



## **AGENDA**

**October 21, 2024 – County Council Meeting – 10:00 a.m.**

- 1. Call to Order**
- 2. Changes to Agenda and Adoption of Agenda**
- 3. Confirmation of Minutes**
  - 3.1 September 11, 2024 Council Meeting
- 4. Delegations – NIL**
- 5. Council Priorities**
- 6. Requests for Decision**
  - 6.1 2025 Hamlet/Highway Cleanup Program
  - 6.2 Road Closure Bylaw No. 1353-24
  - 6.3 Cemetery Survey Change Order
  - 6.4 Letter of Support – Go East RTO for Travel Alberta Funding
  - 6.5 Gravel Haul Contract
  - 6.6 Interim Borrowing Bylaw 1352-24
  - 6.7 Additional Financial Institutions for Investment Purposes
  - 6.8 2024 Tax Sale - Reserve Prices and Conditions of Sale
  - 6.9 Physician Recruitment Grant Funding Request
- 7. Reports**
  - 7.1 Reeve
  - 7.2 Council
  - 7.3 CAO
  - 7.4 Operations
  - 7.5 Planning & Community Services
  - 7.6 Protective Services
  - 7.7 Corporate Services
- 8. Correspondence and Information Items**
  - 8.1 Vegreville Kinsmen Golf Club In-Kind Donation Request
  - 8.2 Alberta Municipal Affairs re Carbon Tax
  - 8.3 AGLC re Charitable Gaming Proceeds
  - 8.4 Royal Canadian Legion re Remembrance Day Ceremony
  - 8.5 North Saskatchewan Watershed Alliance Funding Request
- 9. Councillor Requests (Information Requests and Notices of Motion)**
  - 9.1 Action Item List
- 10. Closed Session**
- 11. Open Session**
- 12. Motions Arising out of the Closed Session**
- 13. Adjournment**



**Council Meeting Minutes**  
**September 11, 2024**

- Council Members Present:      Reeve Roger Konieczny, Division 3  
Deputy Reeve Tara Kuzio, Division 5  
Councillor Joey Nafziger, Division 1  
Councillor Eric Anderson, Division 2  
Councillor Cliff Wowdzia, Division 4  
Councillor Carl Ogrodnick, Division 6  
Councillor Kevin Bentley, Division 7
- Administration Present:      Pat Podoborozny Chief Administrative Officer  
Norm De Wet, Director of Operations  
Jason Warawa, Director of Corporate Services  
Mike Fundytus, Director of Protective Services  
Davin Gegolick, Director of Planning and  
Community Services  
Trudy Shukalak, Senior Administrative Support  
Specialist

- 1            CALL TO ORDER**  
Reeve Konieczny called the meeting to order at 9:32 a.m.
- 2            ADOPTION OF AGENDA**
- 2024-172**  
**Moved by:** Deputy Reeve Kuzio  
THAT the September 11, 2024, regular Council meeting Agenda be adopted as amended.
- Addition: Requests for Decision 6.3 Alberta Community Partnership (ACP) Grant – Regional Elected Official Orientation Training.
- Carried**
- 3            CONFIRMATION OF MINUTES**
- 3.1      August 19, 2024, Council Meeting**
- 2024-173**  
**Moved by:** Councillor Ogrodnick  
THAT the August 19, 2024, regular Council meeting minutes be adopted as presented.
- Carried**
- 4            DELEGATIONS**
- 5            Council Priorities**
- 2024-174**  
**Moved by:** Councillor Bentley  
THAT the Council Priorities be accepted as information.
- Carried**

**6 REQUESTS FOR DECISION**

**6.1 2024 Updated Road Construction Plans**

**2024-175**

**Moved by:** Deputy Reeve Kuzio

THAT Council approve the updated 2024 Road Construction Plans at an estimated cost of \$430,274.81.

**Carried**

**6.2 2025 Grader Capital Purchase**

**2024-176**

**Moved by:** Councillor Anderson

THAT Council approve to include the purchase of two CAT 160 motor graders from Finning Canada for the price of \$1,339,620, excluding GST, in the 2025 Capital Budget.

**Carried**

**6.3 ACP Grant – Elected Officials Orientation Training**

**2024-177**

**Moved by:** Councillor Nafziger

THAT the County of Minburn apply for the Alberta Community Partnership (ACP) grant as managing partner for the 2025 elected official orientation training in collaboration with the Town of Vegreville, Village of Innisfree and Village of Mannville.

**Carried**

**7 REPORTS**

**7.1 Reeve**

**7.2 Council**

**7.3 CAO**

**7.4 Operations**

**7.5 Planning and Community Services**

**7.6 Protective Services**

**7.7 Corporate Services**

*Councillor Wowdzia left the meeting at 10:06 a.m.*

**2024-178**

**Moved by:** Councillor Ogrodnick

THAT Council accept the reports as presented.

**Carried**

*Councillor Wowdzia returned to the meeting at 10:10 a.m.*

**8 CORRESPONDENCE AND INFORMATION ITEMS**

**8.1 Minburn and District Agricultural Society – Thank You**

E-mail received from the Minburn and District Agricultural Society thanking the County of Minburn for the 2024 Recreational Grant funding.

**8.2     Town of Vegreville – Member for Steering Committee for Regional Recreation Feasibility Study**

Letter received from the Town of Vegreville inviting a member of County Council to participate in the Regional Recreation Feasibility Study (RRFS) Steering Committee.

**8.3     Minister of Transportation and Economic Corridors – Meeting at RMA Convention**

E-mail received from the Assistant Deputy Minister of Alberta Transportation and Economic Corridors advising Council of the opportunity to meet with the Honourable Devin Dreeshen, Minister of Transportation and Economic Corridors during the upcoming Fall 2024 Rural Municipalities of Alberta (RMA) Convention during the week of November 4, 2024.

**2024-179**

**Moved by:** Deputy Reeve Kuzio  
THAT Council accept the correspondence as information.

**Carried**

**9             COUNCILLOR REQUESTS (INFORMATION REQUESTS AND NOTICES OF MOTION)**

**9.1     Action Item List**

**2024-180**

**Moved by:** Councillor Nafziger  
THAT Council accept the Action Item List as information.

**Carried**

**10           CLOSED SESSION**

**11           OPEN SESSION**

**12           MOTIONS ARISING OUT OF THE CLOSED SESSION**

**13           ADJOURNMENT**

Reeve Konieczny declared the meeting adjourned at 10:14 a.m.

\_\_\_\_\_  
Reeve

\_\_\_\_\_  
Chief Administrative Officer



# STRATEGIC PRIORITIES CHART (October 2024)

## COUNCIL PRIORITIES

### **NOW**

- 1. RECREATION AGREEMENT VEGREVILLE:** Intermunicipal
- 2. REGIONAL ECONOMIC DEVELOPMENT FRAMEWORK:** Consultant
- 3. ASB STRATEGIC PLAN:** Consultant
- 4. SOLID WASTE FEES AGREEMENT VEGREVILLE:** Intermunicipal

### **TIMELINE**

December 2024  
December 2024  
December 2024  
December 2024

### **NEXT**

- POLICY AND BYLAW REVIEW- (December 2024)

### **ADVOCACY**

- *Policing Services/Costs (RMA)*
- *Bridge Funding Continuity (RMA)*
- *Wind Energy Restoration Strategies (RMA)*
- *Broadband Speeds (RMA)*
- *SL3/SL4 Seniors Facility Support (AHS)*
- *Water Act Enforcement and Approvals (AEP)*
- *Rural Medical Services (RMA)*

## OPERATIONAL INITIATIVES

### **OFFICE OF THE CAO**

1. *WIND ENERGY PROJECTS – Soil Segregation/End of Life Advocacy – Awaiting action from the Province*
- 2. RECREATION AGREEMENT: VEGREVILLE –** December 2024
- 3. SOLID WASTE FEES AGREEMENT: VEGREVILLE** December 2024
4. Drought and/or Water Shortage Plan – December 2024
5. *AlphaBow Energy tax recovery initiative with ARMAA – Ongoing*
6. 2025 Municipal Election Preparation – December 2024
7. Establishment of Regional SDAB and ARB – December 2024

### **CORPORATE SERVICES**

1. Draft 2025 Interim Budget Compilation/Presentation - November 2024
2. Part Time FTE Recruitment – October 2024
3. Regional ARB Investigation – November 2024
4. Vermilion Health Providers Committee – Terms of Reference and Agreement – November 2024
5. ERP Conversion Project – August 2024 to May 2025
6. Update Procurement Policy – January 2025

### **PLANNING AND COMMUNITY SERVICES**

1. Regional GIS Project: MRF Site Production – October 2024
2. REGIONAL ECONOMIC DEVELOPMENT FRAMEWORK: COMMUNITY SURVEY – October 2024
3. Cemetery Survey and Software: December 2024
4. Economic Development Communications Project: December 2025

### **PROTECTIVE SERVICES**

1. Updated Health & Safety Manual – Ongoing
2. BYLAW OFFICER CONTRACTED SERVICES – Ongoing
3. Design and tender new fire truck – November 2024

### **OPERATIONS**

1. Operations Shop Concept Investigation –needs strategic plan from Council
2. Projects – Planning underway for 2025
3. Bridges – Planning for the 2025 bridge projects

### **AGRICULTURE & UTILITIES**

1. Program and service delivery review – November 2024
2. Policy review – Winter 2024-2025
3. Lavoy Backup generator: Concrete work completed. Waiting on generator delivery.
4. **ASB STRATEGIC PLAN** – December 2024

### **CODES:**

BOLD CAPITALS = Now Priorities; CAPITALS = Next; *Italics* = Advocacy; Regular Case = Operational Strategies

## 2 – 3 Year OUTLOOK

1. *Service Level Review – December 2024*
2. *Strategic Plan Workshops – December 2024*



## Council Request for Decision (RFD)

**Title:** 2025 Hamlet/Highway Cleanup Program

**Meeting Date:** 10/21/2024

**Department:** Planning & Development

### Recommendation:

THAT Council moves to approve the 2025 Hamlet/Highway Cleanup Program as presented.

### Background:

☒ See Appendix

### Legislative Guidance:

☐ Provincial ☐ Municipal ☒ None

*Details:*

N/A

### Council Priorities Chart:

☐ Yes ☒ No

*Details:*

N/A

### Previous Council Direction:

Council's direction at the September 2024 COW was to endorse this program but to choose a different date for the Hamlet cleanup so as to not compete with the Province's program and to give an opportunity for those groups that might want to participate in both programs.

### Financial Implications:

☒ Capital ☐ Operations ☐ Other

*Details:*

Project will be funded by general taxation up to a maximum of \$1,500 (\$500/hamlet) plus the cost of advertising, safety gear, signage, and garbage bags.

### Communication and Engagement:

Program will be added to the County website, shared with community groups, advertised in the local newspapers, and promoted on social media.

### Implementation Timeline:

Administration will commence drafting of the application and program details following Council approval. The program details and forms will be shared on the County website and promoted in winter 2025 for the program to commence in May 2025.

**Attachments:** None

**Prepared By:** Davin Gegolick

**Reviewed By:**

*P. Padohony*



## RFD Appendix

Every year Alberta Transportation and Economic Corridors (ATEC) operates cleanup programs to keep the highway right of ways clean. ATEC encourages non-profit groups to participate in this program as a fundraising opportunity by providing \$100/km cleaned.

There is an opportunity to improve the appearance of our Hamlets and municipal highways while supporting non-profit fundraising efforts by encouraging participation in a County-managed Hamlet/Highway Cleanup Program. The 2025 program could be initiated as a pilot program.

Here are the details for the proposed 2025 Hamlet/Highway Cleanup Program which would be operated as a pilot project:

- Program would be held the week after ATEC's highway cleanup, providing a variety of date options (including weekday) for flexibility.
- The County would pay participating non-profit groups and clubs \$500/Hamlet including the old highways in/out of each Hamlet up to a maximum of \$1,500 for the 3 Hamlets.
- Groups would be required to apply by April to be considered for the 2025 program.
- No more than one Hamlet/highway would be assigned per organization or group.
- Preference would be given to groups or associations residing within the County of Minburn.
- Registration operates on a first-come, first-serve basis where groups will be asked to indicate first, second, and third choices for Hamlets.
- Participants must be at least 9 years of age with at least 1 adult supervisor for every:
  - 2 child participants under 14 years old
  - 5 child participants between 14 and 18 years old
- Each group would receive maps, safety gear, garbage bags, and signage to post during the cleanup.



