

COUNTY OF MINBURN NO. 27

ORGANIZATIONAL MEETING

OCTOBER 29, 2019	Minutes of the County of Minburn No. 27 Organizational Meeting held on October 29, 2019 at the County of Minburn No. 27 Office, Vegreville, Alberta.
PRESENT	Present at the meeting were: Councillors Richard Wagner, Eric Anderson, Roger Konieczny, Tara Kuzio, Carl Ogrodnick, Clifford Wowdzia, Chief Administrative Officer (CAO) Brent Williams and Recording Secretary Trudy Shukalak.
CALL TO ORDER	The CAO called the meeting to order at 1:02 p.m.
ACCEPTANCE OF AGENDA	Councillor Ogrodnick moved the Agenda for the October 29, 2019 Organizational meeting be adopted as presented. Carried.
ELECTION OF REEVE	The CAO called for nominations for Reeve. Councillor Konieczny was nominated by Councillor Wagner. Councillor Anderson moved that nominations cease. Carried.
OATH OF OFFICE	The CAO administered the oath of office to Reeve Konieczny.
DEPUTY REEVE	The Reeve called for nominations for Deputy Reeve. Councillor Ogrodnick was nominated by Councillor Wowdzia. Councillor Kuzio moved that nominations cease. Carried.
OATH OF OFFICE	The CAO administered the oath of office to Deputy Reeve Ogrodnick.
DESIGNATION OF MUNICIPAL OFFICE	Councillor Bentley moved to designate 4909 – 50 Street in the Town of Vegreville as the Municipal Office of the County of Minburn. Carried.
DESIGNATION OF FINANCIAL INSTITUTION	Councillor Wagner moved to designate the Alberta Treasury Branch as the banking institution for the County of Minburn. Carried.
BOARD AND COMMITTEE APPOINTMENTS – DIVISION 1 COUNCILLOR	Councillor Bentley moved to appoint Division 1 Councillor to the following Boards and Committees: <ul style="list-style-type: none"> - Facilities/Equipment Committee - Infrastructure Committee - Personnel Committee - Vehicle Weights Committee - Alberta HUB - County/Mannville/Innisfree Landfill/Transfer Station Committee - Intermunicipal Committee – Mannville - East Central 911 (Alternate) Carried.
BOARD AND COMMITTEE APPOINTMENTS – DIVISION 2 COUNCILLOR	Councillor Wowdzia moved to appoint Division 2 Councillor to the following Boards and Committees: <ul style="list-style-type: none"> - Fire Committee - Infrastructure Committee - Personnel Committee - Wapasu Development Committee - Alberta HUB (Alternate) - County/Mannville/Innisfree Landfill/Transfer Station Committee - East Central 911 - Intermunicipal Committee – Mannville - Buffalo Trail Public Schools – School Liaison - Innisfree Seed Cleaning Plant

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**BOARD AND
COMMITTEE
APPOINTMENTS –
DIVISION 2
COUNCILLOR
CONT'D**

- Trans Canada Yellowhead Highway
 - Vermilion Physician Recruitment Committee
- Carried.**

**BOARD AND
COMMITTEE
APPOINTMENTS –
DIVISION 3
COUNCILLOR**

Councillor Kuzio moved to appoint Division 3 Councillor to the following Boards and Committees:

- Economic Development Committee
 - Soil Conservation Appeal Board
 - Mannville/Innisfree FCSS
 - Northern Lights Library System (Alternate)
 - Reginal Recreation and Culture Master Plan Steering Committee
 - Innisfree Seed Cleaning Plant
- Carried.**

**BOARD AND
COMMITTEE
APPOINTMENTS –
DIVISION 4
COUNCILLOR**

Deputy Reeve Ogradnick moved to appoint Division 4 Councillor to the following Boards and Committees:

