



Organizational Meeting Minutes

October 21, 2024

Council Members Present: Councillor Joey Nafziger, Division 1
Councillor Eric Anderson, Division 2
Councillor Roger Konieczny, Division 3
Councillor Cliff Wowdzia, Division 4
Councillor Tara Kuzio, Division 5
Councillor Cark Ogrodnick, Division 6
Councillor Kevin Bentley, Division 7

Administration Present: Pat Podoborozny Chief Administrative Officer
Trudy Shukalak, Senior Administrative Support Specialist
Audra Kropielnicki, Executive Coordinator

1 CALL TO ORDER

CAO Pat Podoborozny called the meeting to order at 11:35 a.m.

2 ADOPTION OF AGENDA

2024-203

Moved by: Councillor Ogrodnick

THAT the October 21, 2024, Organizational meeting Agenda be adopted as amended.

Administrative Change: 5.2 2024/2025 Boards and Committee Appointments – Change title on last page of Boards and Committee Appointments from External Boards and Committee Appointments to Public-at-large Appointments.

Carried

3 NOMINATIONS/ELECTIONS

3.1 Review of Secret Ballot Process

Municipal Government Act – Section 185.1 (1) Secret Ballot

3.2 Nomination/Election of Reeve

CAO Pat Podoborozny called for nominations for the position of Reeve of the County of Minburn for a one-year period pursuant to Section 150(2) of the *Municipal Government Act* and Council Procedural Bylaw No. 1351-24.

Councillor Nafziger nominated Councillor Konieczny for the position of Reeve of the County of Minburn for a one-year period.

Councillor Konieczny accepted the nomination.

CAO Pat Podoborozny called for a second time for nominations for the position of Reeve for the County of Minburn for a one-year period.

CAO Pat Podoborozny called for a third time for nominations for the position of Reeve for the County of Minburn for a one-year period.

2024-204

Moved by: Councillor Kuzio
THAT Council cease further nominations for the position of Reeve of the County of Minburn for a one-year period.

Carried

2024-205

Moved by: Councillor Anderson
That Council appoint Councillor Konieczny as Reeve of the County of Minburn for a one-year period, ending October 27, 2025.

Carried

3.3 Administration of Oath of Office of Reeve

3.4 Nomination/Election of Deputy Reeve

Reeve Konieczny called for nominations for the position of Deputy Reeve of the County of Minburn for a one-year period pursuant to Section 152(1) of the *Municipal Government Act* and Council Procedural Bylaw No. 1351-24.

Councillor Anderson nominated Councillor Bentley for the position of Deputy Reeve of the County of Minburn for a one-year period.

Councillor Bentley accepted the nomination.

Reeve Konieczny called for a second time for nominations for the position of Deputy Reeve for the County of Minburn for a one-year period.

Councillor Wowdzia nominated Councillor Kuzio for the position of Deputy Reeve of the County of Minburn for a one-year period.

Councillor Kuzio accepted the nomination.

Reeve Konieczny called for a third time for nominations for the position of Deputy Reeve for the County of Minburn for a one-year period.

2024-206

Moved by: Councillor Nafziger
THAT Council cease further nominations for the position of Deputy Reeve of the County of Minburn for a one-year period.

Carried

2024-207

Moved by: Councillor Ogrodnick
THAT a vote by secret ballot be held for the position of Deputy Reeve.

Carried

2024-208

Moved by: Councillor Ogrodnick
THAT the voting results for the position of Deputy Reeve be recorded.

Carried

The voting results for the position of Deputy Reeve are as follows:

Councillor Bentley	Four votes
Councillor Kuzio	Three votes

2024-209

Moved by: Councillor Anderson
THAT Council appoint Councillor Bentley as the Deputy Reeve for the County of Minburn for a one-year period ending, October 27, 2025.

Carried

3.5 Administration of Oath of Office to Deputy Reeve

3.6 Destroy Secret Ballots

2024-210

Moved by: Councillor Wowdzia

THAT the secret ballots from the election of Deputy Reeve be destroyed.

Carried

4 Routine Resolutions

The County of Minburn makes routine resolutions and appointments pursuant to the *Municipal Government Act*, Sections 204, 213(4), 270, 2801(1), and 284(2) as well as the *Agricultural Service Board Act*, Sections 3(1) and 8(1).

2024-211

Moved by: Councillor Nafziger

THAT the County of Minburn Administration building located at 4909-50 Street in Vegreville, Alberta be named as the municipal office for the County of Minburn.

Carried

2024-212

Moved by: Councillor Anderson

THAT the Canadian Western Bank, Alberta Treasury Branch, Bank of Montreal and the Bank of Nova Scotia be designated as the financial institutions for the County of Minburn.

Carried

2024-213

Moved by: Councillor Kuzio

THAT Municipal Assessment Services Group be appointed as the assessors for the County of Minburn for 2024/2025.

Carried

2024-214

Moved by: Councillor Ogrodnick

THAT Wilde Advisory Group of Vegreville be appointed as the auditors for the County of Minburn for 2024/2025.

Carried

2024-215

Moved by: Councillor Wowdzia

THAT Reynolds Mirth Richards and Farmer LLP of Edmonton, be appointed as legal counsel for the County of Minburn for 2024/2025.

Carried

2024-216

Moved by: Councillor Anderson

THAT Quentin Bochar be appointed as the Agricultural Fieldman for the County of Minburn for 2024/2025.

Carried

5 Requests for Decision

5.1 2025 Meeting Schedule

2024-217

Moved by: Councillor Kuzio

THAT pursuant to Section 193(1) of the *Municipal Government Act*, the 2025 Meeting Schedule be approved, as presented at the October 21, 2024 Organizational Meeting.

Carried

5.2 2024/2025 Boards and Committee Appointments

2024-218

Moved by: Councillor Ogrodnick

THAT the Internal Boards and Committee appointments be approved as presented, for a one-year term.

Carried

2024-219

Moved by: Councillor Ogrodnick

THAT Councillor Anderson be appointed as Chair for the Agricultural Service Board Committee and Councillor Wowdzia be appointed as Vice-Chair; and further,

THAT Reeve Konieczny be appointed as Chair of the Soil Conservation Board; and further,

THAT Councillor Kuzio be appointed as Chair of the Wapasu Committee.

Carried

2024-220

Moved by: Councillor Anderson

THAT the External Boards and Committee appointments be approved as presented, for a one-year term.

Carried

2024-221

Moved by: Councillor Nafziger

THAT the public-at-large appointments be approved as presented, for a one-year term.

Carried

5.3 Annual Conferences, Conventions and Activities

2024-222

Moved by: Councillor Anderson

THAT two Councillors attend the following conferences and conventions in 2025:

- Economic Development Association Conference
- Federation of Canadian Municipalities Conference
- Alberta Seniors Housing Association Conference

and further,

THAT all Councillors have the option to attend the RMA District 5 and Lamont County Reeve's Charity Golf Tournament in 2025.

Carried

ADJOURNMENT

Reeve Konieczny declared the meeting adjourned at 12:20 p.m.

Reeve

Chief Administrative Officer