## Council Request for Decision (RFD)

**Title:** Road Closure Bylaw No. 1353-24

**Meeting Date:** 10/21/2024

**Department:** Planning & Development

### Recommendation:

THAT Council approve First Reading to Road Closure Bylaw No. 1353-24

### Background:

☒ See Appendix

### Legislative Guidance:

☒ Provincial ☒ Municipal ☐ None

#### Details:

The MGA grants the County the ability to request the closure of undeveloped road allowances. PDS 7005-02 provides provisions for closing undeveloped road allowances.

### Council Priorities Chart:

☐ Yes ☒ No

#### Details:

### Previous Council Direction:

May 21 meeting - Council approved the application #01-2024, allowing administration to proceed with the road closure pursuant to the MGA. Oct 16 COW - Council recommended FMV of land subject to the road closure application to be \$2,000 directing administration to prepare the Road Closure Bylaw and registration for Land Titles prior to transferring the land.

### Financial Implications:

☐ Capital ☐ Operations ☒ Other

#### Details:

Costs associated with this file are recovered by the application fee and sale of land pursuant of the road closure.

### Communication and Engagement:

Referral agencies and adjacent landowners have been notified of the application. Landowner has been provided updates throughout the process.

### Implementation Timeline:

Following 1st reading, administration will forward the Bylaw to the Minister of ATEC, public hearing will be scheduled for November 18 meeting and advertised for 2 consecutive weeks/circulated to referral agencies and adjacent landowners. 2nd and 3rd readings will be scheduled at November 18 meeting.

**Attachments:** Bylaw No. 1353-24

**Prepared By:** Davin Gegolick

**Reviewed By:**

*P. Podchany*



## RFD Appendix

Landowner of NE 23 and SE 26-50-9-W4M has applied (File #01-2024) to close that portion of undeveloped road allowance containing 3.32 acres between his two parcels, to be consolidated into his quarter section. The landowner has hired the services of Gillmore Surveys (Arctic) Ltd. to provide a site plan describing the portion of road to be closed.

Adjacent landowners and utility companies have already been notified and the Bylaw will be advertised as required under the MGA. The Bylaw will be sent to the Minister of Alberta Transportation and Economic Corridors (ATEC) following first reading for his/her approval, public hearing scheduled, and brought back to Council for second and third readings.

**COUNTY OF MINBURN NO. 27**

**BYLAW NO. 1353-24**

A BYLAW OF THE COUNCIL OF THE COUNTY OF MINBURN NO. 27, IN THE PROVINCE OF ALBERTA FOR THE PURPOSE OF CLOSING TO PUBLIC TRAVEL AND DISPOSING PORTIONS OF A PUBLIC ROADWAY IN ACCORDANCE WITH SECTION 22 OF THE *MUNICIPAL GOVERNMENT ACT*, REVISED STATUTES OF ALBERTA, 2000, CHAPTER M-26.

**WHEREAS**, the lands hereafter described are no longer required for public travel, and

**WHEREAS**, application has been made to Council to have the highway closed, and

**WHEREAS**, notice of the intention of Council to pass a bylaw has been given in accordance with Section 606 of the *Municipal Government Act*, and

**WHEREAS** Council was not petitioned for an opportunity to be heard by any person claiming to be prejudicially affected by the bylaw.

**NOW THEREFORE BE IT RESOLVED** that the Council of the County of Minburn No. 27 in the Province of Alberta does hereby close to public travel for the purpose of disposing of the following described roadway, subject to rights of access granted by other legislation:

ALL THAT PORTION OF GOVERNMENT ROAD ALLOWANCE BETWEEN NORTHEAST QUARTER OF SECTION TWENTY THREE (23), TOWNSHIP FIFTY (50), RANGE NINE (9) WEST OF THE FOURTH MERIDIAN AND SOUTHEAST QUARTER SECTION OF TWENTY SIX (26), TOWNSHIP FIFTY (50), RANGE NINE (9) WEST OF THE FOURTH MERIDIAN

CONTAINING 1.34 HECTARES (3.32) ACRES MORE OR LESS  
EXCEPTING THEREOUT ALL MINES AND MINERALS

Received first reading this 21<sup>st</sup> day of October 2024.

\_\_\_\_\_  
Reeve  
  
Seal  
\_\_\_\_\_  
Chief Administrative Officer

APPROVED this \_\_\_\_ day of \_\_\_\_\_, 2024

\_\_\_\_\_  
Minister of Transportation and Economic Corridors

Received second reading this \_\_\_\_ day of \_\_\_\_\_, 2024

Received third reading and finally passed this \_\_\_\_ day of \_\_\_\_\_, 2024

\_\_\_\_\_  
Reeve  
  
Seal  
\_\_\_\_\_  
Chief Administrative Officer



## Council Request for Decision (RFD)

Title: \_\_\_\_\_

Meeting Date: \_\_\_\_\_ Department: \_\_\_\_\_

**Recommendation:**

**Background:**

☐ See Appendix

**Legislative Guidance:**

☐ Provincial ☐ Municipal ☐ None

*Details:*

**Council Priorities Chart:**

☐ Yes ☐ No

*Details:*

**Previous Council Direction:**

**Financial Implications:**

☐ Capital ☐ Operations ☐ Other

*Details:*

**Communication and Engagement:**

**Implementation Timeline:**

**Attachments:**

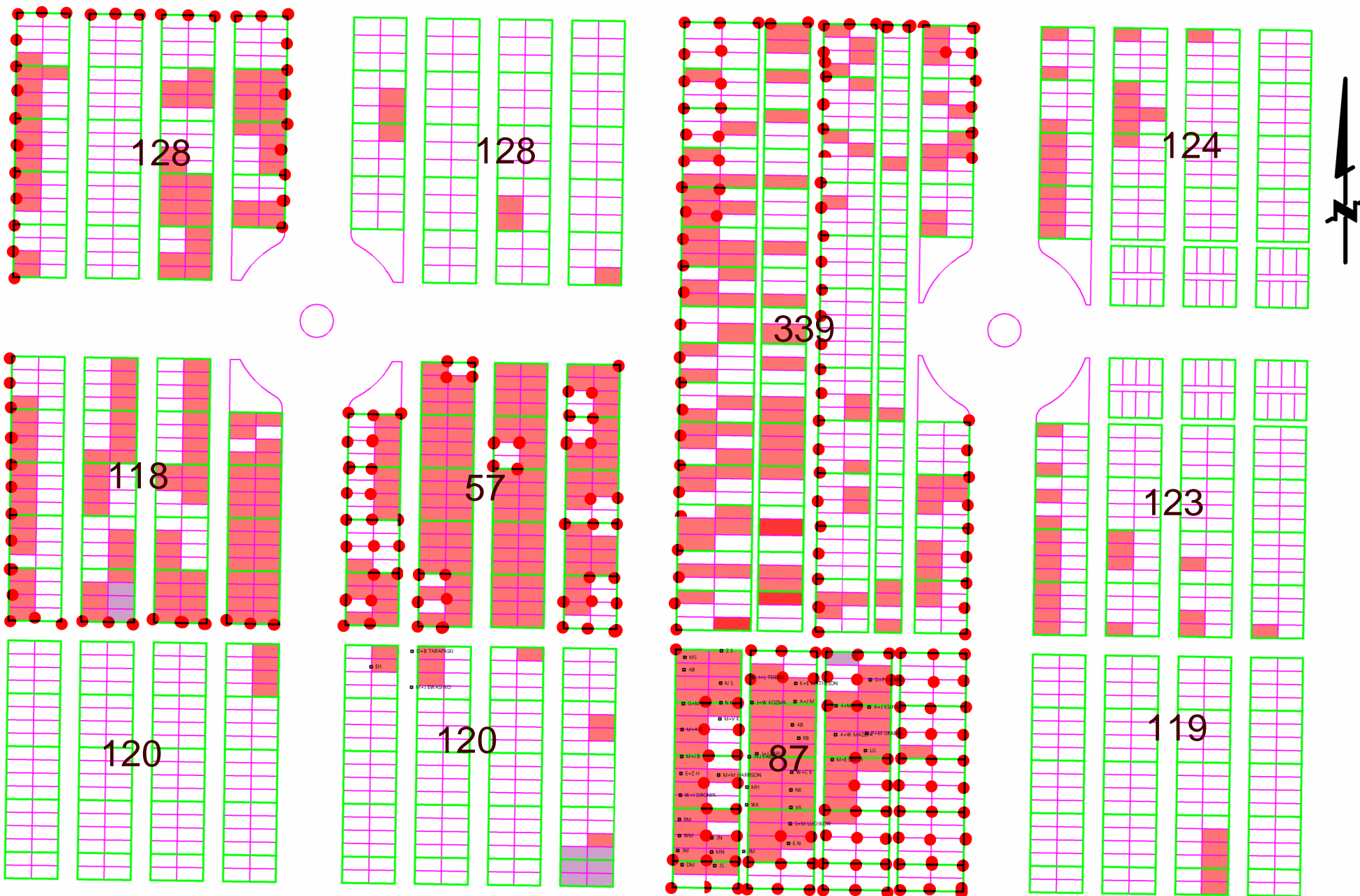
Prepared By: \_\_\_\_\_

Reviewed By: P. Pedoborony



## RFD Appendix





- Full Plots
- Empty Plots
- Out of Service
- Block Corners (As shown on Plot Plan)



GeoVerra (AB) Limited Partnership  
Toll Free: 1-800-465-6233  
[www.geoverra.com](http://www.geoverra.com)

## Innisfree Cemetery

LSD: NE-11-51-11-W4

Plan Date: September 10, 2024

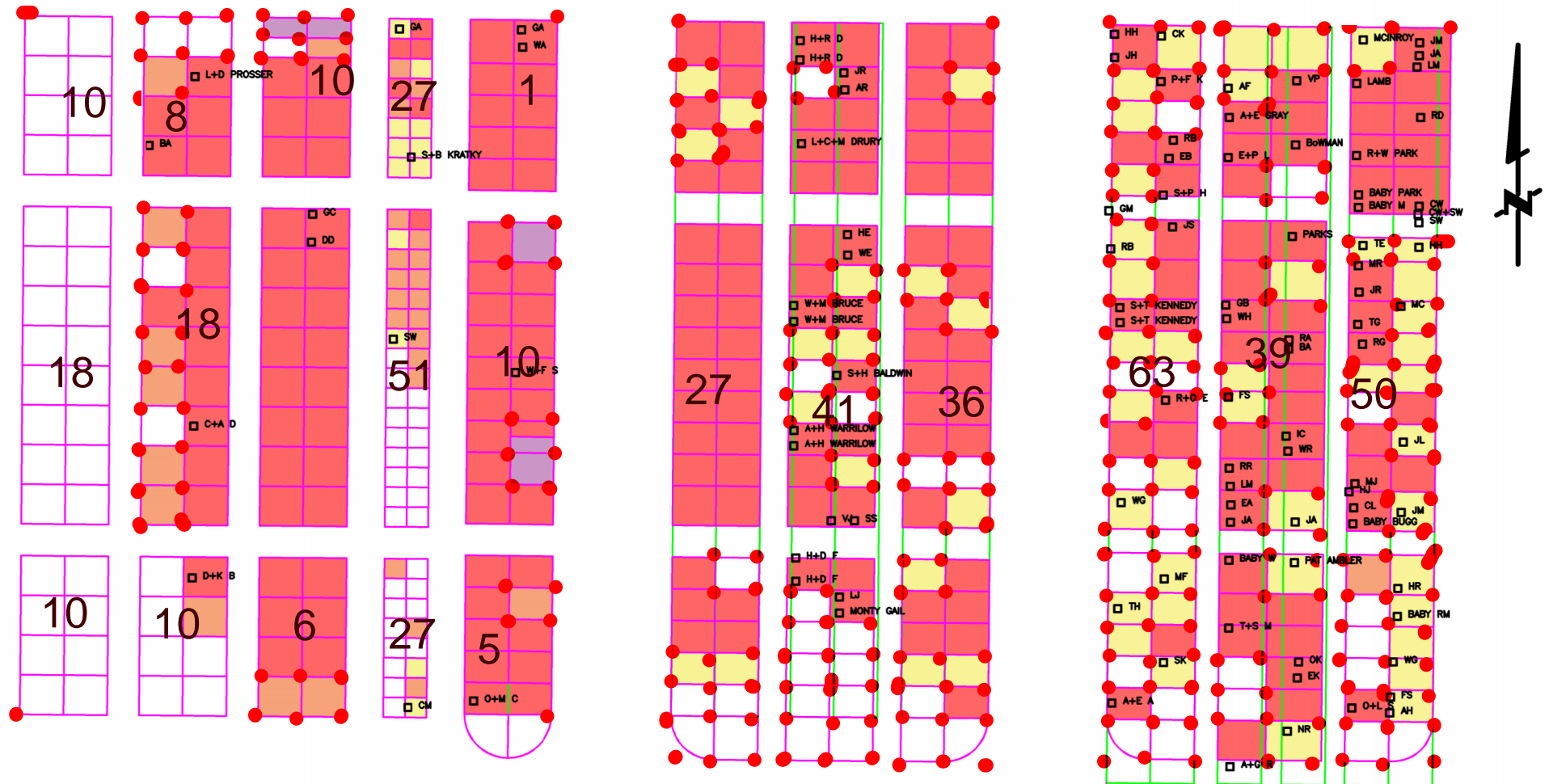
Initials: GS - DM - WF

REV.