- Community Progress Scholarship Fund
 - Facilities/Equipment Committee
 - Infrastructure Committee
 - Wapasu Development Committee
 - Alberta Central East (ACE) Water Corporation
 - Intermunicipal Committee – Vegreville
 - Vegreville Seed Cleaning Plant
 - Vegreville Regional Airport Committee
 - Vermilion River Watershed Alliance (Alternate)
 - Veterans Memorial Highway Association
- Carried.**

**BOARD AND
COMMITTEE
APPOINTMENTS –
DIVISION 5
COUNCILLOR**

Councillor Wagner moved to appoint Division 5 Councillor to the following Boards and Committees:

- CAO Performance Evaluation
 - Fire Committee
 - Personnel Committee
 - Ranfurly Transfer Station Committee
 - Soil Conservation Appeal Board
 - Wapasu Development Committee
 - Vegreville FCSS
 - Minburn Foundation
 - Northern Lights Library System
 - St. Joseph's Hospital Board
 - Vegreville Region Physician Attraction and Retention Committee.
- Carried.**

**BOARD AND
COMMITTEE
APPOINTMENTS –
DIVISION 6
COUNCILLOR**

Councillor Wowdzia moved to appoint Division 6 Councillor to the following Boards and Committees:

- CAO Performance Evaluation
 - Community Progress Scholarship
 - Economic Development Committee
 - Facilities Equipment Committee
 - Infrastructure Committee
 - Vehicle Weights Committee
 - Intermunicipal Committee – Vegreville
 - Minburn Foundation
 - Regional Recreation and Culture Master Plan Steering Committee
 - Elk Island Public Schools – School Liaison
 - Vegreville and District Chamber of Commerce
 - Vegreville Tourism Advisory Board
- Carried.**

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BOARD AND COMMITTEE APPOINTMENTS – DIVISION 7 COUNCILLOR	<p>Councillor Anderson moved to appoint Division 7 Councillor to the following Boards and Committees:</p> <ul style="list-style-type: none"> - Assessment Review Board Council Representative - Community Progress Scholarship Fund - Fire Committee - Soil Conservation Appeal Board - Regional Recreation and Culture Master Plan Steering Committee (Alternate) - Vegreville Seed Cleaning Plant - Vegreville Economic Development Board - Vegreville Regional Museum Society - Vermilion River Watershed Alliance <p>Carried.</p>
APPOINTMENT OF REEVE TO BOARDS AND COMMITTEES	<p>Deputy Reeve Ogradnick moved to appoint the Reeve to the following Boards and Committees:</p> <ul style="list-style-type: none"> - CAO Performance Evaluation Committee - Ex-officia to all Council Committees as outlined in Council Procedural Bylaw No. 1290-19, Section 12(d) - Town of Vegreville Liaison - Intermunicipal Committees – Vegreville, Mannville and Innisfree - Economic Development Committee <p>Carried.</p>
CREATE RURAL INTERMUNICIPAL COMMITTEE/ APPOINT MEMBERS	<p>Councillor Wowdzia moved to create the Rural Intermunicipal Committee and appoint Reeve Konieczny, Councillor Anderson and Councillor Bentley as members of the Committee.</p> <p>Carried.</p>
CREATE INTERMUNICIPAL COMMITTEE FOR INNISFREE/APPOINT MEMBERS	<p>Councillor Kuzio moved to create the Intermunicipal Committee for the Village of Innisfree and appoint Reeve Konieczny, Councillor Anderson and Councillor Wowdzia as members of the Committee.</p> <p>Carried.</p>
AGRICULTURAL SERVICE BOARD – CHAIR	<p>Councillor Kuzio moved to appoint Councillor Anderson as Chair of the Agricultural Service Board (ASB) and Councillor Wowdzia as Vice-Chair.</p> <p>Carried.</p>
COUNTY RECREATION BOARD – CHAIR	<p>Deputy Reeve Ogradnick moved to appoint Councillor Kuzio as Chair of the County Recreation Board.</p> <p>Carried.</p>
SAFETY/RISK CONTROL COMMITTEE – CHAIR	<p>Councillor Bentley moved to appoint Councillor Anderson as Chair of the Safety/Risk Control Committee.</p> <p>Carried.</p>
ECONOMIC DEVELOPMENT COMMITTEE – CHAIR	<p>Councillor Kuzio moved to appoint Reeve Konieczny as Chair of the Economic Development Committee.</p> <p>Carried.</p>
FACILITIES/ EQUIPMENT COMMITTEE – CHAIR	<p>Councillor Kuzio moved to appoint Deputy Reeve Ogradnick as Chair of the Facilities/Equipment Committee.</p> <p>Carried.</p>
FIRE COMMITTEE – CHAIR	<p>Deputy Reeve Ogradnick moved to appoint Councillor Kuzio as Chair of the Fire Committee.</p> <p>Carried.</p>
INFRASTRUCTURE COMMITTEE – CHAIR	<p>Councillor Kuzio moved to appoint Councillor Wagner as Chair of the Infrastructure Committee.</p> <p>Carried.</p>

