \_\_\_\_\_

**For Presentation at** \_\_\_\_\_ **Committee of the Whole Meeting**

**From Date:** \_\_\_\_\_

**To Date:** \_\_\_\_\_

**Resident Comments:**



**COMMITTEE OF THE WHOLE  
DIVISION REPORT**

**Name:** \_\_\_\_\_ **Division:** \_\_\_\_\_

**For Presentation at** \_\_\_\_\_ **Committee of the Whole Meeting**

**From Date:** \_\_\_\_\_ **To Date:** \_\_\_\_\_

**Resident Comments:**



**COMMITTEE OF THE WHOLE  
DIVISION REPORT**

**Name:** \_\_\_\_\_ **Division:** \_\_\_\_\_

**For Presentation at** \_\_\_\_\_ **Committee of the Whole Meeting**

**From Date:** \_\_\_\_\_ **To Date:** \_\_\_\_\_

**Resident Comments:**



**COMMITTEE OF THE WHOLE  
DIVISION REPORT**

**Name:** \_\_\_\_\_ **Division:** \_\_\_\_\_

**For Presentation at** \_\_\_\_\_ **Committee of the Whole Meeting**

**From Date:** \_\_\_\_\_ **To Date:** \_\_\_\_\_

**Resident Comments:**



**COMMITTEE OF THE WHOLE  
DIVISION REPORT**

**Name:** \_\_\_\_\_ **Division:** \_\_\_\_\_

**For Presentation at** \_\_\_\_\_ **Committee of the Whole Meeting**

**From Date:** \_\_\_\_\_ **To Date:** \_\_\_\_\_

**Resident Comments:**