Project No.: 24-C2269-001

File: 24-02269-001-Innisfree-Calcs

0



- Linework from "1994 Minburn Cemetery.pdf" and "Plan of Cemetery near Minburn(west end incorrect).pdf"
- Linework from "Minburn Cemetery Plan - 2019.pdf" and also empty plots
- Plots with two or more names (this includes a plot with one name and a reserve)
- Plots with only one name
- Reserved Plots
- N/A Plots (Includes areas labeled "Tree" and "Not Selling")



GeoVerra Inc.  
Toll Free: 1-800-465-6233  
www.geoverra.com

## Minburn Cemetery

Location: Minburn Alberta

Plan Date: September 10, 2024

Initials: GS- DM - WF

REV.

Project No.: 24-C2269-001

File: 24-02269-001-Minburn-Cemetery-Survey

0





## Council Request for Decision (RFD)

Title: \_\_\_\_\_

Meeting Date: \_\_\_\_\_ Department: \_\_\_\_\_

**Recommendation:**

**Background:**

☐ See Appendix

**Legislative Guidance:**

☐ Provincial ☐ Municipal ☐ None

*Details:*

**Council Priorities Chart:**

☐ Yes ☐ No

*Details:*

**Previous Council Direction:**

**Financial Implications:**

☐ Capital ☐ Operations ☐ Other

*Details:*

**Communication and Engagement:**

**Implementation Timeline:**

**Attachments:**

Prepared By: \_\_\_\_\_

Reviewed By: P. Podchorzny



## COUNTY OF MINBURN NO. 27

P.O. Box 550  
4909 - 50th Street  
Vegreville, Alberta  
Canada T9C 1R6

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Fax: (780) 632-6296

[www.MinburnCounty.ab.ca](http://www.MinburnCounty.ab.ca)  
E-Mail: [info@minburncounty.ab.ca](mailto:info@minburncounty.ab.ca)

October 21, 2024

Jennifer Filip, Chairperson  
Go East Regional Tourism Organization (RTO)  
Box 211  
Vegreville, Alberta T9C 1R2

Ms. Filip,

The County of Minburn is pleased to offer our support for Go East Regional Tourism (Destination Marketing) Organization for its application to the Travel Alberta – Rural Development and Promotion Fund for the Go East of Edmonton Roadtrip Adventures and Experiences Marketing Campaign.

It is our understanding that Go East of Edmonton is applying for \$100,000 of funding to support this valuable regional promotion which has been proven to be a great success year after year. We see this application as supportive of Go East Regional Tourism's long term vision to continue to develop, promote, support, and grow tourism which is beneficial to overall economic diversification to grow the visitor economy in north-east and east-central Alberta (Lakeland and Central Prairies regions).

We look forward to being a part of the upcoming Regional Tourism Promotion, which is an innovative, and very timely marketing effort with an overall goal to increase visitation and revenues at events, attractions, local businesses, and organizations for the 2025 summer, fall and winter seasons.

We wish you every success in the application process, and with many years of dedicated and passionate destination marketing experience, we trust Go East of Edmonton team members will again deliver results and growth for our regional tourism industry.

Sincerely,

Roger Konieczny  
Reeve



## Council Request for Decision (RFD)

Title: \_\_\_\_\_

Meeting Date: \_\_\_\_\_ Department: \_\_\_\_\_

**Recommendation:**

**Background:**

☐ See Appendix

**Legislative Guidance:**

☐ Provincial ☐ Municipal ☐ None

*Details:*

**Council Priorities Chart:**

☐ Yes ☐ No

*Details:*

**Previous Council Direction:**

**Financial Implications:**

☐ Capital ☐ Operations ☐ Other

*Details:*

**Communication and Engagement:**

**Implementation Timeline:**

**Attachments:**

Prepared By: \_\_\_\_\_

Reviewed By: P. Podobny



## RFD Appendix



## Council Request for Decision (RFD)

**Title:** Borrowing Bylaw 1352-24 - Interim Borrowing (Line of Credit)

**Meeting Date:** 10/21/2024

**Department:** Administration

### Recommendation:

That Council approve three readings to Borrowing Bylaw No. 1334-22 to provide for the borrowing of \$4,500,000 from ATB Financial for the 2025 fiscal year.

### Background:

☐ See Appendix

The County of Minburn considers it necessary to have access to additional credit in order to maintain stable cash flows for its operation. This could occur due to timing differences between cash receipts and disbursements in the normal course of business, but also could arise due to unexpected expenses such as those that originate in an emergency situation or if there were delays in receiving funding from external agencies for major projects.

### Legislative Guidance:

☒ Provincial ☒ Municipal ☐ None

#### Details:

Section 251 of the MGA allows municipalities to borrow funds with the passing of a borrowing bylaw.

### Council Priorities Chart:

☐ Yes ☒ No

#### Details:

### Previous Council Direction:

Council approved Borrowing Bylaw No. 1344-23 in October 2023 to provide for the interim borrowing of \$4,500,000 from ATB Financial for the 2024 fiscal year.

### Financial Implications:

☐ Capital ☐ Operations ☒ Other

#### Details:

There are no financial implications except for the availability of additional credit should the need arise. There is no cost for having this credit facility in place.

### Communication and Engagement:

Once passed, a copy of the borrowing bylaw will be forwarded to ATB Financial in accordance with the requirements of the credit line.

### Implementation Timeline:

There is no advertising requirement to pass this bylaw due to the short term nature and operating focus of this borrowing bylaw as per Section 256(1) of the MGA, therefore there is no requirement to give only first reading and delay enactment of the bylaw to a future Council meeting.

**Attachments:** Borrowing Bylaw No. 1352-24

**Prepared By:** Jason Warawa

**Reviewed By:** P. Podchorsky



**COUNTY OF MINBURN NO. 27**

**BYLAW NO. 1352-24**

A BYLAW OF THE COUNTY OF MINBURN NO. 27, VEGREVILLE, IN THE PROVINCE OF ALBERTA TO PROVIDE FOR THE BORROWING OF \$4,500,000.00 FROM ATB FINANCIAL, VEGREVILLE, ALBERTA.

WHEREAS, the Council of the County of Minburn No. 27 of Vegreville (hereafter called the "Corporation") in the Province of Alberta considers it necessary to borrow certain sums of money from time to time to meet current expenditures of the Corporation for its financial year commencing January 1, 2025;

WHEREAS, Section 251 of the *Municipal Government Act*, Revised Statutes of Alberta, 2000, Chapter M-26, allows a municipality to make a borrowing if the borrowing is authorized by a borrowing bylaw.

NOW THEREFORE, the Council of the County of Minburn No. 27 in the Province of Alberta, duly assembled, pursuant to the terms of the *Municipal Government Act*, hereby enacts as follows:

**1. TITLE**

1.1 This Bylaw may be cited as “**Borrowing Bylaw No. 1352-24**” of the County of Minburn No. 27.

2. The Corporation do borrow from ATB Financial sums of money from time to time in the said financial year as required to meet current expenditures of the Corporation in the said financial year, provided the total principal amount owed to ATB Financial at any one time hereunder shall not exceed the sum of four million five hundred thousand dollars (\$4,500,000).

3. The Reeve and Chief Administrative Officer are hereby authorized for, and on behalf of the Corporation:

3.1 To apply to ATB Financial for the aforesaid loan to the Corporation; and

3.2 To obtain advance of monies from ATB Financial in the said financial year by way of an overdraft on the Corporation's account at ATB Financial or pursuant to promissory notes or other evidence of indebtedness, as may be permitted or required by ATB Financial; and

3.3 To execute on behalf of the Corporation such bills, debentures, promissory notes or similar forms of obligation as ATB Financial may require evidence of and security for all sums borrowed hereunder;

and each document executed as aforesaid shall be valid and binding upon the Corporation according to its tenor, and ATB Financial shall never be bound to inquire whether such officers are observing the limitations on their authority as set forth in this Bylaw.

4. Notwithstanding the foregoing, the Reeve and Chief Administrative Officer shall apply such part of the foregoing sum authorized to be borrowed in repayment of previous borrowings of the Corporation such that all amounts borrowed and outstanding by the Corporation at any one time to ATB Financial and to all other persons, firms and corporations shall not exceed the amount of the taxes levied or estimated to be levied by the Corporation for the said financial year.

- 5. All sums borrowed as aforesaid or so much thereof as from time to time remains unpaid shall bear interest at a rate per annum equal to one quarter (¼) percent below the prime lending rate established from time to time by ATB Financial, and such interest shall be calculated and due and payable monthly.
- 6. All sums authorized to be borrowed hereunder, including interest, shall be due and payable in full no later than December 31<sup>st</sup> of the said financial year, unless hereafter extended by authority of the Council of the Corporation.
- 7. As security for payment of money borrowed hereunder, the Corporation hereby charges to and in favour of ATB Financial the whole of the taxes levied or to be levied by the Corporation, requisitions made or to be made by the Corporation and other money due or accruing due to the Corporation, and the Reeve and Chief Administrative Officer of the Corporation are hereby authorized on behalf and in the name of the Corporation to execute and deliver to ATB Financial such security documents as ATB Financial may require in collateral to the obligation of the Corporation to repay with interest all sums borrowed from ATB Financial, and ATB Financial shall not be bound to recover any such taxes requisitions or other monies before being entitled to payment from the Corporation.
- 8. In the event the Council of the Corporation decides to extend the said loan and ATB Financial is prepared to extend the said loan, any renewal or extension bill, debenture, promissory note or other obligation executed by the officers designated in paragraph two(2) hereof and delivered to ATB Financial shall be valid and conclusive proof as against the Corporation of the decision of the Council to extend the loan in accordance with the terms of such renewal of extension bill, debenture, promissory note or other obligation, and ATB Financial shall not be bound to inquire into the authority of such officers to execute and deliver any such renewal or extension document.
- 9. This Bylaw comes into force on the date of the third and final reading passed in Council with unanimous consent of the members present on the 21<sup>st</sup> day of October 2024.

FIRST READING..... October 21, 2024

SECOND READING..... October 21, 2024

THIRD READING ..... October 21, 2024

\_\_\_\_\_  
REEVE

\_\_\_\_\_  
CHIEF ADMINISTRATIVE OFFICER



## Council Request for Decision (RFD)

Title: \_\_\_\_\_

Meeting Date: \_\_\_\_\_ Department: \_\_\_\_\_

**Recommendation:**

**Background:**

☐ See Appendix

**Legislative Guidance:**

☐ Provincial ☐ Municipal ☐ None

*Details:*

**Council Priorities Chart:**

☐ Yes ☐ No

*Details:*

**Previous Council Direction:**

**Financial Implications:**

☐ Capital ☐ Operations ☐ Other

*Details:*

**Communication and Engagement:**

**Implementation Timeline:**

**Attachments:**

Prepared By: \_\_\_\_\_

Reviewed By: P. Podobny



## Council Request for Decision (RFD)

Title: \_\_\_\_\_

Meeting Date: \_\_\_\_\_ Department: \_\_\_\_\_

Recommendation:

Background:

☐ See Appendix

Legislative Guidance:

☐ Provincial ☐ Municipal ☐ None

*Details:*

Council Priorities Chart:

☐ Yes ☐ No

*Details:*

Previous Council Direction:

Financial Implications:

☐ Capital ☐ Operations ☐ Other

*Details:*

Communication and Engagement:

Implementation Timeline:

Attachments:

Prepared By: J. Warawa

Reviewed By: P. Podchorzny



## RFD Appendix



October 8<sup>th</sup>, 2024

County of Minburn

**RE: 2024 TAX RECOVERY VALUATION**

---

In accordance with your request, we have completed an updated 2024 assessment value for the purpose of a tax recovery.

The updated assessment relies on information that occurred past the 2024 assessment base date (July 1, 2023). The estimate is as accurate as the data we have collected, historical records, and information made available to us by owners (when possible) or from the municipality as all inspections if completed are external only. The updated assessment is generally different from the assessment roll due to regulated assessment policy and mass appraisal methods.

Should the County of Minburn have any questions or concerns please contact Municipal Assessment Services Group Inc. at your earliest convenience.