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PERSONNEL COMMITTEE – CHAIR	Councillor Kuzio moved to appoint Councillor Wagner as Chair of the Personnel Committee. Carried.
SOIL CONSERVATION APPEAL BOARD COMMITTEE – CHAIR	Deputy Reeve Ogrodnick moved to appoint Reeve Konieczny as Chair of the Soil Conservation Appeal Board Committee. Carried.
VEHICLE WEIGHTS COMMITTEE – CHAIR	Councillor Bentley moved to appoint Deputy Reeve Ogrodnick as Chair of the Vehicle Weights Committee. Carried.
WAPASU DEVELOPMENT COMMITTEE – CHAIR	Councillor Anderson moved to appoint Councillor Kuzio as Chair of the Wapasu Development Committee. Carried.
COMPOSITE ASSESSMENT REVIEW BOARD	Councillor Wowdzia moved to appoint the following public-at-large members to the Composite Assessment Review Board: <ul style="list-style-type: none"> - Rachel Pichoch - Kim Mertick - Margaret Hatch - Vanessa Boe Carried.
LOCAL ASSESSMENT REVIEW BOARD	Councillor Anderson moved to appoint the following public-at-large members to the Local Assessment Review Board: <ul style="list-style-type: none"> - Rachel Pichoch - Kim Mertick - Margaret Hatch - Vanessa Boe Carried.
SUBDIVISION AND DEVELOPMENT APPEAL BOARD	Councillor Bentley moved to appoint the following public-at-large members to the Subdivision and Development Appeal Board: <ul style="list-style-type: none"> - Bob Logan - Brian Litwin - Trent Clark - Brent Wyllie - David Rattray Carried.
WEED/PEST CONTROL ACT APPEAL COMMITTEE	Councillor Kuzio moved to appoint the following public-at-large members to the Weed/Pest Control Act Appeal Committee: <ul style="list-style-type: none"> - Bob Logan - Trent Clark - Brian Litwin - Brent Wyllie (Alternate) Carried.
FCSS ADVISORY BOARD	Councillor Anderson moved to appoint the following public-at-large-member to the FCSS Advisory Board: <ul style="list-style-type: none"> - Cheryl Quinton Carried.
OTHER BUSINESS	
137-19 ACP – EMERGENCY MANAGEMENT STUDY	Councillor Anderson moved to submit a grant application under the 2019/2020 Alberta Community Partnership (ACP) Program to complete an Emergency Management Study/Fire Regionalization Study. Carried.

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138-19 NSWA FUNDING – 2019	Councillor Bentley moved the County contribute \$.50 per capita to the North Saskatchewan Watershed Alliance (NSWA) to assist with their operations in 2020, for a total amount of \$1,594.00. Carried.
ADJOURNMENT	Councillor Wowdzia moved the meeting adjourn. Time 1:35 p.m. Carried.

Reeve

Chief Administrative Officer