



Committee of the Whole Meeting Minutes

January 10, 2024

Members Present: Reeve Roger Konieczny, Division 3
Deputy Reeve Tara Kuzio, Division 5
Councillor Joey Nafziger, Division 1
Councillor Eric Anderson, Division 2
Councillor Carl Ogrodnick, Division 6
Councillor Kevin Bentley, Division 7

Administration Present: Pat Podoborozny, Chief Administrative Officer
Jason Warawa, Director of Corporate Services
Norm De Wet, Director of Operations
Davin Gegolick, Director of Planning and Community Services
Trudy Shukalak, Legislative Services Coordinator

1. CALL TO ORDER

Reeve Konieczny called the meeting to order at 10:00 a.m.

2024-W001

Moved by: Councillor Ogrodnick

THAT the Committee of the Whole excuse Councillor Wowdzia from the January 10, 2024, Committee of the Whole meeting.

Carried

2. CHANGES TO AGENDA & ADOPTION OF AGENDA

2024-W002

Moved by: Deputy Reeve Kuzio

THAT the January 10, 2024, Committee of the Whole meeting agenda be adopted as presented.

Carried

3. CONFIRMATION OF MINUTES

2024-W003

Moved by: Deputy Reeve Kuzio

THAT the December 13, 2023, Committee of the Whole meeting minutes be adopted as presented.

Carried

4. DELEGATIONS

5. REPORTS FOR DISCUSSION

5.1 Small Community Opportunity Program – Economic Development Communications Project

The Government of Alberta has opened applications for the Small Community Opportunity Program (SCOP) which will provide grants for Indigenous and small communities and non-profits they work with to build capacity in agriculture, local economic development and small business supports. Successful applicants would be required to provide ten percent of the total project costs. The County of Minburn Economic Development Communications Project, a recommendation of the County's Economic Development Strategy, is eligible for funding under this program and has an estimated cost of \$100,000.

Administrative Presenter:

Director of Planning and Community Services Davin Gegolick

2024-W004

Moved by: Councillor Nafziger

THAT Administration prepare an RFD for the January 15, 2024, County Council meeting recommending the approval to submit an application for grant funding under the Alberta Small Community Opportunity Program (SCOP) for the County Economic Development Communications Project.

Carried

ACTION: Create RFD

6. CORRESPONDENCE

6.1 Town of Vegreville – Family Day Breakfast

Letter received from the Town of Vegreville dated January 2, 2024, inviting the County of Minburn to participate (volunteer, monetary, etc.) in their Family Day Pancake Breakfast scheduled for February 19, 2024, at the Vegreville Social Centre.

7. COUNCILLOR REQUESTS (INFORMATION/PROGRAM REQUESTS)

7.1 Divisional Reports Presented by Reeve and Council

7.2 Councillor Request Report

Reeve Konieczny recessed the meeting at 10:15 a.m.

Reeve Konieczny reconvened the meeting at 10:19 a.m.

8. CLOSED SESSION

2024-W005

Moved by: Councillor Anderson

THAT the Committee of the Whole meet in private to discuss matters protected from disclosure under the *Freedom of Information and Protection of Privacy Act (FOIP)*, specifically Section 16, disclosure harmful to business interest of a third party and Section 24, advice from officials at 10:20 a.m.

Carried

- 8.1 "Draft" Council Procedural Bylaw – Part 1 of 2
FOIP Section 24, advice from officials

| Name | Reason/Purpose |
|----------------|----------------|
| Pat Podoborzny | Presenter |
| Jason Warawa | Presenter |

Reeve Konieczny recessed the meeting at 11:10 a.m.

Reeve Konieczny reconvened the meeting at 11:13 a.m.

- 8.2 "Draft" Cemetery Bylaw
FOIP Section 24, advice from officials

| Name | Reason/Purpose |
|----------------|--------------------------------------|
| Pat Podoborzny | Strategic Leader of the Organization |
| Jason Warawa | Presenter |

- 8.3 MD of Minburn Foundation
FOIP Section 16, disclosure harmful to business interest of a third party

| Name | Reason/Purpose |
|----------------|--------------------------------------|
| Pat Podoborzny | Presenter |
| Jason Warawa | Strategic Leader of the Organization |

9. OPEN SESSION

2023-W006

Moved by: Deputy Reeve Kuzio

THAT the Committee of the Whole meeting revert to open session at 12:22 p.m.

Carried

10. MOTIONS ARISING OUT OF CLOSED SESSION

11. ADJOURNMENT

Reeve Konieczny adjourned the meeting at 12:22 p.m.

Reeve

Chief Administrative Officer