Respectfully Submitted,

**Municipal Assessment Services Group Inc.**



**Municipal Assessment  
Services Group Inc.**

**Tel** 780-939-3310

**Fax** 780-939-3350

**Email** [masg@shaw.ca](mailto:masg@shaw.ca)

10404 - 100 Avenue, Morinville  
Alberta, T8R 1S2, Canada

---

Box 3369 10404-100 Avenue Morinville, Alberta | 780-939-3310 | [www.masg.ca](http://www.masg.ca)

---





Roll #589606

The subject is a basementless, one-storey bungalow (1,763 sqft) built in 2007 with an attached garage and a 40x60x14 Metal Clad heated shop built in 2010, situated on a 3.04-acre parcel in Brookwood Estate. The subject last sold in 11-25-2019 for \$400,00 and is considered an Arms-length transaction (good sale). The property appears to be in average condition for its age with no major renovations or alterations since the last date of purchase. Comparable sales in the past 3 years support value ranges \$177 - \$245/sqft. Based on this information and current market factors, I estimate this property is worth:

**\$415,000 (rounded)**

ASB Comments- **Plan 7920404 BL 1 Lot 7** – Property is in decent shape and there are no apparent environmental problems noticeable.



Roll #700301 – (Old Lavoy Hotel)

The subject is a 5,960 sqft Hotel built in 1906 and now being used and occupied as a personal residence. Located in the hamlet of Lavoy and situated on a 15,600 sqft corner lot. On the property sits an old 1975 rundown garage that holds no wright in this valuation. From past inspections, historical data and MLS listing information the property is considered average condition for its age and has been upgraded or renovated throughout the years. Records indicate that property was listed was in 2020 for \$175,000 and did not end up selling.

Due to the uniqueness of the property and no comparable sales the cost approach to valuation was applied. The formula for the coast approach is  $\text{Reproduction Cost New (RCN)} - \text{Depreciation} + \text{Depreciated Site Improvements} + \text{Land Value} = \text{Value}$ . Land similar in parcel size and location indicate a \$1.64/sqft respectfully, putting the land value for this property at \$25,584.

Based on this information and current market factors, I estimate this property is worth:

**\$113,500 (rounded)**

ASB Comments- **Plan 949Q BL 3 Lot 1-4** – Property is covered with lots of trees. From what I could see of the property there does not appear to be any enviro issues.





Roll #710050

The subject is a 1,184 sqft store situated on a 3,960 sqft lot located in the hamlet of Minburn. Historical records and information from past inspections indicate that the current use on the property is storage use and has been sitting vacant or unoccupied for several years. The main improvement is in fair - poor condition for its age with no major renovations or alterations. Sales in the last 3 years indicated value ranges from \$26 – \$209/sqft, however, all are used for their intended purposes providing utility. A noticeable comparable sold in 03-29-2023 in the hamlet of Minburn for \$41,666 or \$37.34/sqft however it is considered superior to the subject in condition and its utility.

Due to the condition, use and current market factors, I estimate this property is worth:

**\$15,000 (rounded)**

ASB Comments- **Plan 6100R BL 1 Lot 6** – Property has an older building in need of repairs, there is also a shed on the property. Remainder is covered in grass which has been mowed, no apparent environmental issues.

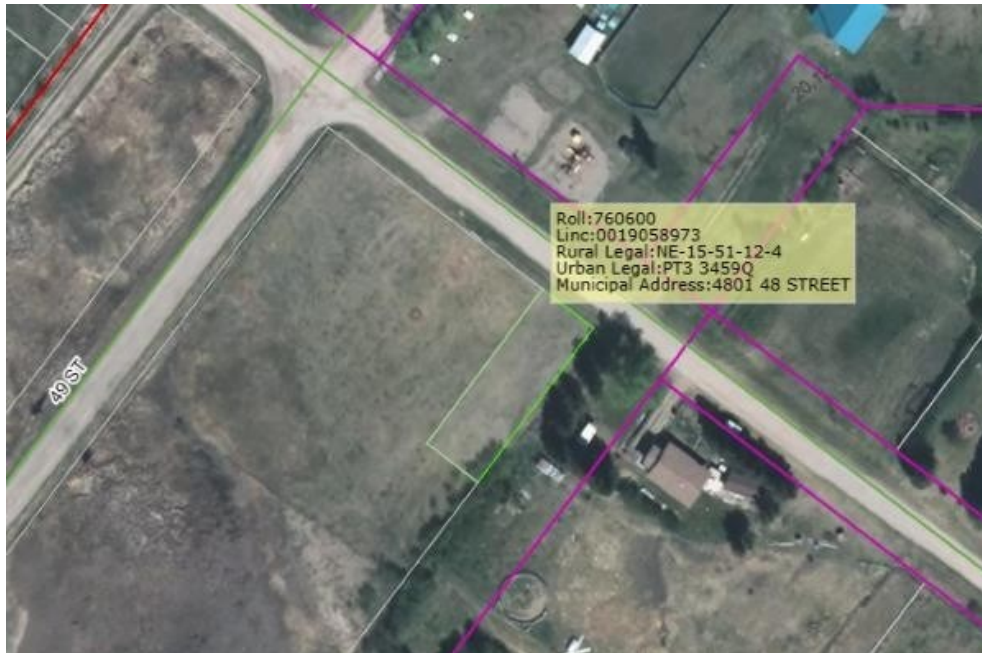


Roll #711120

The subject is a basementless, one-storey bungalow (1,092 sqft) built in 1956 situated on a 22,500 sqft lot and located in the hamlet of Minburn. From past inspections, historical data and MLS listing information the property is considered fair condition for its age with no major renovations or alterations. Comparable sales in the past 3 years support value ranges \$26 - \$209/sqft. Based on this information and current market factors, I estimate this property is worth:

**\$67,000 (rounded)**

**ASB Comments- Plan 5687BK BL 2 Lot E.5 B** – Older home on property, lawn has been mowed but not recently. There is an older garage or shed behind the house. No apparent environmental issues visible.



Roll #760600

The subject property is a vacant 7,405sqft parcel located in Ranfurly.

Vacant sales in Ranfurly have been non-existent over the past 10 years, requiring sales from other hamlets throughout the County and adjusting for location. Adjusted sale prices indicate \$0.78 – \$1.22/SQFT depending on the size of parcel. Taking into consideration the proceeding observations, it is my opinion that the current estimated market value for this property is:

**\$7,500 (rounded)**

ASB Comments- **Plan 3459Q BL pt. 3 Lot** – Property is covered in a grass/legume mixture with noxious weeds present. There are some caragana present on the southern end of the property, and there does not appear to be any environmental issues.



Roll #768700

The subject is a 2,496 sqft shop (garage) built in 1951, situated on a 19,980 sqft lot & located in Ranfurly. From the most previous site inspection to historical records the shop has been sitting vacant and neglected for some time. The current condition on the improvement is poor with visible deficiencies such as boarded up windows, broken overhead doors & cracking throughout. The cost to fix the deficiencies and bring the shop back into its intended use impacts the overall value of the land and total value; therefore, only salvage value has been considered to the overall estimate. Taking into consideration the proceeding observations, it is my opinion that the current estimated market value for this property is:

**\$12,000 (rounded)**

**ASB Comments- Plan 8103S BL 9 Lot 1-5** – Property has an older Garage/shop style building on it that is not in good shape. Various piles of rubber tires and autobody parts, and other scrap metal. There is an old, abandoned motorhome on the property, and there is some sort of metal structure or tank on the property as well. Remnants of a barb wire fence on the North and West Boundaries.





Roll #767500

The subject is single wide mobile home (840 sqft) built in 1975 situated on a 18,000 sqft lot and located in the hamlet of Ranfurly. On the property sits an old 1935 rundown garage that holds no wright in this valuation. From past inspections, the property is considered fair condition for its age with no major renovations or alterations. Limited comparable sales throughout the county indicate values form \$21 - \$118/sqft. Taking into consideration the proceeding observations, it is my opinion that the current estimated market value for this property is:

**\$25,500 (rounded)**

**ASB Comments- Plan 8103S BL 6 Lot 13-15** – Property has an older mobile home on it in need of repair. Property has tall grass and noxious weeds as well as other weeds. Property also has two older buildings in questionable shape. From observations there are some rubble and refuse items that would have to be removed. Otherwise there are no apparent environmental issues visible.

## Terms of Reference

**Client** – County of Minburn

**Purpose** – The purpose of this document is to provide a valuation for the tax recovery.

**Intended Use** – The intended use of this document is to assist the Client with Internal Review.

**Intended User** – The intended user of this document is limited to the Client. Unauthorized use of the data, analyses and conclusions presented in this document is strictly prohibited.

**Effective Date** – The effective date of this document is October 8<sup>th</sup>, 2024.

**Verification of Third-Party Information** – The analysis set out in this document relied on written and verbal information obtained from a variety of sources considered reliable.

This document is prepared only for the Client and only for the specific use identified herein. No other person/party may rely on this document or any part of this document without first obtaining written authorization from Municipal Assessment Services Group Inc. Liability is expressly denied to any other person/party and, accordingly, no responsibility is accepted for any damage suffered by any other person/party as a result of decisions made or actions taken based on this document. Liability is expressly denied for any unauthorized user or for anyone who uses this document for any use not specifically identified in this document. Reliance on this document without authorization or for an unauthorized use is unreasonable. This document cannot be relied upon as of any date other than the effective date specified in this document unless specifically authorized by Municipal Assessment Services Group Inc. Municipal Assessment Services Group Inc. will not be responsible for matters of a legal nature that affect either the property/properties analyzed or the title(s) to it/them. Unless otherwise stated in this document, the author has no knowledge of any hidden or unapparent conditions (including, but not limited to: its soils, physical structure, mechanical or other operating systems, foundation, etc.) of/on the subject property or of/on a neighbouring property/properties that could affect the value(s) of the property/properties. It has been assumed that there are no such conditions. The contents of this document are confidential and will not be disclosed by Municipal Assessment Services Group Inc. The Client agrees that in accepting this document, it shall maintain the confidentiality and privacy of any information contained herein and shall comply in all material respects with the contents of the Municipal Assessment Services Group Inc. privacy policy. Municipal Assessment Services Group Inc. has provided this document as requested by the Client for the use specified by the Client, which is stated in this document. The Client has agreed that the performance of this document and the format are appropriate for the intended use. This document, its content and all attachments/addendums and their content are the property of the Municipal Assessment Services Group Inc. Possession of this document, or a copy thereof, does not carry with it the right to reproduction or publication, in whole or in part, nor may it be used for any purpose by any person/party other than the Client, without the written consent and approval of Municipal Assessment Services Group Inc. This document is not an appraisal. The Client is prohibited, strictly forbidden, and no permission is expressly or implicitly granted or deemed to be granted, to modify, alter, merge, publish (in whole or in part) screen scrape, database scrape, exploit, reproduce, decompile, reassemble or participate in any other activity intended to separate, collect, store, reorganize, scan, copy, manipulate electronically, digitally, manually or by any other means whatsoever this document, addendum, all attachments and the data contained within for any commercial, or other, use.



## Council Request for Decision (RFD)

Title: \_\_\_\_\_

Meeting Date: \_\_\_\_\_ Department: \_\_\_\_\_

**Recommendation:**

**Background:**

☐ See Appendix

**Legislative Guidance:**

☐ Provincial ☐ Municipal ☐ None

*Details:*

**Council Priorities Chart:**

☐ Yes ☐ No

*Details:*

**Previous Council Direction:**

**Financial Implications:**

☐ Capital ☐ Operations ☐ Other

*Details:*

**Communication and Engagement:**

**Implementation Timeline:**

**Attachments:**

Prepared By: \_\_\_\_\_

Reviewed By: P. Paduchowicz



**VEGREVILLE REGION Physician and Health Professionals Attraction & Retention Committee**

4829-50 STREET, POSTAL DRAWER 640, VEGREVILLE, ALBERTA T9C 1R7

TELEPHONE (780)632-2606, E-MAIL [vegtown@vegreville.com](mailto:vegtown@vegreville.com)

September 20, 2024

Reeve Roger Konieczny  
County of Minburn No. 27  
Box 550  
Vegreville, Alberta T9C 1R6

Dear Reeve Konieczny,

**RE: Physician Recruitment Grant Funding**

I am writing on behalf of the Vegreville Region Physician and Health Professionals Attraction & Retention Committee to request the County's support in contributing to a grant for the relocation expenses of our community's newest physician, Dr. Omoregie Idugboe. Dr. Idugboe will be joining the Vegreville Family Clinic in the coming weeks, and we are excited to welcome him to our region.

We have greatly appreciated the County's support in the past. Your generous contributions have been invaluable in helping us continue the essential work of recruiting and retaining physicians in our community. As we strive to meet the future healthcare needs of Vegreville and the surrounding areas, we kindly request a grant of \$4,000 to assist with Dr. Idugboe's relocation expenses.

Thank you for your ongoing commitment to the health and well-being of our community. Your continued support is critical to ensuring we meet the healthcare needs of our residents for years to come.

Sincerely,

Tara Kuzio, Chair





## REEVE AND COUNCIL REPORTS

**Name:** \_\_\_\_\_ **Division:** \_\_\_\_\_

**For Presentation at** \_\_\_\_\_ **Council Meeting**

**From Date:** \_\_\_\_\_ **To Date:** \_\_\_\_\_

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**County Meetings (include date):**

**Boards and Committee Meetings (include date):**

**Education and Professional Development (include date):**

**County of Minburn Functions and Events (include date):**



## **REEVE AND COUNCIL REPORTS**

**Name:** \_\_\_\_\_ **Division:** \_\_\_\_\_

**For Presentation at** \_\_\_\_\_ **Council Meeting**

**From Date:** \_\_\_\_\_ **To Date:** \_\_\_\_\_

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**Boards and Committee Meetings (include date):**

**Education and Professional Development (include date):**

**County of Minburn Functions and Events (include date):**



## **REEVE AND COUNCIL REPORTS**

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**For Presentation at** \_\_\_\_\_ **Council Meeting**

**From Date:** \_\_\_\_\_ **To Date:** \_\_\_\_\_

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**County Meetings (include date):**

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**Education and Professional Development (include date):**

**County of Minburn Functions and Events (include date):**



## REEVE AND COUNCIL REPORTS

**Name:** \_\_\_\_\_ **Division:** \_\_\_\_\_

**For Presentation at** \_\_\_\_\_ **Council Meeting**

**From Date:** \_\_\_\_\_ **To Date:** \_\_\_\_\_

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## REEVE AND COUNCIL REPORTS

**Name:** \_\_\_\_\_ **Division:** \_\_\_\_\_

**For Presentation at** \_\_\_\_\_ **Council Meeting**

**From Date:** \_\_\_\_\_ **To Date:** \_\_\_\_\_

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**County Meetings (include date):**

**Boards and Committee Meetings (include date):**

**Education and Professional Development (include date):**

**County of Minburn Functions and Events (include date):**



## REEVE AND COUNCIL REPORTS

**Name:** \_\_\_\_\_ **Division:** \_\_\_\_\_

**For Presentation at** \_\_\_\_\_ **Council Meeting**

**From Date:** \_\_\_\_\_ **To Date:** \_\_\_\_\_

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**County Meetings (include date):**

**Boards and Committee Meetings (include date):**

**Education and Professional Development (include date):**

**County of Minburn Functions and Events (include date):**



## REEVE AND COUNCIL REPORTS

**Name:** \_\_\_\_\_ **Division:** \_\_\_\_\_

**For Presentation at** \_\_\_\_\_ **Council Meeting**

**From Date:** \_\_\_\_\_ **To Date:** \_\_\_\_\_

---

**County Meetings (include date):**

**Boards and Committee Meetings (include date):**

**Education and Professional Development (include date):**

**County of Minburn Functions and Events (include date):**



## **Office of the CAO Report**

**For Presentation at** October 21, 2024 **Council Meeting**

**From Date:** September 11, 2024

**To Date:** October 18, 2024

---

### **Internal Meetings:**

- Committee of the Whole meeting – September 11
- Regular Council meeting – September 11
- Operations meeting – September 12
- Innisfree Fire District meeting – September 12
- Senior Leadership Team meeting – September 17
- Vegreville Recreation and Waste meeting – October 2
- Committee of the Whole meeting – October 16
- Special Council meeting – October 16
- Annual one on one meetings with staff - ongoing

### **External Meetings:**

- Regional Recreation Feasibility Study meeting – September 19
- ARMAA/LGAA Fall Zone 5 Meeting – October 4
- Regional Recreation Feasibility Study meeting – October 10
- Wapasu Virtual Resident Meeting – October 16

### **Education and Professional Development:**

- Director of Emergency Management Webinar – September 18
- Invest Alberta – September 20
- Town of Vegreville Riverside Cemetery Project – September 24
- AI Webinar – October 3
- Municipal Affairs Webinar – October 16
- Municipal Affairs Webinar – October 17

### **Senior Leadership Team Support:**

- 2025 Municipal Election and Elected Official Training
- Boards and Committees Terms of Reference
- Organizational Meeting preparation
- County of Minburn logo development
- Social Media posts
- Council meeting packages
- Budget 2025
- Policy and bylaw research
- ASB Strategic Planning – Agricultural Societies Interviews





## ADMINISTRATION REPORTS

**Name:** Norm De Wet

**Department:** Operations

**Reviewed by:** Pat Podoborzny

**For Presentation at:** October 21, 2024 Council meeting

**From Date:** September 17, 2024

**To Date:** October 18, 2024

---

### **Fleet/Shop Update:**

- Unit 327, 14M Cat Grader: As previously reported at the County Council meeting on September 16, 2024, there was a significant failure in the left-hand side wheel group, with repair costs estimated at approximately \$69,355.00. Since the previous report, further damage and excessive wear have been found on the right-hand side wheel group, tandems, and final drives. The right-hand side chains and sprockets were discovered to be worn, exceeding Caterpillar's reusability guidelines. The total estimated repair cost has increased from the previously reported amount to \$122,000.00; this repair was approved by CAO Podoborzny.

The Director of Operations and the Shop Foreman met with Finning in Edmonton for a detailed explanation and visual inspection of the grader to confirm the reported issues. Finning has committed to working with Caterpillar to determine whether these failures are common with 14M graders, in hopes of securing some financial support. However, no guarantees have been made.

While this repair totals approximately 35% of the annual budget for heavy equipment maintenance, the CAO approved the work given that not proceeding with the repair would render the machine unusable. While the resulting expenditure may cause the equipment maintenance budget to be exceeded, the overage should be minimal and can be offset using positive budget variances within the Operations department.

- All graders have been prepped with wings for winter operations.
- Switching of boxes for winter plowing should all be complete by October 25<sup>th</sup>, 2024.

**Public Works Update:**

- Operations continue to work on plans for the 2025 gravel, calcium, and oiling program.
- The construction crew has completed the construction RR152 south of Hwy 631 in Division 7.
- The construction crew has completed the construction on RR152, south of Twp 532 in Div. 7
- The construction crew is currently working on the RR 132, Twp 504 project in Div. 5 with the work expected to be completed by October 25, 2024.
- Traffic counts are ongoing on Hwy 16A, asphalt roads, and several low structural rating bridges.

**Contracted Services:**

- Site Resource Group Inc. completed the mix of 955 tonnes winter sand/calcium on September 25.

**Agricultural Services Update:**

- A new Agricultural Appeal Board Bylaw has been drafted and will be discussed with Council at the November Committee of the Whole meeting.
- Agricultural staff are dealing with beaver related plugged culverts and investigating other beaver related complaints.
- Agricultural Staff are planning for prioritizing the 2024/2025 brushing season projects.

**Waste Management:**

- DBS Environmental came on site to the East Regional Transfer Station, Vegreville Landfill and the old Mannville landfill site to haul away Ag Plastics (Grain Bags and Twine).
- Shank Computer Recycling picked up electronics for recycling from the East Regional Transfer Station on October 10<sup>th</sup>, 2024.



## **ADMINISTRATION REPORTS**

**Name:** Davin Gegolick

**Department:** Planning and Community Services

**Reviewed by:** Pat Podoborzny

**For Presentation at:** October 21, 2024 Council Meeting

**From Date:** September 5, 2024

**To Date:** October 16, 2024

---

### **Planning Update:**

- Issued development permits:
  - Detached garage (Pt. NW 15-51-12-4)
  - Attached garage (NW 31-52-10-4)
  - Accessory Secondary Suite (Pt. NW 20-51-12-4)
  - Farm shop (NW 31-52-10-4)
  - Calving barn and cattle shelter (NW 24-52-10-4)
  - Dwelling addition (South ½ SE 24-53-14-4)
  - Detached garage (Brookwood Estates)
  - Farm storage building (NW 20-50-13-4)
  - Storage building (Vegreville Landfill)
  - Storage building (NW 25-49-12-4)
- Sold the remaining 7 lots in Ranfurly (total of 10 lots sold): Lots Pt. 8-10, Block 5, Lots 16-20, Block 4, Lots 24-25, Block 9, and Lots 1-2, Block 4.
- Received complaint of a pig in Minburn, junked vehicles in Minburn
- Meeting with ATCO Electric regarding Rge Rd 82 corner and guardrail design – Sept 6
- ATCO Electric 7L65 Line project update – Phases 1 and 2 are complete. Construction of Phase 3 (south of Ranfurly to north of Mannville) is scheduled to start September 30, 2024, with salvage activities to follow in Winter 2025.
- Attended Municipal Grants Program webinar on Oct 8 and Dashboards and Digital Data webinar on October 16.

### **Subdivision Update:**

- Accepted subdivision application #08-2024
- Provided endorsement for file #06-2024 (Block C, Lavoy)

- Following the title change, parcel will be transferred to the buyer and next step is for the landowner to apply for the development permit and commence on the servicing in accordance with the development agreement.

### **Economic Development Update:**

- Crossroads Economic Development Alliance
  - Agreed on LGFF funding model
  - Opportunity to apply for NRED and CECI grants to further grow/support the Crossroads initiative and relations with the business community.
  - Business Retention and Expansion project business survey has closed. Community Survey is now open and closes on October 20, 2024.
- Submitted industrial park profile information for Biomass project. Press Release - Vegreville issued Bioeconomy Development Opportunity (BDO) Zone 'A' rating – opportunity to capitalize on this to promote “investment grade” biomass assets to investors and developers around the world to attract new manufacturing plants that produce advanced biofuels, renewable chemicals, biogas, and biobased products.

### **Community Services:**

- Vista Radio (Country 106.5 parent company) is hosting free marketing and business planning sessions at Vegreville Suites – October 23
- Cemetery surveying update:
  - Location of headstones do not align with the original survey markers
  - Additional as-built surveying is required
  - Determined that additional survey markers will need to be ordered

### **Attachments:**

- ATCO Electric 7L65 Project update
- RFP – 2025 Hamlet/Highway Cleanup Program
- RFP – Road Closure Bylaw No. 1353-24 - First Reading
- RFP – Cemetery Survey Change Order
- RFP – Letter of Support – Go East RTO

September 16, 2024

**RE: 7L65 Transmission Line Rebuild Project – Construction Update**

---

On April 23, 2020, ATCO Electric Ltd. (ATCO) received approval from the Alberta Utilities Commission to construct the 7L65 Transmission Line Rebuild Project (the Project). We are writing to provide you with updates on the construction schedule.

**Project Details**

The Project consists of a new single-circuit 144 kilovolt (kV) transmission line from ATCO's Vegreville substation, south of the Town of Vegreville, to ATCO's Vermilion substation, in the Town of Vermilion. The new line will replace the existing 93 km 7L65 transmission line that was at its end-of-life.

**Construction Schedule**

Construction of this Project is occurring in three phases, separated into regional sections of the line. As a phase is constructed, the corresponding end-of-life section of the old transmission line is salvaged. Phases 1 and 2 of the Project are now complete. Construction of phase 3 (south of Ranfurly to north of Mannville) is scheduled to start September 30, 2024, with salvage activities to follow in Winter 2025.

Depending on weather, resource scheduling, or other factors, construction crews may need to re-visit locations the following construction season to complete final reclamation work. During construction, there will be periods of increased traffic and construction noise within localized areas. ATCO will strive to reduce disruption and inconvenience during construction where reasonably possible.

If you have any questions or concerns regarding construction activities related to this Project, please contact me at your earliest convenience.

Sincerely,



**Laurie Jenkin**

Planner, Lands

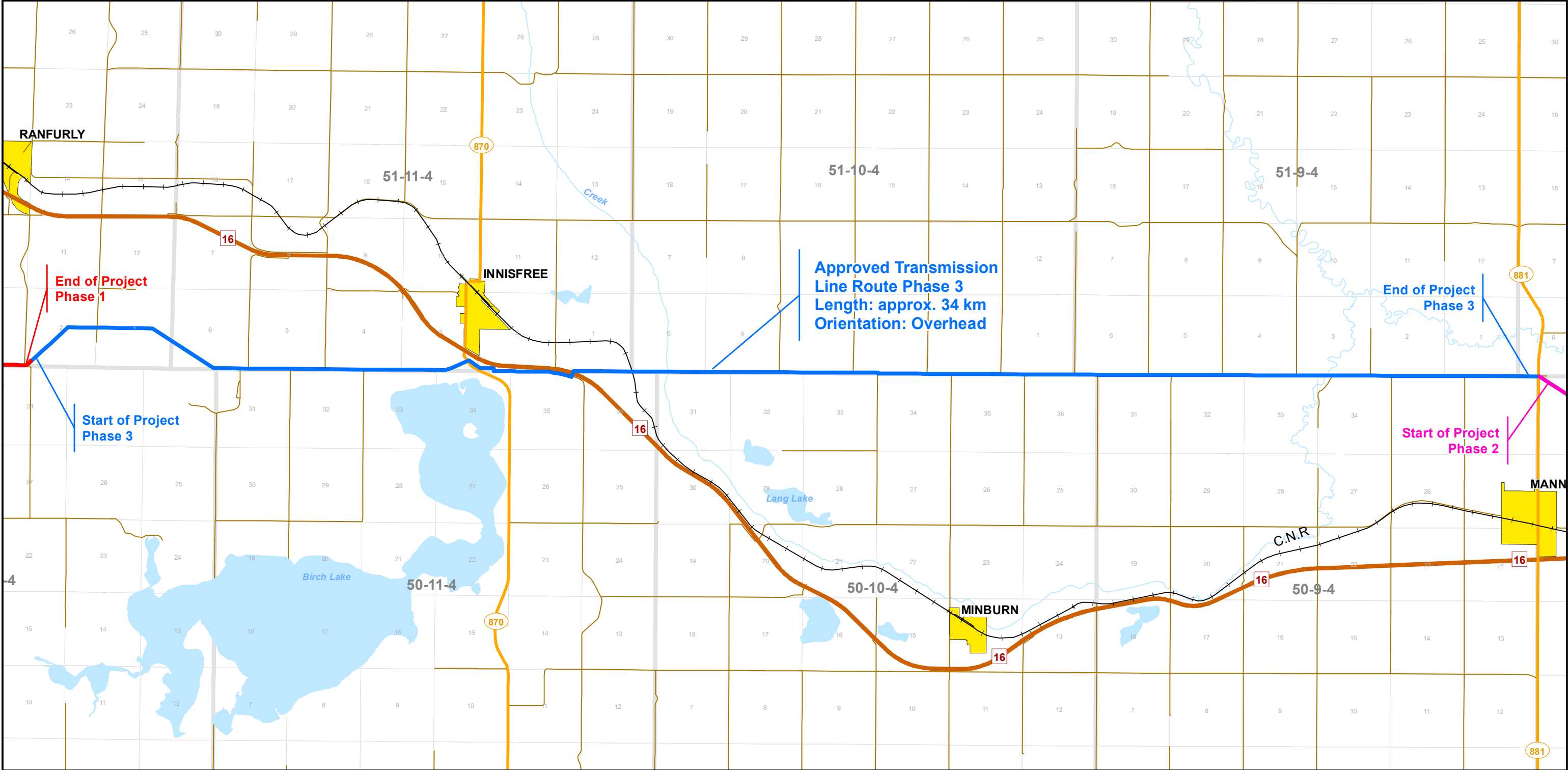
ATCO Electric Ltd.

Toll Free: 1-855-420-5775

E-mail: [consultation@atcoelectric.com](mailto:consultation@atcoelectric.com)

Enclosure:

- Construction Overview Map (RS-7L65-NC-01 Ph 3 Build)



Phase 1 Transmission Line Route – Constructed

Phase 2 Transmission Line Route – Constructed

Phase 3 Transmission Line Route – Approved

Existing Substation

Primary Highway

Secondary Highway

Road

Railway

Town/ Village

Provincial Park

Waterbody

Watercourse

N  
W  
E  
S

0  
0.5  
1  
2

Kilometres  
Miles

NOTES:

- Only facilities in the vicinity of the project are shown.

This map is the property of ATCO. This map is not intended to be used in place of Alberta One Call.

Always practice extreme caution when near power lines!

16A

VEGREVILLE

631

870

881

41

52-15-4

52-14-4

52-13-4

52-12-4

52-11-4

52-10-4

52-9-4

52-8-4

52-7-4

52-6-4

51-15-4

51-14-4

51-13-4

51-12-4

51-11-4

51-10-4

51-9-4

51-8-4

51-7-4

51-6-4

50-15-4

50-14-4

50-13-4

50-12-4

50-11-4

50-10-4

50-9-4

50-8-4

50-7-4

50-6-4

36

626

857

KEY MAP

**ATCO**

7L65 Line Rebuild Project

CONSTRUCTION OVERVIEW MAP (PHASE 3 BUILD)

September 2024

RS-7L65 - NC - 01 Ph 3 Build

Cartography By: TF

Approved By: NH

1:85,000 at Ledger

Projection: NAD 1983 UTM Zone 12N

File Name: 7L65\_Phase\_3\_Build\_ConstructionOverviewMap



## ADMINISTRATION REPORTS

**Name:** Mike Fundytus

**Department:** Protective Services

**Reviewed by:** Pat Podoborzny

**For Presentation at:** October 21<sup>st</sup> Council Meeting

**From Date:** September 5, 2024

**To Date:** October 18, 2024

---

### Fire Department Update:

Call Type	Date	Details	Station Dispatched
MVC	Sept 5 <sup>th</sup>	RR 84 TWP 482	Mannville
False Alarm	Sept 6 <sup>th</sup>	528 46 street 3:01pm	Mannville
Fire	Sept 8 <sup>th</sup>	Twp 520 RR 92	Mannville/Innisfree
Search and Rescue	Sept 10 <sup>th</sup>	Assisted RCMP in missing persons search in Innisfree	Innisfree
Medical	Sept 12 <sup>th</sup>	Village Medical 1:24 pm Staged event until RCMP arrive to ensure scene safety	Mannville/Innisfree
Medical	Sept 15 <sup>th</sup>	Village Medical 7:53pm Staged event until RCMP arrive to ensure scene safety	Mannville
Fire	Sept 20	Twp 524 RR 152 4:41pm Grass Fire	Innisfree/Vegreville
Medical	Sept 22	Village Medical 8:05 am	Mannville
Medical	Sept 25	Village Medical 10:19am EMS lift assist	Mannville/Innisfree
Medical	Sept 26	Village Medical 2:15pm EMS lift assist	Mannville
MVC	Sept 27	Hwy 16 RR 101 4:36 am	Mannville
Fire	Sept 27	Vehicle Fire Hwy 16 RR 105 6:08 am	Innisfree
MVC	Sept 28	Hwy 16 RR 110 9:11pm	Innisfree
Fire	Sept 30	NW 11 48 8 W4 Stolen Vehicle Fire 12:18 pm	Innisfree/Mannville
Medical	Oct 2	County Medical 7:07 am	Mannville
False Alarm	Oct 2	Mannville School 11:39am	Mannville
Medical	Oct 10	Village Medical 6:09 pm	Innisfree

Fire	Oct 10	Hwy 881 Twp 490 5:47 am	Mannville
Medical	Oct 17	Village Medical 3:13 pm	Mannville

- Total Fire Responses:
  - Mannville – 14
  - Innisfree – 9
  - Vegreville – 1
- Currently issuing fire permits till Oct 31<sup>st</sup>
- Current staffing in protective services is 1 FT Director, 1 FT Emergency Responder (term), 29 paid on call firefighters (12 Innisfree Station 17 Mannville station). 1 paid on call firefighter is on medical leave, 4 members have not been attending regularly to calls or practices.
- AFRRCs Migration is complete

#### **Emergency Management Update:**

- Nothing to report

#### **OH&S Update:**

- Conducting field H&S inspections for our work crews.

#### **RCMP Liaison:**

- Nothing to report





## ADMINISTRATION REPORTS

**Name:** \_\_\_\_\_ **Department:** \_\_\_\_\_

**Reviewed by:**

**For Presentation at:** \_\_\_\_\_ **Council Meeting**

**From Date:** \_\_\_\_\_ **To Date:** \_\_\_\_\_

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**Department Updates:**

**Department Updates Cont'd.:**

**Attachments:**



**County of Minburn No. 27**  
**2023 Statement of Financial Position**  
**As At September 30, 2024**

<b>FINANCIAL ASSETS</b>	<b>Sep/2024</b>	<b>Aug/2024</b>	<b>Dec/2023</b>
Cash & Temporary Investments	13,394,338	14,206,968	22,912,309
Receivables			
Taxes & Grants in Place of Taxes Receivable	19,396,013	20,156,943	329,578
Due From Governments	99,848	72,068	336,862
Trade & Other Receivables	622,167	427,005	1,294,260
Long Term Receivables	311,031	311,031	514,159
Land Held for Resale	169,407	169,407	169,407
<b>Total Financial Assets:</b>	<b>\$ 33,992,804</b>	<b>\$ 35,343,423</b>	<b>\$ 25,556,576</b>
<b>LIABILITIES</b>	<b>Sep/2024</b>	<b>Aug/2024</b>	<b>Dec/2023</b>
Accounts Payable & Accrued Liabilities	10,513,996	10,590,364	13,645,998
Asset Retirement Obligation	3,211,917	3,211,917	3,211,917
Deposit Liabilities	-	-	-
Deferred Revenue	2,198,079	2,198,195	90,250
Employee Benefit Obligations	- 82,490	- 81,876	204,678
<b>Total Liabilities:</b>	<b>\$ 15,841,503</b>	<b>\$ 15,918,601</b>	<b>\$ 17,152,844</b>
<b>Net Financial Assets:</b>	<b>\$ 18,151,301</b>	<b>\$ 19,424,822</b>	<b>\$ 8,403,732</b>
<b>NON-FINANCIAL ASSETS</b>	<b>Sep/2024</b>	<b>Aug/2024</b>	<b>Dec/2023</b>
Tangible Capital Assets	34,398,308	34,398,308	34,398,308
Inventory for Consumption	21,130,633	20,878,946	22,405,825
Prepaid Expenses	20,404	3,818	277,705
<b>Total Non-Financial Assets:</b>	<b>\$ 55,549,346</b>	<b>\$ 55,281,072</b>	<b>\$ 57,081,838</b>
<b>ACCUMULATED SURPLUS:</b>	<b>\$ 73,700,647</b>	<b>\$ 74,705,894</b>	<b>\$ 65,485,570</b>
<b>Difference:</b>	<b>\$ 8,215,076</b>	<b>\$ 9,220,324</b>	



**County of Minburn No. 27**  
**2024 Revenue & Expenditure Report**  
**For Month Ending September 30, 2024**

<b>REVENUE</b>	<b>2024</b>	<b>2024</b>	<b>2024</b>	<b>% of</b>	<b>Same</b>
	<b>Current Month</b>	<b>Year-To-Date</b>	<b>Budget</b>	<b>Budget</b>	<b>Period</b>
				<b>Used</b>	<b>Last</b>
					<b>Year</b>
Net Municipal Taxes	- 505,987	18,915,143	18,099,043	104.5%	104.0%
User Fees & Sale of Goods	52,889	304,062	283,300	107.3%	73.6%
Government Transfers	2,961	338,491	4,309,847	7.9%	4.0%
Investment Income	56,360	168,395	529,500	31.8%	54.3%
Penalties & Costs on Taxes	- 2	74,966	122,000	61.4%	45.7%
Gain on Disposal of Tangible Assets	-	512,510	29,400	1743.2%	66.3%
Other	199,830	413,908	869,625	47.6%	257.8%
<b>Totals:</b>	<b>-\$ 193,950</b>	<b>\$ 20,727,476</b>	<b>\$ 24,242,715</b>	<b>85.5%</b>	<b>85.4%</b>

<b>EXPENDITURES</b>	<b>2024</b>	<b>2024</b>	<b>2024</b>	<b>% of</b>	<b>Same</b>
	<b>Current Month</b>	<b>Year-To-Date</b>	<b>Budget</b>	<b>Budget</b>	<b>Period</b>
				<b>Used</b>	<b>Last</b>
					<b>Year</b>
Administrative & Legislative	183,653	1,750,107	5,764,789	30.4%	56.6%
Fire Protection & Safety Services	107,394	755,969	1,407,762	53.7%	67.0%
Emergency Dispatch Services	-	14,178	11,000	128.9%	82.4%
Policing Services	-	229,995	245,569	93.7%	68.9%
Bylaw Enforcement, Health & Safety	3,527	24,428	38,350	63.7%	20.8%
Roads, Streets, Walks, Lights	304,291	8,162,987	16,732,643	48.8%	50.3%
Water Supply & Distribution	68,822	211,411	329,316	64.2%	50.7%
Wastewater Treatment & Disposal	16,419	55,605	83,761	66.4%	35.6%
Waste Management	37,261	230,455	369,032	62.4%	75.5%
Family & Community Support Services	-	126,307	168,409	75.0%	74.8%
Cemeteries	4,320	10,081	9,034	111.6%	94.5%
Planning & Economic Services	16,972	244,451	447,386	54.6%	47.7%
Agricultural Services Board	33,526	318,545	619,148	51.4%	47.4%
Recreation & Library Services	779	377,879	836,575	45.2%	68.4%
<b>Totals:</b>	<b>\$ 776,964</b>	<b>\$ 12,512,399</b>	<b>\$ 27,062,774</b>	<b>46.2%</b>	<b>52.9%</b>

**Difference:**

**\$ 8,215,076**



# County of Minburn No. 27

## Quarterly Report - Investment Income

### As At September 30, 2024

Financial Institution	Investment Fund	Term	Maturity Date	Current Month Investment Amount	Int Rate/Annum	2024 Interest Accrued	2024 Interest Received
ATB	Operating Acct	Monthly	Monthly	\$ 1,472,954.79	4.65%	\$ -	\$ 56,640.76
<b>Total ATB Operating Cash:</b>				<b>\$ 1,472,954.79</b>		<b>\$ -</b>	<b>\$ 56,640.76</b>
ATB	MUSH Operating			\$ 17.45			
ATB	Equip Combined	90 day	Monthly	\$ 1,160.40	4.95%	\$ -	\$ 47.99
ATB	Gen Op 31 days	31 day	Monthly	\$ 2,353.14	4.85%	\$ -	\$ 93.41
ATB	Tax Recovery Y	90 day	Monthly	\$ 3,121.20	4.95%	\$ -	\$ 126.13
ATB	Sale Proceeds Hoff	31 day	Monthly	\$ 63,814.72	4.85%	\$ -	\$ 2,532.96
ATB	MUSH Savings	Monthly	Monthly	\$ 1,041,368.35	4.82%	\$ -	\$ 103,405.62
<b>Total ATB NDC Investments:</b>				<b>\$ 1,111,835.26</b>		<b>\$ -</b>	<b>\$ 106,206.11</b>
ATB	GIC	15 month	Jan 13/24	\$ -	4.93%	\$ -	\$ 46,294.73
ATB	GIC	24 month	Sep 22/24	\$ -	4.81%	\$ -	\$ 48,169.89
ATB	GIC	24 month	Oct 13/24	\$ 750,000.00	5.03%	\$ 18,707.47	\$ -
ATB	GIC	36 month	Sep 22/25	\$ 500,000.00	4.80%	\$ 11,901.37	\$ -
ATB	GIC	48 month	Sep 22/26	\$ 1,000,000.00	4.76%	\$ 23,604.38	\$ -
ATB	GIC	60 month	Sep 22/27	\$ 1,000,000.00	4.79%	\$ 23,753.15	\$ -
<b>Total ATB GIC Investments:</b>				<b>\$ 3,250,000.00</b>		<b>\$ 77,966.37</b>	<b>\$ 94,464.62</b>
<b>Total ATB Cash &amp; Investments:</b>				<b>\$ 5,834,790.05</b>		<b>\$ 77,966.37</b>	<b>\$ 257,311.49</b>
CWB	GIC	18 month	Mar 29/24	\$ 0.91	6.12%	\$ 0.01	\$ -
CWB	GIC	21 month	Jun 25/24	\$ -	2.35%	\$ -	\$ 56,372.95
CWB	GIC	30 month	Sep 30/24	\$ 1,075,630.61	2.95%	\$ -	\$ 46,130.61
CWB	GIC	36 month	Mar 11/25	\$ 1,055,833.66	2.75%	\$ 16,148.47	\$ 28,333.66
CWB	GIC	18 month	Apr 3/25	\$ 1,000,000.00	6.12%	\$ 45,941.92	\$ -
CWB	GIC	36 month	Jun 7/25	\$ 542,420.33	4.15%	\$ 7,092.33	\$ 21,670.33
CWB	GIC	42 month	Sep 30/25	\$ 1,064,597.81	3.18%	\$ 16,946.79	\$ 32,847.81
CWB	GIC	48 month	May 4/26	\$ 539,295.90	3.85%	\$ 8,475.81	\$ 20,045.90
CWB	GIC	48 month	Aug 2/26	\$ 548,171.91	4.70%	\$ 4,164.60	\$ 24,671.91
CWB	GIC	60 month	May 4/27	\$ 539,816.01	3.90%	\$ 3,287.70	\$ 20,316.01
CWB	GIC	60 month	Aug 2/27	\$ 551,321.92	5.00%	\$ 4,455.89	\$ 26,321.92
CWB	GIC	12 month	Feb 29/28	\$ 816,875.14	5.95%	\$ 4,128.02	\$ 45,993.14
<b>Total CWB Investments:</b>				<b>\$ 7,733,964.20</b>		<b>\$ 110,641.55</b>	<b>\$ 322,704.24</b>
<b>Total CWB Investments:</b>				<b>\$ 7,733,964.20</b>		<b>\$ 110,641.55</b>	<b>\$ 322,704.24</b>
<b>Grand Totals to September 30/2024:</b>				<b><u>\$13,568,754.25</u></b>		<b><u>\$ 188,607.92</u></b>	<b><u>\$ 580,015.73</u></b>

<b>~ 2024 INTEREST SUMMARY ~</b>	
Total Interest Accrued at September 30/2024	\$ 188,607.92
Total Interest Received at September 30/2024	\$ 580,015.73
Less: Portion of 2024 Interest Received or Accrued Related to 2023	-\$ 299,787.89
<b>Grand Total Interest</b>	<b>\$ 468,835.76</b>
2024 Budgeted Total Interest	\$ 529,500.00
% of Budget	88.54%
<b>Interest Received- Same Period Last Year</b>	<b>\$ 637,302.46</b>

**COUNTY OF MINBURN NO. 27**  
**2024 Monthly Progress Report - At September 30, 2024**

Decision Papers - Operating								
Project Name	20%	40%	60%	80%	100%	Budget	Spent	Comments
Staff Remuneration / Compensation	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	\$ 217,000	N/A	Implemented January 1/2024 - Ongoing costs
Admin Bldg. Mechanical & Electrical Study	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	\$ 52,500	\$ -	Awaiting site visit and quotation from Engineering Consultant
Financial ERP System Replacement	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	\$ 200,000	\$ 57,026	Contract awarded, kick off meeting scheduled for Oct 3
Surfaced Road & Fac. Reserve Allocations	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	\$ 225,000	\$ 225,000	Budgeted transfer completed in August
Fire Reserve Transfer - Annual Increase	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	\$ 50,000	\$ 50,000	Budgeted transfer completed in August
ArcGIS Software	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	\$ 12,010	\$ 12,010	Purchased and in use
Communications Project/Dev. Package	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	\$ 10,000	\$ -	Received SCOP Program funding approval; project to commence in 2025
Wapasu Lake Campground Upgrades	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	\$ 23,000	\$ 11,245	Projects complete
Asphalt Maintenance - Crack Sealing	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	\$ 37,200	\$ 14,207	Crack-sealing project complete
Unit #528 Excavator - Undercarriage Rpr	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	\$ 24,814	\$ 24,666.20	Work complete
Land Use Bylaw Review (Carry Over)	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	\$ 16,175	\$ 22,506	Adopted at June Council meeting
Cemetery Survey / GIS Project	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	\$ 135,000	\$ 4,320	Surveying is planned to be completed in October with GIS mapping to follow
Decision Papers - Capital								
Project Name	20%	40%	60%	80%	100%	Budget	Spent	Comments
Council Chambers Rehabilitation	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	\$ 30,000	\$ 7,638	Work has been completed
Admin Bldg. Front Entry Rehabilitation	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	\$ 78,000	\$ -	Finalizing quotation for restoration of front doors
New Fire Truck - Unit #910 Replacement	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	\$ 275,000	\$ -	Tender is being prepared
Innisfree Fire Station Cold Storage Upgrade	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	\$ 115,000	\$ 48,710	Tender awarded to Fullswing Construction; work is underway
AB First Responder Radio Comm. System	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	\$ 143,000	\$ 160,765	Radios arrived, install will likely be in mid-October 2024
2024 CAT 160M Motor Grader	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	\$ 655,000	\$ 649,000	Equipment received and in use
Unit #518 Motor Scraper - Refurbishment	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	\$ 183,000	\$ -	Updated Pricing Received; Machine being sent to Finning Oct 31
2024 Fleet Truck Replacements (2)	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	\$ 150,000	\$ 128,711	Both vehicles received and in use
2024 Excavator & Mulching Head	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	\$ 452,000	\$ 452,995	Equipment received and in use
Lavoy Water Reservoir Generator Unit	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	\$ 60,500	\$ 4,500	Electrical swich delivered; generator expected before October 10th
BF75589 Bridge Work / Engineering	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	\$ 646,000	\$ 56,923	Project to be completed in 2025 with all other STIP projects
TWP 524 Aggregate Seal Coat	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	\$ 276,000	\$ 149,872	All work completed; waiting on final invoicing
Road Maintenance Activities								
Road Projects	20%	40%	60%	80%	100%	Comments		
Road Construction	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	Final project in Div. 5 - Twp 504 amd RR132 to be completed in October		
Gravel Haul Program	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	Gravel haul program completed for 2024		
Oiling Projects	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	Oiling projects completed for 2024		
Dust Controls	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	All residential dust controls completed for 2024		
Roadside Mowing	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	Program completed for 2024		
Roadside Brushing	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	Spring program finished; program to continue in fall 2024		



Dear Council,

I am writing on behalf of the Vegreville Kinsmen Golf Club to formally request an in-kind donation from the County of Minburn. We are in desperate need of replacing a culvert on hole #2. The culvert is 40' X 36". Our ask is if the County could assist in donating the culvert and or labour/equipment to install this culvert. We would like to have this work done this fall if possible while the water is down and dry. This donation would greatly benefit our club and enhance the overall golfing experience for our members.

In the past, the Vegreville Kinsmen Golf Club has sent correspondence requesting a similar donation, and we have always appreciated the support and cooperation of the County in providing us with essential assistance for our operations. This donation would allow us to maintain and improve our golf course.

We kindly ask for your consideration and approval of this request, as it would greatly contribute to the success and sustainability of the Vegreville Kinsmen Golf Club.

Your support is invaluable to us, and we are grateful for the ongoing partnership between our club and the County of Minburn.

If you require any additional information or have any questions regarding this request, please do not hesitate to contact me. We are more than willing to provide any necessary documentation or clarification.

Thank you for your time and attention to this matter. We look forward to your favorable response and continued collaboration with the County of Minburn.

Sincerely,

Jim Nichol  
Vegreville Kinsmen Golf Club  
780-603-0675  
Jim.nichol@richardson.ca



ALBERTA

MUNICIPAL AFFAIRS

*Office of the Minister  
MLA, Calgary-Hays*

AR116752

October 2, 2024

Dear Chief Elected Officials:

The Government of Alberta is increasingly concerned about the federal carbon tax's impact on municipalities. For the provincial government to better understand the pressures municipalities are facing and advocate to the federal government on your behalf, we are requesting that all Alberta municipalities share data relating to the impact of the carbon tax on your operations, both directly and indirectly.

I am inviting you to share your municipality's feedback through this online survey, <https://extranet.gov.ab.ca/opinio6/s?s=64826>, which will be open until 4:00pm on October 9, 2024.

If you have any questions regarding the survey, I encourage you to connect with us at [ma.engagement@gov.ab.ca](mailto:ma.engagement@gov.ab.ca).

I look forward to hearing your perspectives on this important issue.

Sincerely,

Ric McIver  
Minister of Municipal Affairs

cc: Chief Administrative Officers



---

**From:** Gaming Inspections <Gaming.Inspections@aglc.ca>  
**Sent:** October 11, 2024 3:49 PM  
**Subject:** FW: Rural Non-Profits Gaming Model  
**Attachments:** Rural Non Profits Gaming Model.pdf

Dear Reeve Konieczny,

On October 7, 2024, the Alberta Gaming, Liquor & Cannabis (AGLC) Board reviewed the application to relocate the existing Camrose Casino to the Edmonton market.

Pursuant to section 15.3.22 of Casino Terms & Conditions and Operating Guidelines (CTCOG) the Board approved the application to move from Step 2 to Step 3 (Approval & Licensing) of the 3-Step application process.

The Board carefully considered objections and support for the relocation during their deliberations. The decision to approve the relocation will support continuous business operations, provide jobs for Albertans and will significantly improve returns for rural charities with minimal impact to all other stakeholders. The casino will remain in the rural pool for charitable gaming events.

AGLC has a key responsibility to be a direct contributor to provincial revenue. This relocation will result in significant additional revenue for the Government of Alberta which in turn contributes to the foundational services that Albertans rely on.

AGLC is focused on maintaining and maximizing charitable gaming proceeds, which support the programs and services charities offer to Albertans. AGLC will continue to reduce red tape where appropriate, and to identify emerging opportunities to support the long-term sustainability of Alberta's charitable organizations.

Information on facility relocations may be found at [AGLC.ca](https://www.aglc.ca).

Regards,



**Nadja Lacroix** BPA

Senior Manager, Inspections Gaming, Compliance Branch  
Regulatory Services

**Phone** 1-825-480-4755

**Email** [nadja.lacroix@aglc.ca](mailto:nadja.lacroix@aglc.ca) **Web** [aglc.ca](https://www.aglc.ca)

50 Corriveau Avenue, St. Albert AB T8N 3T5

**AGLC Licensing Portal is now available for liquor and cannabis licence applications, licence reissues, payment of fees, and public special event licences. Thank you for your patience and understanding with any delays in processing you may experience during this transition to a new, modern, online licensing system.**



## COUNTY OF MINBURN NO. 27

P.O. Box 550  
4909 - 50th Street  
Vegreville, Alberta  
Canada T9C 1R6

Phone: (780) 632-2082  
Fax: (780) 632-6296

www.MinburnCounty.ab.ca  
E-Mail: info@minburncounty.ab.ca

July 16, 2024

Alberta Gaming, Liquor & Cannabis (AGLC)  
50 Corriveau Avenue  
St. Albert, AB T8N 3T5

Email: [gaming.inspections@aglc.ca](mailto:gaming.inspections@aglc.ca)

Dear AGLC Board Members,

### **RE: Rural Non-Profits Gaming Model**

On behalf of the County of Minburn Council, I am writing to express my concerns regarding the current inequities in the AGLC gaming model as it pertains to rural communities. There are significant disparities in both revenue generation and wait times for charitable gaming events that are adversely affecting the viability and sustainability of rural charitable organizations.

The inequitable AGLC charitable gaming model is a concern for rural communities. Rural charitable services are suffering from the high cost of living, impacting a range of essential services from help for the less fortunate, to educational supports, to local youth sports clubs and community service groups that build playgrounds, parks and wellness centers. These services are critical to the well-being and development of rural communities.

It has come to our attention that charitable events hosted in urban centers such as Edmonton can earn up to six times more annualized revenue than those held in rural communities. This significant difference in revenue potential places rural charities at a distinct disadvantage, limiting their capacity to fund essential services and community initiatives.

Moreover, the wait times for rural charities to access a charitable gaming event are disproportionately long compared to their urban counterparts. In Edmonton, charities can secure an event in approximately 23 months. However, in rural areas like Camrose, the wait time extends to 41 months, and even in smaller urban centers such as St. Albert, the wait time is around 31 months. These prolonged delays create considerable challenges for rural charities, impeding their ability to plan and deliver critical programs and services effectively.

It is imperative that the AGLC takes immediate steps to address these disparities to ensure a fair and equitable distribution of resources and opportunities across all communities in Alberta. Rural charities play a vital role in maintaining the social fabric of their communities, and they should be afforded the same opportunities and support as those in urban centers.

I urge the AGLC to review and revise its current gaming model to create a more balanced system that supports the needs of all Albertans, regardless of their geographic location. This could include measures such as adjusting the allocation of gaming events to reduce wait times for rural charities and implementing strategies to increase revenue potential for rural events.

Thank you for your attention to this matter. I look forward to your prompt action in creating a more equitable gaming model that supports the diverse needs of our province.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Reeve', with a stylized flourish underneath.

Reeve Roger Konieczny

c: Honourable Minister Dale Nally, Minister of Service Alberta and Red Tape Reduction  
Honourable Jackie Armstrong-Homeniuk, ECA, MLA for Fort Saskatchewan-Vegreville

# The Royal Canadian Legion

BRANCH No. 39 5037 - 52 AVE. VEGREVILLE, ALBERTA T9C 1M2  
PHONE 780-632-3900

October 11, 2024

Once again the Royal Canadian Legion in Vegreville is busy preparing for the November 11 Ceremony for 2024, and it would be a great honour to have your participation during this special event. As in previous years, it will be held indoors at the Social Centre. Last year we had over 600 community members and military personnel attend the Ceremony.

Those participating in the March to the Social Centre will gather at the Branch with the doors opening at 9:00 a.m. We will be forming up in front of the Legion at 10:15 and stepping off at 10:30.

We ask that everyone be seated by 10:45, and the ceremony will start at 11:00 a.m.

If you wish to lay a wreath this year, please indicate this by completing the attached form, indicating the size of the wreath and your intention to lay it at the ceremony. Your generosity and caring for this campaign has been truly appreciated and we hope you will be able to attend this year. As an option, you can chose to email us your form and e-transfer the payment to the email below.

An indication of your participation will be required no later than October 31, 2024 so we can include you in our program. Please ensure you include your email address as we will be issuing all receipts via email.

We thank you for your support.

Phone: (780) 632-3900

Email: [rclbr39poppy@gmail.com](mailto:rclbr39poppy@gmail.com)



Terry Kuzyk  
Poppy Chair  
780-952-5977



# ROYAL CANADIAN LEGION, BRANCH 39, VEGREVILLE

## 2024 Poppy Campaign

### Order Sheet

Business/Community Group: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Contact Name: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

<u>QUANTITY</u>	<u>PRODUCT</u>	<u>COST</u>	<u>TOTAL COST</u>
_____	#24 Wreath	\$140.00	_____
_____	#20 Wreath	\$ 90.00	_____
_____	#14 Wreath	\$ 55.00	_____
_____	#8 Wreath	\$ 33.00	_____
_____	Green Cross	\$ 50.00	_____

I do not want to lay a wreath but wish to donate to the  
Poppy Campaign. My donation amount: \_\_\_\_\_

CHEQUE ENCLOSED \_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_ Yes, we want to be included in your Ceremony.

\_\_\_\_\_ We would prefer to receive our future invitations by email.



202, 9440 49 Street, Edmonton, AB T6B 2M9 | [NSWA.AB.CA](https://nswa.ab.ca)

October 15, 2024

*Reeve Konieczny and Council,  
County of Minburn*

**RE: Partnering for the County of Minburn's Sustainable Water Future**

I hope this message finds you well. I'm writing on behalf of the North Saskatchewan Watershed Alliance (NSWA) to thank you for your past contributions and to request your continued support in 2024. Your ongoing partnership is crucial to maintaining the environmental health of the County of Minburn and the entire watershed.

Water management is central to the County of Minburn's well-being. Clean drinking water, protection from floods and droughts, and effective stormwater systems are vital to your community's prosperity. The wetlands, streams, and lakes in and around the County of Minburn are all connected to the larger North Saskatchewan watershed, meaning water issues can't be managed in isolation. **What happens upstream affects you, and your actions affect your neighbors downstream.** That's why regional cooperation through the NSWA is so essential.

For 25 years, the NSWA has been at the forefront of water management in our region, bringing together municipalities, government bodies, and experts to address complex water challenges. Last year, the County of Minburn was one of 47 municipalities that joined forces to support this essential work.

This year, we ask for your continued collaboration and a contribution of **\$ 1,848.00** to sustain these efforts. Your support enables:

- **Practical, science-driven water management** tools to inform local decision-making;
- **Collaborative solutions** for water quality, flood risks, and drought preparedness;
- **Cutting-edge projects** like the State of the Watershed update, using the global-standard Freshwater Health Index, will offer a comprehensive view of the North Saskatchewan River's health. This will help Beaver County set priorities and provide tools to communicate water health to residents. Your contribution makes this possible."

We invite you to explore our [latest Annual Report](#) or visit [www.nswa.ab.ca](https://www.nswa.ab.ca) for more information. If you'd like further details, I'm happy to meet with you, and our Executive Director, Scott Millar ([scott.millar@nswa.ab.ca](mailto:scott.millar@nswa.ab.ca)), is also available for presentations or questions.

We sincerely appreciate your ongoing commitment to water stewardship and look forward to continuing our partnership into 2025.

Warm regards,

***Steph Neufeld***

Chair, North Saskatchewan Watershed Alliance



# Invoice

Date	Invoice #
10/02/2024	2025.020

202 - 9440 49  
Street NW  
Edmonton, Alberta  
T6B 2M9

Phone #	587.525.6821
E-mail	ellen.cust@nswa.ab.ca
Web Site	www.nswa.ab.ca

Invoice To
County of Minburn No. 27 PO Box 550, 4909 - 50 Street Vegreville AB T9C 1R6

Description	Amount
Municipal Contribution January 1 to December 31, 2025 - Per Capita Funding Request	1,912.80
Thank you for your support	<b>Total</b> \$1,912.80

GST/HST No. 890443419



## **HIGHLIGHTS FROM 2023-2024**

The North Saskatchewan Watershed Alliance (NSWA) is a non-profit, multi-stakeholder organization dedicated to **improving the health and sustainability of the North Saskatchewan River and its watershed.**

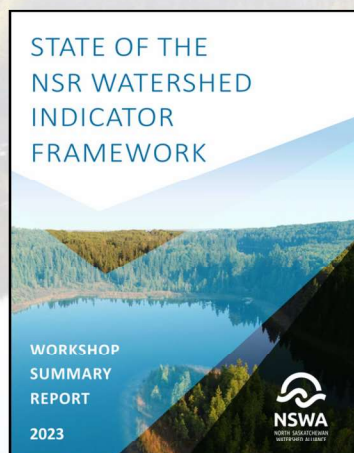
Under the Alberta *Water for Life* strategy, the NSWA carries the responsibility of developing and then encouraging voluntary implementation of an integrated watershed management plan.

Implemented through collaboration and community engagement, the plan sets out the actions needed to protect and enhance the quantity and quality of water and the health of aquatic ecosystems within the watershed and support the social and economic well-being of the region.



## **STATE OF THE WATERSHED ASSESSMENT**

The State of the Watershed assessment examines numerous aspects of watershed health so that we have a baseline from which to determine if actions are needed to improve watershed health.



**The State of the Watershed will make use of an internationally recognized methodology called the Freshwater Health Index (FHI),** developed by Conservation International and adapted for its first use in North America by the NSWA.

Throughout the last year, NSWA has hosted workshops, launched a Governance and Engagement survey, and convened subject matter experts from many different sectors to validate the evaluations used in the FHI.



## YOUTH WATER COUNCIL

The NSWA launched the inaugural session of the Youth Water Council in February 2024 with nine students from grades 10, 11, and 12 who live in the central portion of the North Saskatchewan watershed.

The first of its kind for the NSWA, the Council is a youth-led initiative that aims to provide education on local watershed issues and empowering Council members with the opportunity to act.



## RIPARIAN HEALTH ACTION PLAN

The NSWA continues to promote practices and policies that support riparian health. Over the summer of 2023, the NSWA engaged with over 60 people to hear their riparian policy concerns and innovations.

Additionally, the NSWA published the report Legal Foundations for Municipal Riparian Management (2023) that discusses municipal roles and responsibilities, liabilities and tools enabled through provincial and federal legislation.

## WATERSHED MOMENTS ANIMATED SERIES

NSWA developed a 4-part animated video series starring the dynamic water droplet duo, H2 and O, from Alberta Watersheds Inc. These characters go on an educational adventure that promotes watershed literacy and highlights the importance of watersheds.

The videos were released at the 2024 World Water Day event on March 22. Be sure to find them on NSWA's YouTube Channel Playlist called Watershed Moments.



## STAY CONNECTED TO NSWA

Email us at [water@nswa.ab.ca](mailto:water@nswa.ab.ca) to join our newsletter and event mailing list.

Visit us at [www.nswa.ab.ca](http://www.nswa.ab.ca) to see more on our partners, our work, and our results.

Connect with us on the social media platform of your choice.



NorthSaskRiver



north\_sask\_river



@NorthSaskRiver



northsaskriver

COMMITTEE OF THE WHOLE  
AND COUNCIL MEETING ACTION ITEMS

Action List Item No.	Motion No.	Meeting Date	Description	Percentage Completed	Person Responsible	Date Completed	Notes
2265	2023-149	19-Jun-23	Review Code of Conduct Bylaw No. 1280-19.	50%	Pat		Draft of new bylaw is being prepared.
2348	2024-177	11-Sep-24	Submit ACP grant application for 2025 elected official orientation training project in collaboration with the Town of Vegreville, Village of Innisfree and Village of Mannville.	100%	Pat	01-Oct-24	Grant was submitted